

BOARD OF SUPERVISORS

Brown County



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EDUCATION & RECREATION COMMITTEE

John Vander Leest, Chair
John Van Dyck, Vice-Chair
Staush Gruszynski, Corrie Campbell, Tom Katers

EDUCATION & RECREATION COMMITTEE

Tuesday, October 28, 2014

4:45 p.m.

Room 200, Northern Building
305 E. Walnut Street

NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION ON ANY ITEM
LISTED ON THE AGENDA

****PLEASE BRING BUDGET BOOK****

(Combined Budget & Regular Meeting)

- I. Call meeting to order.
- II. Approve/modify agenda.
- III. Approve/Modify Minutes of October 1, 2014.

BUDGET REVIEW

REVIEW OF 2015 DEPARTMENT BUDGET

1. Library: Review of 2015 department budget.
2. Museum – Review of 2015 department budget.
 - a. Resolution Approving New or Deleted Positions during the 2014 Budget Process (Museum).
3. Golf Course: Review of 2015 department budget.
4. NEW Zoo and Park Management: Review of 2015 department budget.
 - a. Resolution Approving New or Deleted Positions during the 2015 Budget Process (Zoo and Park Management).

NON- BUDGET ITEMS

5. Review Minutes of:
 - a. Library Board (September 18, 2014 and September 30, 2014).
 - b. Neville Public Museum Governing Board (October 13, 2014).

Library

6. Budget Status Financial Report for September, 2014.
7. Library Report.
 - a. Update on adjacent county reimbursement for BCL use.

Communications

8. Communication from Supervisor Zima re: Expansion of the Southwest Library Branch by approximately 1100 square feet to accommodate the library's growing needs in the children and computer areas. *October Motion: To hold for 30 days for the parties to investigate any type of pro-bono work or lower cost by an architect.*
9. Communication from Supervisor Katers re: Consider allowing dogs on the trails at Bayshore Park. *Referred from October County Board.*

Park Management & NEW Zoo

10. Parks Budget Status Financial Report for September, 2014.
11. Budget Adjustment Request (14-83): Any increase in expenses with an offsetting increase in revenue.
12. Budget Adjustment Request (14-84): Any increase in expenses with offsetting increase in revenue.
13. Parks Field Staff Report/Attendance Report.
14. Assistant Director's Report.
15. NEW Zoo Budget Status Financial Report for September, 2014.
16. NEW Zoo Monthly Activity Report:
 - a. Operations Report.
 - b. Education/Volunteer Report.
 - c. Curator Report.
 - d. Maintenance Report.
17. Zoo Director's Report.

Museum

18. Budget Status Report for September, 2014.
19. Museum Budget by Classification.
20. September 2014 Attendance.
21. Attendance 5-Year Span.
22. Director's Report.

Golf Course

23. Budget Status Financial Report for September, 2014.
24. Discussion and Approval of Contract Addendum for Golf Pro Contract. *Referred back from October County Board.*
 - a. Resolution re: To Approve Addendum No. 1 to the Jimmy O's Golf Shop Inc. Lease at the Brown County Golf Course.
25. Discussion and Approval of Contract Addendum for Safari Steakhouse Clubhouse Restaurant Contract. *Referred back from October County Board.*
 - a. Resolution re: To Approve Addendum No. 1 to the Safari Steakhouse Lease at the Brown County Golf Course.
26. Discussion and possible action regarding Oneida Tribe Golf Course Easement.
27. Discussion and possible action regarding Oneida Tribe 70 acres Easement.
28. Superintendent's Report.
29. **Resch Centre/Arena/Shopko Hall** – Complex Attendance for the Brown County Veterans Memorial Complex – August and September, 2014.

Closed Sessions

30. Open Session: Discussion with legal counsel and possible action regarding the negotiations, status and implementation of future planning in obtaining an easement at the Golf Course property.

Closed Session: Notice is hereby given that the above governmental body will adjourn into closed session on the above item Numbers 24 & 25 pursuant to Wis. Stat. §19.85(1)(e) which authorizes a closed session to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business, wherever competitive or bargaining reasons require a closed session, and pursuant to Wis. Stat. §19.85 (1)(g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

31. Reconvene in Open session: Discussion with legal counsel and possible action regarding the negotiations, status and implementation of future planning in obtaining an easement at the Golf Course property.

Other

32. Audit of bills.
33. Such other matters as authorized by law.

John Vander Leest, Chair

Attachments

Notice is hereby given that action by Committee may be taken on any of the items which are described or listed in this agenda.

Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

**PROCEEDINGS OF THE BROWN COUNTY
EDUCATION & RECREATION COMMITTEE**

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Education & Recreation Committee** was held on Wednesday, October 1, 2014 at Neshota Park, Denmark, Wisconsin.

Present: Chair Vander Leest, Supervisor Van Dyck, Supervisor Gruszynski, Supervisor Campbell, Supervisor Katers
Also Present: Jeff Oudeans, Scott Anthes, Neil Anderson, Marv Hanson, Beth Lemke, Lynn Stainbrook, Lori Denault, Cora Haltaufderheid, Chad Weininger, Juliana Ruenzel, Harold Kaye, Supervisors Zima, Clancy, Landwehr, and other interested parties

I. Call to Order.

The meeting was called to order by Chair Vander Leest at 5:40 p.m.

II. Approve/Modify Agenda.

A request was made to take Items 4, 3, 2, 13-18 first.

**Motion made by Supervisor Katers, seconded by Supervisor Van Dyck to approve as modified.
Vote taken. MOTION CARRIED UNANIMOUSLY**

III. Approve/modify minutes of September 3, 2014.

**Motion made by Supervisor Van Dyck, seconded by Supervisor Gruszynski to approve.
Vote taken. MOTION CARRIED UNANIMOUSLY**

Comments from the Public None.

Review minutes of:

a. Library Board (July 17, 2014).

**Motion made by Supervisor Van Dyck, seconded by Supervisor Katers to receive and place on file.
Vote taken. MOTION CARRIED UNANIMOUSLY**

b. Neville Public Museum Governing Board (September 8, 2014).

**Motion made by Supervisor Van Dyck, seconded by Supervisor Katers to receive and place on file.
Vote taken. MOTION CARRIED UNANIMOUSLY**

Although shown in proper format here, Item 4 was taken at this time.

Communications

2. Communication from Vice Chair Lund re: For the fees for the Fox River Trail System be looked at by the Planning, Development & Transportation Committee.

Matt Kriese informed the committee that the State had set the daily and annual rate for fees on Wisconsin trails allowing 70% return to Brown County and 30% returned to them. As of September, Brown County had brought in \$78,000 noting that the County will spend equal to what had been raised in addition to a grant for \$160,000 for maintenance and other costs.

Supervisor Lund stated that he was not interested in Brown County lowering their fees and Supervisor Landwehr questioned enforcement. Kriese indicated that staff was usually on the trail for enforcement purposes on the weekends, however, the goal was to first educate before writing citations. He estimated those using the trail without paying fees was 30% to 40%.

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Motion made by Supervisor Van Dyck, seconded by Supervisor Gruszynski to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

3. **Communication from Supervisor Vander Leest re: The Library Board and Brown County Library Administration to seek private donations and support for the Southwest Branch Library expansion and remodeling.**

VanderLeest addressed this issue asking for a motion requesting that the Library Board and the Library Administration seek assistance for private donations for the Southwest Branch Library expansion and remodeling.

**Motion made by Supervisor Vander Leest, seconded by Supervisor Campbell to ask the Library Board and Brown County Library Administration for assistance in seeking private donations and support for the Southwest Branch Library expansion and remodeling.
Vote taken. MOTION CARRIED UNANIMOUSLY**

(back to #2 on the agenda)

4. **Communication from Supervisor Zima re: Expansion of the Southwest Library Branch by approximately 1100 square feet to accommodate the library's growing needs in the children and computer areas. *September County Board Motion: That the County Board approve the concept of the approximately 1100 square feet expansion of the Southwest Branch Library and do the following: 1) Refer the item back to the Education and Recreation Committee for the purpose of creating the appropriate funding resolution for County Board consideration; and 2) Refer the item to the Library Board for the purpose of recommending a design to best utilize the space.***
- a. **Budget Adjustment Request (14-80): Reallocation of more than 10% of the funds original appropriated between any of the levels of appropriation.**

Jeff Oudeans provided handouts from Boldt (attached) re: Estimate of Probable Costs for the Southwest Branch Library Addition. He received this info after presenting Boldt with drawings from Supervisor Zima and after asking for a rough estimate of cost. Zima informed the drawings provided were a modest sketch put together to give the committee an idea of what they were talking about. They were looking to square off the building to add space.

Responding to the quote, Campbell felt the costs were questionable. Oudeans informed that it was just a basic design. Zima stated the addition was estimated to be approximately 1,100 sq. ft. at \$130 per sq. ft. Responding to Van Dyck, Oudeans informed that they had paid Boldt \$2,300 to do an analysis of what they felt this addition would cost, Boldt came up with \$454,900. Zima felt it was an absurd price.

Motion made by Supervisor Van Dyck to refer back to staff to do an RFP for the engineering so that they can take it out to get bids to get a firm number. No second.

Oudeans responded that their engineering costs were \$59,000; they would have to go out first for an architect for bid.

Vander Leest felt they needed to have more discussions on the cost. Van Dyck felt they needed an architectural drawing to get to the point of having some specs to take it out for bids. Vander Leest felt they could have it looked at internally. Oudeans responded that they looked at this internally and it was around \$350,000. Vander Leest felt there was a way to send this back to for more reasonable costs. They needed other opinions as there were other firms out there.

Further discussions regarding cost ensued. Katers interjected that they could all agree that the

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amount was high; however, they still needed something to go on. They had a cost of \$450,000 which was done by a professional engineering firm and a sketch. To him, they needed a more concrete number on this before they could move forward.

Supervisor Lund indicated that Suamico recently did an addition to their Village Hall two years ago, 4,000 sq. ft. at a cost of \$450,000, which included adding to their heating and cooling. He felt there might be some complicated work but he would think that they could come in significantly less. He felt Zima was right; you could take this out for bid to professional contractors. Van Dyck interjected, that's what he was suggesting. Katers questioned if they put this out for bid, would they be required to go through with construction. Lund stated, no. Oudeans informed that the selected bidder would need a stamp drawing and city approval for permits. Katers felt they needed to put out an RFP to different architectural firms, get drawings before they start getting bids.

Zima questioned where Oudeans got the authorization to spend \$2,300 to go get a bid. Oudeans responded that he was directed by his boss, Public Works Director Paul Van Noie to go get a price on what it would take to make this happen and to bring the information to the committee. Several comments ensued at the same time in which the discussions became unauditable. Vander Leest informed that the concept was approved at the last County Board meeting. Campbell adamantly questioned who gave the approval of the \$2,300. Vander Leest asked the Director of Administration to comment, Weininger informed that they had to have some estimate of what the cost would be in order to do a budget adjustment to move forward with a project. He informed that a department doesn't need authorization for \$2,300; over \$5,000 required additional approval. Van Dyck asked that Public Works send an email communication to committee members informing them where the \$2,300 came from. Rather than continue with the debate, he asked that the matter be referred back to staff with a request to take the project to bid in order to arrive at a more concrete cost. A question was posed on how long it would take to get a bid back, it was suggested 60 days. Oudeans stated the first thing was they had to hire a firm to draw it up.

Motion made by Supervisor Van Dyck to refer back to staff to take the project out for bid in order to obtain a concrete number to work from. No Second.

Campbell reiterated that she would like to know when and who approved the \$2,300. Vander Leest stated that if the item was over \$5,000 he believed it would need additional approval. Weininger stated that he would get that information; Campbell responded that she would like to find out tonight who gave the authorization. Vander Leest interjected that the discussion was about creating an appropriate funding resolution. With regard to the design of the building, he questioned if anyone in house could help with the design. Oudeans reiterated that they would have to get stamp permits from the city; they needed an architect, engineer, electrical engineer, HVAC, if needed, etc.

Campbell posed a question to Harold Kaye, when he originally developed this plan, was there an architect that had volunteered. Kaye stated that with the basic plan, there was an architect but he had since retired. All Kaye did was straighten out the corners. Discussion ensued with regard to asking an architect, who had done work for the NEW Zoo, to assist the county with this project. Katers informed that he could check with the firm he worked for to see if they would be interested in doing some pro bono work as they had done work for the NEW Zoo as well and were contracted through the county for the last few years. Vander Leest would hate to spend another \$20,000 on the design. Katers informed that they were going to need some time and effort to put together some drawings. Lund added those costs would be there because they would have to have blueprint costs.

Zima informed that they had come out to talk about an approximate price and where they might look to fund the project. The Director of Administration made him aware that there was money set aside for levy to do some renovation to the library, that levy was never used, a bond was used.

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There was roughly around \$300,000 that was available, a potential source of funding among other funding sources.

Vander Leest asked the will of the committee and informed that there was a motion on the floor. There was discussion regarding the motion not having a second. Vander Leest stated that usually there was a second but there had been further discussions. Gruszynski believed that they were still discussing how much time they needed to bring something back. Oudeans questioned what they wanted brought back. Gruszynski responded that they were trying to nail that down, whether it was going out and getting drawings or going out and getting bids.

Katers questioned if they could send this out for an RFP to architectural firms for the engineering and design rather than out for bids. Van Dyck felt that was the first step. Zima questioned if they had an existing architectural plan of the library, start with that and bring it to a few architects and ask them to add an addition. Katers interjected that Oudeans did what he was supposed to do; Boldt was doing a lot of things and were in their contracted services. They were probably the first company he should have gone to. Zima responded that he never wanted to go to them again after seeing their cost estimates. He reiterated that if they had the existing library plans, they should send them out to RFP on an addition with some practical numbers.

Katers questioned if sending it out for an RFP didn't cost anything. Van Dyck responded other than time. Oudeans informed that it would bring back costs to complete the addition. Van Dyck questioned if they wanted an RFP on the engineering or an architect and if they wanted it brought back for approval before they proceed or were they just going to go ahead with that part of it no matter what the number was?

Katers wasn't sure of the circumstances of why it cost the county money to have numbers put together but to him, they send it out for an RFP to three or four different architectural engineering firms and they get his back. Zima stated he would find guys to put this together. He felt the documents from Boldt were an insult. Katers stated this was coming right at budget season which made it more stressful for everyone. Discussions regarding this would have been beneficial in June, rather than at the last minute.

Campbell stated that with all due respect, Mr. Kaye had been involved in this project for a long time and she felt they should be thankful for the commitment he had made to the Southwest Branch Library.

Van Dyck informed that the Library Board had met on this and was in support of the concept and he felt all anyone was asking was to allow the process to take place. They had to have a number. They could sit and guess all night long, they weren't going to know the number until they got a bid from someone to build it. In order to get a bid from someone to build it, they needed a stamped architect plan for liability purposes.

Vander Leest felt they should have some support of community folks that were architects. He suggested having Katers, Zima and Lund collaborate with some parties that might be able to bring some proposals forward at a much more affordable amount.

Further discussions ensued with possible ways to handle this. Vander Leest again informed that there was a motion on the floor and asked if Van Dyck would like to withdraw. Van Dyck suggested Katers make a motion as confusion remained on what they were bidding. Van Dyck suggested deferring for 30 days and let all the parties that had connections to bring back and architect to do this for free and revisit it next month. Zima stated he had never ran into people who work for free. Van Dyck responded that at some point in time if someone came and said they will do it but charge, it would have to come back and go out for bid. If no one was going to do it for free or under \$4,999,

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it was going out for bid. Van Dyck questioned if they wanted to put it out for bid now or did they want to wait 30 days to give them a change to find someone that will do it for less than \$5,000. Campbell felt they should hold 30 days. Katers felt it was one in the same.

Zima questioned Katers, if someone brought existing plans to his workplace and stated they would like to expand, what would be the approximate cost to draft a design. Katers responded that if it was someone coming to the office looking to put on a similar addition, it wouldn't cost anything. If they got the job to put the drawings together, to go in and do HVAC, electrical, concrete and site work estimates, etc. He guessed it would \$25,000 at most.

Vander Leest again questioned the will of the committee, did they want to hold for 30 days to work on something more reasonable.

Campbell questioned if they had the plans on file for the Brown County Library when it was built, could they take those plans and have someone bring them to an architectural firm. Oudeans questioned if they wanted it built like it was, existing material, which was a question they had also. The bid was based on assumptions, carpet, no furnishings, electrical, etc.

Gruszynski questioned, to keep the ball rolling, was there an issue with putting this out to RRP and also meeting with other parties. Lund felt it got very complicated when they say they were going to go talk to an architect and now they were going to put it out for an RFP, people weren't going to work that way. Either they want to put it out for RFP or hold for 30 days and see what they could find. There was one or the other.

Motion made by Supervisor Van Dyck, seconded by Supervisor Campbell to hold for 30 days.

Supervisor Zima asked if the committee could open the floor. Vander Leest questioned if he wanted it opened before the vote, Zima stated he felt that would be a good idea. **No vote taken on the motion.**

Motion made by Supervisor Van Dyck, seconded by Supervisor Campbell to open the floor to allow interested parties to speak. Vote taken. MOTION CARRIED UNANIMOUSLY

Harold Kaye informed that his drawing was done by a professional architect, whom had since retired. He brought the drawings to someone, at that time, in the Brown County Facilities Department. They wrote on the plans and quoted a price of \$375,000. He had spoken with a couple friends, one who had worked for a company that built big box stores all over Wisconsin and Minnesota and he felt \$130 a sq. ft. Another friend researched costs and came up with \$130-\$160 per sq. ft. It was a block building with a brick front and no basement. He hoped the heating and electrical supply there was good enough. The reason they were doing this was, the library was quite congested and they were going to run into a fire code one of these days. They were now starting programs for seniors. With computers coming of age, there were a lot of computers going there and crowding people out. Where their computers were, they were right out in the middle with no privacy. To get the library to the future, he felt his estimates were reasonable costs.

Van Dyck questioned if Kaye thought it was fair to wait 30 days to get some numbers back. Kaye felt that was the only way to find out. He felt there was no rush order on his part, just get it done. Zima felt hold it up for 30 days, they were going to have the same conversation 30 days from now.

Vander Leest asked the Recording Secretary to repeat the motion, which was: Hold for 30 days. Campbell added to the above motion – Hold for 30 days ***for the parties to investigate any type of pro-bono work or lower cost by an architect.***

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Motion made by Supervisor Van Dyck, seconded by Supervisor Campbell to hold for 30 days for the parties to investigate any type of pro-bono work or lower cost by an architect. Vote taken.

Ayes: Vander Leest, Campbell, Katers; Nays: Van Dyck and Gruszynski.

MOTION CARRIED 3 to 2.

Motion made by Supervisor Van Dyck, seconded by Supervisor Campbell to return to regular order of business. Vote taken. MOTION CARRIED UNANIMOUSLY

Van Dyck stated there will be additional costs to add on to whatever they come up with from an internal perspective. They had to have computers, desks, shelving and the Library Board was still in the process of putting that together. There will also very likely be ongoing costs because if they were going to increase the current 3,300 sq. ft. by approximately 50% with public space they would have to look at staffing, because the existing staff might not be sufficient with the addition. There was also a concern, which was echoed, that based on the current layout of the building, the supervisory desk was in position where they could not see the back corners of the building, it was a security concern that they were looking into, but those things will come.

Van Dyck informed that he was voting no on the motion as he agreed with Zima, he felt they would be back in 30 days and authorizing an RFP to take it out again. To him, skip the process but that was his opinion. They could give it a chance but he felt it would just delay everything.

(Back to #3 on the agenda)

Library

5. Budget Status Financial Report for August, 2014.

The August report showed that intergovernmental revenue was under budget due to non-payment by one county for their patron use of Brown County libraries. Charges for sales and services was also under budget due to decline in fines and fees revenue being generated. Parking lot revenue was down due to new meter installation cost offset against revenue. Annualized Technology Services chargebacks were currently significantly less than budget. Fringe benefits appeared to be considerably less than budget. The contract for data lines was re-negotiated and resulted in significant increases. Gas was over, but electric was under.

Motion made by Supervisor Van Dyck, seconded by Supervisor Campbell to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

6. Update on Nicolet Federated Library.

At this time there was no update on the Nicolet Federated Library system.

Motion made by Supervisor Van Dyck, seconded by Supervisor Campbell to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

7. Director's Report.

Highlights from the August 2014 Library Report were given by Director Stainbrook as provided in the packet material. Details of operations and the 2014 budget were noted with Stainbrook indicating she had a conflict with the budget meeting date and asked if she could be moved up on the agenda. Chair VanderLeest agreed to look into this.

Stainbrook noted a structural deficit in the next budget, also addressing the status of inter-county discussions. Lori Denault addressed questions from the committee related to various programs offered at the Library.

Motion made by Supervisor Campbell, seconded by Supervisor Van Dyck to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

Museum

8. Director's Report.

The Director's Report dated October 1, 2014 as included in packet material was highlighted. August 2014 admission revenue was slightly above a five year average and as of this date, September revenue was on target with a four year average. After last month's meeting conversation related to museum hours in January and February, charts were drafted that review ticket sales by hour. It is recommended, based on this data that the museum conserve budget appropriations by closing at 4 p.m. during these two months allowing for flexibility with programming opportunities. Concerns were expressed by the committee related to admission numbers and cost of operation which will continue to be addressed in the future.

Other highlights given involved the 2015 budget, along with a list of upcoming events, a proposed RFP, staffing, etc. (see agenda material for details).

Motion made by Supervisor Van Dyck, seconded by Supervisor Campbell to suspend the rules to take Items 8-12 together. Vote taken. MOTION CARRIED UNANIMOUSLY

9. August, 2014 Attendance Revenue.

10. Attendance 5-Year Span.

11. Budget Status Financial Report for August, 2014.

12. Museum Budget by Classification for August, 2014.

Motion made by Supervisor Van Dyck, seconded by Supervisor Campbell to receive and place on file Items 8-12. Vote taken. MOTION CARRIED UNANIMOUSLY

Golf Course

13. Budget Status Report for August, 2014.

Superintendent Anthes reported that budget is on track year to date.

Motion made by Supervisor Van Dyck, seconded by Supervisor Campbell to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

14. Golf Course Financial Statistics (to be distributed at meeting).

Statistics were distributed (attached) for September 2014. Rounds and revenue were somewhat down due to weather, although within normal range.

Motion made by Supervisor Campbell, seconded by Supervisor Van Dyck to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

15. Approve Contract Addendum for Golf Pro Contract.

The contract between Jimmy O's Golf Shop Inc and Brown County as provided in the agenda packet material was reviewed. A paragraph was amended to read as follows:

"WHEREAS, due to these special circumstances, the County Education and Recreation Committee agreed to reduce the amount owed County for the 2013 season".

Motion made by Supervisor Vander Leest, seconded by Supervisor Van Dyck to approve the amendment adding "WHEREAS, due to these special circumstances, the County Education and Recreation Committee agreed to reduce the amount owed County for the 2013 season".

Vote taken. MOTION CARRIED UNANIMOUSLY

Motion made by Supervisor Van Dyck, Seconded by Supervisor Campbell to open the floors to allow interested parties to speak. Vote taken. MOTION CARRIED UNANIMOUSLY

Jim Ostrowski, 1475 W. Marhill Road, Green Bay

Thanked the committee for the opportunity moving forward.

Motion made by Supervisor Van Dyck, seconded by Supervisor Katers to return to regular order of business. Vote taken. MOTION CARRIED UNANIMOUSLY

Motion made by Supervisor Campbell, seconded by Supervisor Katers to approve the Addendum to the Contract between Jimmy O's Golf Shop Inc. and Brown County. Vote taken. MOTION CARRIED UNANIMOUSLY

16. Approve Contract Addendum for Clubhouse Restaurant Contract.

The contract amendment between the Safari Steakhouse and Brown County was addressed as provided in the agenda packet material. A paragraph was amended to state that "due to circumstances, the County Education and Recreation Committee agree to reduce the amount owed the County for the 2013 season.

Superintendent Anthes explained that in order to compensate the Safari Steakhouse for loss of revenue, it was determined that the 2013 calculation of lease amount due should be based on gross sales, whereby giving them a credit of \$9,860.

Motion made by Supervisor VanderLeest, seconded by Supervisor Katers to approve the Contract Addendum between the Safari Steakhouse and Brown County with the amendment. Vote taken. MOTION CARRIED UNANIMOUSLY

17. Update on Golf Course Easement.

See #27 below for discussion on this item.

Motion made by Supervisor VanDyck , seconded by Supervisor Campbell to take #'s 17 and 27 together. Vote taken. MOTION CARRIED UNANIMOUSLY

18. Superintendent's Report.

The following highlights were given from the October 1 Superintendent's Report included in agenda packet material:

- Greens Update
- September Maintenance
- Fall Aerification Schedule
- Upcoming Events.

Supervisor Van Dyck asked that information regarding mowing be posted.

Motion made by Supervisor Van Dyck, seconded by Supervisor Gruszynski to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

(Back to #5 on the agenda – Library)

NEW Zoo & Park Management

Motion made by Supervisor Katers, seconded by Supervisor Van Dyck to suspend the rules to take Items 19a-d & 20 together. Vote taken. MOTION CARRIED UNANIMOUSLY

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19. **NEW Zoo Monthly Activity Report:**
 - b. **Operations Report:**
 - i. **Admissions, Revenue, Attendance Report.**
 - ii. **Gift Shop, Mayan Zoo Pass Revenue Report.**
 - c. **Curator Report.**
 - d. **Education & Volunteer Report.**
 - e. **Maintenance Report.**

Highlights of the above reports which were included in the agenda packet material were given by Neil Anderson and Matt Kriese.

20. **Zoo Director Report.**

Director Anderson informed the committee of details of a proposed animal building which will include an aquatic center, surgery lab, etc.

He also announced that the North Shore Bank, for the fifth year, will sponsor the annual Halloween event at the NEW Zoo & Adventure Park (see attachment for more event info).

Tuesday, October 7th – Packer player Jordy Nelson and his family will be in attendance, at the giraffe exhibit, shooting a promo for ESPN.

Motion made by Supervisor Van Dyck, seconded by Supervisor Campbell to receive and place on file Items 19a-d and Item 20. Vote taken. MOTION CARRIED UNANIMOUSLY

21. **Park Management Budget Status Financial Report for August, 2014.**

Motion made by Supervisor Campbell, seconded by Supervisor Van Dyck to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

22. **Report of property adjacent to the Brown County Fairgrounds – Item 28.**

This item was taken under #28 – Closed Session.

23. **Request for skateboard use on the State Recreational Trails in Brown County. *April Motion: To move forward with skateboard and longboard use as a mode of transportation on State Recreational Trails in Brown County on a trial basis and report back in October.***

Motion made by Supervisor Katers, seconded by Supervisor Gruszynski to continue with skateboard and longboard use as a mode of transportation on State Recreational Trails in Brown County on a permanent basis. Vote taken. MOTION CARRIED UNANIMOUSLY

24. **Request for fee waiver from Ashwaubenon Nordic Ski Team for Reforestation Camp trails.**

A request from Scott Putman of the Ashwaubenon Nordic Ski Team requested a waiver of trail fees for its fundraiser on October 26, 2014 at the Brown County Reforestation camp was addressed. This event had occurred since 2005 with approximately 200 participants. The ski team does much of the preparation and trail cleanup as directed by County staff. Staff recommendation was to approve (see attachment).

Motion made by Supervisor Van Dyck, seconded by Supervisor Campbell to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

25. **Field Staff Reports.**

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Staff reports were reviewed and highlighted as presented in agenda packet material. Kriese reported that the previously approved allowance of dogs at Neshota Park had resulted in no complaints.

Supervisor VanDyck asked if concerns regarding a Way-Morr Park Bridge could be brought back to committee. Kriese reiterated that the cost would be approximately \$30,000 which could be offset if using staff time and possible Lions Club donations. Chairman VanderLeest noted this item was not on the agenda for discussion.

Motion made by Supervisor Campbell, seconded by Supervisor Van Dyck to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

26. Assistant Park Director's Report.

Activities at the various facilities during the month of October 1, 2014 as included in the agenda packet material were highlighted, noting that archery had been added.

Also included was the Brown County Park Department Budget Summary noting highlights with staffing, chargeback outlay, and details of the Adventure Park (see attachment for details).

Motion made by Supervisor Campbell, seconded by Supervisor Katers to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

Resch Centre/Arena/Shopko Hall - No agenda items.

Closed Sessions

27. Open Session: Discussion with legal counsel and possible action regarding the negotiations, status and implementation of future planning in obtaining an easement at the Golf Course property.

At the request of Supervisor VanDyck, the committee entered into closed session to discuss this issue.

Closed Session: Notice is hereby given that the above governmental body will adjourn into closed session on the above item Number 17 pursuant to Wis. Stat. §19.85(1)(e) which authorizes a closed session to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business, wherever competitive or bargaining reasons require a closed session, and pursuant to Wis. Stat. §19.85 (1)(g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

Motion made by Supervisor Van Dyck, seconded by Supervisor Campbell to enter into closed session @ 6:54 p.m. Roll Call: All Present. MOTION CARRIED UNANIMOUSLY

Reconvene in Open session: Discussion with legal counsel and possible action regarding the negotiations, status and implementation of future planning in obtaining an easement at the Golf Course property.

Motion made by Supervisor Van Dyck, seconded by Supervisor Campbell to return to regular order of business @ 7:30 p.m. Roll Call: All Present. MOTION CARRIED UNANIMOUSLY

Motion made by Supervisor Van Dyck, seconded by Supervisor Katers – in reference to Items #17 & #27 – direct staff to prepare an access and utility easement for both the golf course property and the 70 acre parcel they own. Vote taken. MOTION CARRIED UNANIMOUSLY

(#18 on the agenda taken next)

///

28. **Open Session: Discussion and possible action on the strategy, negotiations and possible acquisition of property out at the Brown County Fairgrounds.**

Closed Session: Notice is hereby given that the governmental body will adjourn into a closed session during the meeting on number 22, as authorized pursuant to Wisconsin Statutes Section 19.85 (1)(e) deliberating or negotiating the purchase of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

Motion made by Supervisor Van Dyck, seconded by Supervisor Campbell to enter into closed session @ 8:45pm. Roll Call: All Present. MOTION CARRIED UNANIMOUSLY

Reconvene in Open Session: Discussion and possible action on the strategy, negotiations and possible acquisition of property out at the Brown County Fairgrounds.

Motion made by Supervisor Van Dyck, seconded by Supervisor Katers to return to regular order of business. Roll Call: All Present. MOTION CARRIED UNANIMOUSLY

Other

29. **Audit of bills.**

Motion made by Supervisor Van Dyck, seconded by Supervisor Katers to approve audit of bills. Vote taken. MOTION CARRIED UNANIMOUSLY

30. **Such other matters as authorized by law. None**

31. **Adjourn.**

Motion made by Supervisor Van Dyck, seconded by Supervisor Katers to adjourn. Vote taken. MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Alicia A. Loehlein, Recording Secretary **AND**
Rae G. Knippel, Transcription

///

HUMAN RESOURCES DEPARTMENT

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600



BRENT MILLER

PHONE (920) 448-4071 FAX (920) 448-6277 WEB: www.co.brown.wi.us

HUMAN RESOURCES MANAGER

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: October 13, 2014
REQUEST TO: Education and Recreation Committee
MEETING DATE: October 28, 2014
REQUEST FROM: Brent Miller
Human Resources Manager

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: Resolution Approving New or Deleted Positions During the 2015 Budget Process (Museum)

ISSUE/BACKGROUND INFORMATION:

A New Position or Position Deletion Request was submitted by the Museum during the 2015 budget process.

ACTION REQUESTED:

Make the following changes to the Museum table of organization:

Delete (0.24) FTE Project Operations Manager LTE

Delete (0.17) FTE Cataloger

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. Is there a fiscal impact? ☐ Yes ☒ No Savings of \$10,273
 - a. If yes, what is the amount of the impact?
 - b. If part of a bigger project, what is the total amount of the project? \$ _____
 - c. Is it currently budgeted? ☒ Yes ☐ No It is reflected in the 2015 budget.
 1. If yes, in which account? _____
 2. If no, how will the impact be funded? _____

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

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November 6, 2014

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

RESOLUTION APPROVING NEW OR DELETED POSITIONS
DURING THE 2015 BUDGET PROCESS
(MUSEUM)

WHEREAS, a New Position or Position Deletion Request was submitted by the Museum during the 2015 budget process; and

WHEREAS, the Human Resources Department has reviewed the request with the department; and

WHEREAS, the department has evaluated the workload to support the new changes and has identified positions to be eliminated from the table of organization; and

WHEREAS, the grant for the cataloging project has been exhausted and there are no longer funds available to continue the project; and

WHEREAS, the Museum recommends these changes to the table of organization:

Project Operations Manager LTE	(0.24)	Deletion
Cataloger LTE	(0.17)	Deletion

NOW, THEREFORE, BE IT RESOLVED, by the Brown County Board of Supervisors, the Museum table of organization be changed by deleting (0.24) FTE Project Operations Manager LTE and deleting (0.17) FTE Cataloger LTE positions; requested through the 2015 budget process to be effective January 1, 2015.

Budget Impact:

Position Title	FTE	Addition/ Deletion	Salary	Fringe	Total
Project Operations Manager LTE	(0.24)	Deletion	\$(6,615)	\$(536)	\$(7,151)
Cataloger LTE	(0.17)	Deletion	\$(2,888)	\$(234)	\$(3,122)
Total 2015 Budget Impact (Museum)			\$(9,503)	\$(770)	\$(10,273)

Budget Impact: *The fiscal change of this resolution is reflected in the 2015 budget.*

Respectfully submitted,

EDUCATION & RECREATION COMMITTEE
EXECUTIVE COMMITTEE

Approved By:

Troy Streckenbach,
COUNTY EXECUTIVE

Date Signed: _____

Authored by Human Resources

Final Draft Approved by Corporation Counsel

HUMAN RESOURCES DEPARTMENT

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600



BRENT MILLER

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HUMAN RESOURCES MANAGER

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: October 15, 2014

REQUEST TO: Education and Recreation Committee

MEETING DATE: October 28, 2014

REQUEST FROM: Brent Miller
Human Resources Manager

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: Resolution Approving New or Deleted Positions During the 2015 Budget Process (Zoo and Park Management)

ISSUE/BACKGROUND INFORMATION:

A New Position or Position Deletion Request was submitted by the Zoo and Park Management department during the 2015 budget process.

ACTION REQUESTED:

Make the following changes to the Zoo and Park Management table of organization:

Zoo/Adventure Park:

Add 1.30 FTE Park Lead Guide
Delete (2.22) FTE Adventure Park Concessionaire

Parks:

Delete (1.00) FTE Park Ranger
Delete (1.00) FTE Clerk/Typist II
Delete (0.78) FTE LTE Seasonal Trail Ranger
Delete (6.49) FTE LTE Seasonal Employee
Delete (2.23) FTE LTE Summer Employee
Delete (1.00) FTE Park Manager
Add 1.00 FTE Administrative Secretary
Add 1.00 FTE Assistant Naturalist
Add 1.00 FTE Park Educator
Add 7.16 FTE Seasonal Park Worker
Add 1.22 FTE Seasonal Reforestation Camp Worker
Add 0.82 FTE Seasonal Trail Ranger

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FISCAL IMPACT:

NOTE: *This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.*

1. Is there a fiscal impact? ☐ Yes ☒ No Savings of \$166,560
 - a. If yes, what is the amount of the impact?
 - b. If part of a bigger project, what is the total amount of the project? \$ _____
 - c. Is it currently budgeted? ☒ Yes ☐ No It is reflected in the 2015 budget.
 1. If yes, in which account? _____
 2. If no, how will the impact be funded? _____

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

November 6, 2014

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

RESOLUTION APPROVING NEW OR DELETED POSITIONS
DURING THE 2015 BUDGET PROCESS
(ZOO AND PARK MANAGEMENT)

WHEREAS, a New Position or Position Deletion Request was submitted by the Zoo and Park Management Department during the 2015 budget process; and

WHEREAS, the Human Resources Department has reviewed the request with the department; and

WHEREAS, the department has evaluated the workload to support the new changes and has identified positions to be added and eliminated from the table of organization; and

WHEREAS, with the opening of the Adventure Park, the department has a need to create 1.30 FTE Park Lead Guide positions and delete (2.22) FTE Adventure Park Concessionaire positions; and

WHEREAS, the department has a requirement to track expenses at the Parks and Reforestation Camp and identifying seasonal positions for each area will ease the task of tracking expenses. The Parks positions would be reorganized by deleting (1.00) FTE Park Ranger, deleting (0.78) FTE LTE Seasonal Trail Ranger, deleting (6.49) FTE LTE Seasonal Employee and deleting (2.23) FTE LTE Summer Employee positions; and adding 7.16 FTE Seasonal Park Worker, adding 1.22 FTE Seasonal Reforestation Camp Worker, adding 0.82 FTE Seasonal Trail Ranger, adding 1.00 FTE Assistant Naturalist and adding 1.00 FTE Park Educator positions; and

4a

WHEREAS, there are currently 3.00 FTE Park Manager positions in the Parks table of organization. It was determined that having an East Side and West Side Park Manger would better fit the needs of the department and (1.00) FTE Park Manager position will be deleted; and

WHEREAS, the duties of the Clerk/Typist II are more in line with an Administrative Secretary and the position should be reclassified by deleting (1.00) FTE Clerk/Typist II position and adding 1.00 FTE Administrative Secretary position to the Parks table of organization; and

WHEREAS, the Zoo and Park Management Department recommends these changes to the table of organization:

Zoo/Adventure Park:

Park Lead Guide	1.30	Addition
Adventure Park Concessionaire	(2.22)	Deletion

Parks:

Park Ranger	(1.00)	Deletion
Clerk/Typist II	(1.00)	Deletion
LTE Seasonal Trail Ranger	(0.78)	Deletion
LTE Seasonal Employee	(6.49)	Deletion
LTE Summer Employee	(2.23)	Deletion
Park Manager	(1.00)	Deletion
Administrative Secretary	1.00	Addition
Assistant Naturalist	1.00	Addition
Park Educator	1.00	Addition
Seasonal Park Worker	7.16	Addition
Seasonal Reforestation Camp Worker	1.22	Addition
Seasonal Trail Ranger	0.82	Addition

NOW, THEREFORE, BE IT RESOLVED, by the Brown County Board of Supervisors, the Zoo and Park Management (Zoo) table of organization be changed by deleting (2.22) FTE Adventure Park Concessionaire positions and adding 1.30 FTE Park Lead Guide positions; and the Zoo and Park Management (Parks) table of organization be changed by deleting (1.00) FTE Park Ranger, deleting (1.00) FTE Clerk/Typist II, deleting (0.78) FTE LTE Seasonal Trail

Ranger, deleting (6.49) LTE Seasonal Employee, deleting (2.23) FTE LTE Summer Employee and deleting (1.00) FTE Park Manager positions; and adding 1.00 FTE Administrative Secretary, adding 1.00 FTE Assistant Naturalist, adding 1.00 FTE Park Educator, adding 7.16 FTE Seasonal Park Worker, adding 1.22 FTE Seasonal Reforestation Camp Worker and adding 0.82 Seasonal Trail Ranger positions; requested through the 2015 budget process to be effective January 1, 2015.

Budget Impact:

Position Title	FTE	Addition/ Deletion	Salary	Fringe	Total
Zoo/Adventure Park:					
Park Lead Guide	1.30	Addition	\$ 28,426	\$ 2,595	\$ 31,021
Adventure Park Concessionaire	(2.22)	Deletion	\$(26,546)	\$(2,152)	\$(29,573)
2015 Budget Impact (Zoo/Adventure Park)			\$ 1,880	\$ 443	\$ 1,448

Parks:					
Park Ranger	(1.00)	Deletion	\$(42,656)	\$(22,010)	\$(64,666)
Clerk/Typist II	(1.00)	Deletion	\$(34,320)	\$(20,152)	\$(54,472)
LTE Seasonal Trail Ranger	(0.78)	Deletion	\$(16,624)	\$(13,882)	\$(30,506)
LTE Seasonal Employee	(6.49)	Deletion	\$(138,418)	\$(72,727)	\$(211,145)
LTE Summer Employee	(2.23)	Deletion	\$(47,525)	\$(13,267)	\$(60,792)
Park Manager	(1.00)	Deletion	\$(58,206)	\$(24,608)	\$(82,814)
Administrative Secretary	1.00	Addition	\$ 34,842	\$ 20,229	\$ 55,071
Assistant Naturalist	1.00	Addition	\$ 28,188	\$ 11,295	\$ 39,483
Park Educator	1.00	Addition	\$ 18,270	\$ 9,574	\$ 27,844
Seasonal Park Worker	7.16	Addition	\$ 152,651	\$ 13,937	\$ 166,588
Seasonal Reforestation Camp Worker	1.22	Addition	\$ 26,010	\$ 2,375	\$ 28,385
Seasonal Trail Ranger	0.82	Addition	\$ 17,425	\$ 1,591	\$ 19,016
2015 Budget Impact (Parks)			\$(60,363)	\$(107,645)	\$(168,008)
Total 2015 Budget Impact (Zoo & Park Management)			\$(58,483)	\$(107,202)	\$(166,560)

Budget Impact: The fiscal change of this resolution is reflected in the 2015 budget.

Respectfully submitted,
EDUCATION & RECREATION COMMITTEE
EXECUTIVE COMMITTEE

Approved By:

TROY STRECKENBACH
COUNTY EXECUTIVE

Date Signed: _____

Authored by Human Resources

Final Draft Approved by Corporation Counsel

BOARD OF SUPERVISORS ROLL CALL # _____

Motion made by Supervisor _____

Seconded by Supervisor _____

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
SIEBER	1				
DE WANE	2				
NICHOLSON	3				
HOYER	4				
GRUSZYNSKI	5				
HAEFS	6				
ERICKSON	7				
ZIMA	8				
EVANS	9				
VANDER LEEST	10				
BUCKLEY	11				
LANDWEHR	12				
DANTINNE, JR	13				

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
LA VIOLETTE	14				
KATERS	15				
KASTER	16				
VAN DYCK	17				
JAMIR	18				
ROBINSON	19				
CLANCY	20				
CAMPBELL	21				
MOYNIHAN, JR.	22				
STEFFEN	23				
SCHADEWALD	24				
LUND	25				
FEWELL	26				

Total Votes Cast _____

Motion: Adopted _____ Defeated _____ Tabled _____

4a

PROCEEDINGS OF THE BROWN COUNTY LIBRARY BOARD

A meeting was held on **September 18, 2014 at 5:15 p.m.** at the **Brown County Central Library, 515 Pine Street, Green Bay, WI**

PRESENT: CARLA BUBOLTZ, CHAD BIANCHI, NATHAN JESKE, BOB NIELSEN, TIM NIXON, JOHN VAN DYCK, VICKY VAN VONDEREN and CHRISTOPHER WAGNER

EXCUSED: KATHY PLETCHER

ALSO PRESENT: Lynn Stainbrook, Kimberly Young, Lori Denault, Sue Lagerman, and Curt Beyler (staff); Kristin Hooker (BC Corporation Counsel was available by phone); Mr. Lyle Wilquet (GB Resident); and Stephanie Wichlacz (student).

CALL TO ORDER Vice-President Carla Buboltz called the meeting to order at 5:19 p.m.

APPROVE CONSENT ITEMS

a. Agenda The agenda was amended to insert the agenda item, "Such Other Matters as Are Authorized by Law", between items 14 and 15. J. Van Dyck asked to move item 5c to follow item 12.

b. Minutes There were no changes to the minutes and they stand approved.

COMMUNICATIONS AND OPEN FORUM FOR THE PUBLIC

Lyle Wilquet was present to address the Board regarding an R-rated DVD that is in the library's collection. He noted that the Library Board in 2010 found that the selection of the DVD met the policy that guides selection of materials. He wanted to know what the current Board thinks and if a decision was made in response to his request to remove it from the collection. C. Buboltz indicated it was on the meeting's agenda and the Board would review the policy and make sure the policy was followed. C. Wagner suggested that a process to review the Collection Development Policy every two years be implemented. Wilquet objects to the movie and encouraged its withdrawal. C. Buboltz thanked Mr. Wilquet for expressing his opinion and reiterated that the Library Board would carefully review the selection process and determine if this movie met the criteria used to purchase items for the collection.

STRATEGIC PLAN

L. Stainbrook shared the binders that contained the Community Connect materials used recently at the two-day staff training. She feels that there is a much better understanding among library personnel regarding the Community Connect software as a result of the training. The next step will be to take what is known about market segments and determine how it relates to the library's strategic plan. She will send these materials to the Board electronically. J. Van Dyck asks where the segment data comes from. L. Stainbrook replied that it is obtained through several sources as well as census data which is updated annually. The usage data is from the library's automated system. J. Van Dyck and V. Van Vonderen both noted that a large amount of data was represented and asked if it was going to be divided up into something useful. That was exactly what the two-training was about and ultimately each location will have an individual service plan. The materials and training was well-received by staff.

LIBRARY BUSINESS

a. Information Services Report The August and September Information Services Reports were presented. There was an update on the Automated Materials Handler (AMH) at the Weyers-Hilliard Branch. The installation has been pushed back 4-8 weeks.

b. Financial Manager's Report, Bills and Donations There were no bills out of the ordinary. L. Denault distributed the August financial statement including a narrative on the statement, and the June, July and August Gifts, Grants and Donations reports. Motion by J. Van Dyck, seconded by V. Van Vonderen to approve the August financial statements the June, July, and August Gifts, Grants & Donations as follows:

Brown County Library Gifts, Grants & Donations Report June 2014

Gifts & Donations

06/01/14	Central Donation Box (various donors)	43.92	Children's Garden
06/12/14	Friends of the Brown County Library	1,336.23	Supplies
06/26/14	Friends of the Brown County Library	8,745.00	Evanced Software
06/26/14	Friends of the Brown County Library	960.00	AutoCad Software
06/26/14	Friends of the Brown County Library	106.49	Kress Supplies
06/26/14	Festival Foods	5,000.00	Children's Garden

5a

06/01/14	Ashwaubenon	25.67	Donation Box
06/01/14	Bookmobile	6.70	Donation Box
06/01/14	East	26.41	Donation Box
06/01/14	Weyers/Hilliard	17.10	Donation Box
06/01/14	Central Circulation		Donation Box
06/01/14	Kress	14.84	Donation Box
06/01/14	Pulaski	10.10	Donation Box
06/01/14	Southwest	7.76	Donation Box
06/01/14	Wrightstown	16.76	Donation Box
	Total Donations	\$ 16,316.98	

Federal & State Grants

06/30/14	Nicolet Federated Library System	\$ 16.20	Continuing Education
			Collection
06/30/14	Nicolet Federated Library System	12,739.82	Development
06/30/14	Nicolet Federated Library System	6,242.46	Technology Grant
	Total Grants	\$ 18,998.48	

Gifts, Grants & Donations Report July 2014

Gifts & Donations

07/01/14	Central Donation Box (various donors)	20.17	Children's Garden
07/03/14	Brown County Library Clerk's Union	100.00	Children's Garden
07/10/14	Richard & Helen Herlache	500.00	Weyers-Hilliard Shelving
07/10/14	MJ Knox/Aluminum Can Drive	160.00	Weyers-Hilliard Shelving
07/24/14	Friends of the Brown County Library	136.75	Leadership Program
			Wrightstown Operating
07/24/14	FBCL/Wrightstown Area Library Committee	2,717.46	Exp.
07/24/14	Focus on Energy	2,000.00	Central Cooling Tower
07/01/14	Ashwaubenon	11.16	Donation Box
07/01/14	Bookmobile	8.50	Donation Box
07/01/14	East	36.05	Donation Box
07/01/14	Weyers-Hilliard	19.65	Donation Box
07/01/14	Central Circulation		Donation Box
07/01/14	Kress	29.13	Donation Box
07/01/14	Pulaski	16.40	Donation Box
07/01/14	Southwest	14.03	Donation Box
07/01/14	Wrightstown	12.00	Donation Box
	Total Donations	\$ 5,781.30	

Federal & State Grants

07/31/14	Nicolet Federated Library System		Continuing Education
07/31/14	Nicolet Federated Library System	(2,460.14)	Collection Development
	Total Grants	\$ (2,460.14)	

Gifts, Grants & Donations Report August 2014

Gifts & Donations

08/01/14	Central Donation Box (various donors)	48.75	Children's Garden
08/07/14	Brown County Library Clerk's Union	9.61	Children's Garden

5a

08/07/14	BCCWC-In Memory of Bonnie Brosteau	16.50	Adult Materials
08/07/14	Anonymous	5.00	Denmark Programming
08/14/14	Ann Kapitz	500.00	Southwest Improvements
08/21/14	Branch Buddies of Brown County Library	1,506.15	Programming
08/21/14	Friends of Brown County Library	64.86	East Summer Reading
08/21/14	Friends of Brown County Library	129.76	Leadership Program
08/21/14	Nicolet Federated Library System-In Memory of Paul Kegel	100.00	Adult Materials
08/21/14	American Legion-In Memory of Dorothy Heinrich	20.00	Genealogy Materials
08/28/14	Wochinske Family Foundation	5,000.00	Early Literacy
08/01/14	Ashwaubenon	26.85	Donation Box
08/01/14	Bookmobile	5.25	Donation Box
08/01/14	East	31.38	Donation Box
08/01/14	Weyers/Hilliard	18.02	Donation Box
08/01/14	Central Circulation		Donation Box
08/01/14	Kress	32.83	Donation Box
08/01/14	Pulaski	13.26	Donation Box
08/01/14	Southwest	18.45	Donation Box
08/01/14	Wrightstown	19.10	Donation Box
	Total Donations	\$ 7,565.77	

Federal & State Grants

	Nicolet Federated Library System		Continuing Education
08/31/14	Nicolet Federated Library System	1,111.42	Collection Development
	Total Grants	\$ 1,111.42	

Motion carried

d. Wrightstown Branch Hours of Operation

L. Stainbrook recommended that the Library Board approve a change in the hours of operation for the Wrightstown Branch on Wednesdays from being open 1-4 pm & 5-8 pm to being open from 1-8 pm. No additional staffing is needed and the current staff members are in favor of this change. This change will provide an additional hour of service weekly to Wrightstown community residents, at no additional cost. **Motion** by V. Van Vonderen, seconded by C. Wagner, to approve the change in the Wrightstown Branch's hours of operation. **Motion carried.**

NICOLET FEDERATED LIBRARY SYSTEM (NFLS)

a. Lease Negotiation

C. Bianchi and L. Stainbrook are scheduled to meet with NFLS Director Mark Merrifield to gain information on what new sites NFLS is looking at and what the price points are. C. Bianchi noted that they should be prepared with what the Library Board is willing to offer - minimum square feet, cost per square foot, etc. The current lease is not a triple-net lease. With permission granted by BCTS, they utilize the library's broadband fiber. Their rent also includes taxes, utilities, and trash. They pay for their own custodial services.

C. Wagner reminded to compare apples to apples. There are several available properties but what does their cost include/exclude?

Tim Nixon joined the meeting at 5:45 p.m.

The lease has to be approved by the NFLS Board and the BCL Board. The Board advised C. Bianchi and L. Stainbrook to have additional information in order to continue their negotiating. A closed session will be scheduled at the October Board meeting to discuss this matter further.

PERSONNEL COMMITTEE

a. Library Leadership Line-Up

5a

K. Young described the internal staff development plan as consisting of several classes that will offer staff training and growth opportunities and create an environment of change that will move the library and its service into the future. Additionally, the Library Leadership Line-Up class has begun accepting applications. This new, annual leadership program selects staff members via an application process to actively participate in a year-long training and project development process. Participants will 1. Learn what leadership is; 2. Work to explore libraries (others in the state and nationally); and 3. Develop a project that builds library leaders. Applications are under review and six will be selected to participate. Monthly meetings (about a half day) will be held and will last up to a year depending on the project. The Board would like to be kept informed of progress.

APPROVE LIBRARY POLICIES

a. Approve Changes to Meeting Rooms and Surrounding Grounds Use Policy

Motion by J. Van Dyck, seconded by C. Wagner, to approve changing the language in the Meeting Rooms and Surrounding Grounds Use Policy to align with the meeting room contract language. **Motion carried.** This topic led to a discussion about evacuation procedures during an emergency. The library has emergency procedures in place and regularly participates in fire and tornado drills. Staff has also been trained in using AEDs and fire extinguishers.

b. Review and Approve Changes to Collection Development Policy

The proposed change is to update the library's mission statement in the Collection Development policy.

Further discussion about the Collection Development policy was prompted by Mr. Wilquet's request for review. A number of staff members are involved in the selection process for library materials. The policy defines responsibility for collection development among librarians and ultimately the Collection Development Manager and the Library Director. Choices are made based on selection criteria. If a complaint is lodged it is reviewed (staff may read, watch and make a recommendation) for inclusion in the collection as it relates to the library's overall objectives, the Collection Development Policy, the Library Bill of Rights and the American Library Association's guidelines on intellectual freedom. Conclusive information is then communicated to the person asking for reconsideration of the material. The person who filed the complaint has the option of referring their objection to the Library Board who determines if the policy was followed. In regards to Mr. Wilquet's complaint, C. Buboltz asked if policy was followed and the selection policy was. The library uses the motion picture standard as a guideline for purchasing movies. The library does not purchase X-rated films and only those who are 18 years or older may check out R-rated films. The DVD in question is R-rated.

N. Jeske asked about how the Internet filter compares with collection policy. The Board agreed that choices are personal and if you don't approve of something, you should not search for it or watch it. The Collection Development Manager reviews materials that are questioned. C. Wagner noted his uncomfortableness with one person making these types of decisions. J. Van Dyck indicated that there is not a similar rating for books and thinks there is a difference in impact when one hears or reads something versus viewing it. The review process should demonstrate sensitivity. V. Van Vonderen reiterated that we are using an industry standard with objective criteria. C. Wagner asked to include a review of the industry standards as well as a review of the process and Internet filter on the November Library Board agenda. He also added that if there are subsequent changes to policy the challenge should be reviewed again.

Motion by V. Van Vonderen, seconded by C. Bianchi to approve the update of the mission statement in the Collection Development policy. **Motion carried.**

BUDGET

No update.

OLD BUSINESS

None.

PRESIDENT'S REPORT

No report.

DIRECTOR'S REPORT

No additions to report included in packet.

- c. **Facilities Report** Central Library's emergency lighting is almost complete. A heating source option has been added to the Kress lease space. This will separate the rental spaces' heating sources from the library space and allow for separate tracking. A main disconnect is being considered for the Ashwaubenon Branch. WPS would replace the transformer and wiring to meter socket at no cost. It will be safer and more efficient.

The lighting retrofit at Weyers-Hilliard and Kress branches has started. Test lamps are installed to monitor lighting levels. The wiring is in place for a ceiling fan at Weyers-Hilliard. The fan is on order. The parking lots at Kress and Weyers-Hilliard will be re-stripped in the upcoming weeks.

1. Update from Facilities Committee This committee, comprised of T. Nixon, B. Nielsen, and J. Van Dyck met for the first time with K. Pletcher, L. Stainbrook, and C. Beyler. During this initial meeting discussion took place about how to structure their work. It was agreed to first document what is needed from a safety and structural standpoint followed by a programmatic standpoint. A total cost will be figured, presented to the Library Board and upon approval, presented to the County Board. A six-month timeline was set and the committee will meet again in a couple weeks.

J. Van Dyck reported on the recent Ed & Rec meeting. K. Pletcher and T. Streckenbach had met with the Village of Ashwaubenon in regards to the village's desire to build a new community center and, in particular, if the library could be included in that center rather than continue as a stand-alone branch. The village is really too far along in the process to consider this option but it came to light that there is a developer who is looking to build a high rise and certain funding is available if public space is included in the plan. It is estimated that the high rise could offer the library up to 10,000 sq. ft. on the first floor and would also offer 50 parking spaces. The library would have to build it out. When questioned about what would happen to the current library it was told that interest has been expressed in the building. This project is in the very early stages.

J. Van Dyck also reported that Harold Kaye had attended the September Ed & Rec meeting and presented drawings of an expansion of the Southwest Branch Library. A communication to the County Board was made in August. J. Van Dyck had made a motion to refer it to Library's facilities committee and explained to Kaye that it would have to be considered with everything else - as a whole.

At County Board level, Supervisor Zima pulled the item from the agenda. A motion was made indicating the County Board's support of the addition to the Southwest Branch with a referral back to Ed & Rec (on October 1) suggesting the facilitation of finding a funding source for the proposed amount of \$150,000. J. Van Dyck made an appeal to the County Board asking them to consider giving the Library Board time to review since they had not yet seen the proposal. That consideration was not given and it was pointed out that jurisdiction of building belongs to county - not the Library Board. J. Van Dyck advocated for approving the concept only. V. Van Vonderen asked about the rule on building authority. L. Stainbrook replied that it is her understanding that the county owns the building. The interior is the Library Board's responsibility.

Paul Van Noie and Public Works have been asked to come up with a cost (working with Boldt). This cost-estimate will likely lead to discussion about the differential between an estimated \$150,000 and actual costs. The equation has to include cost of putting things and people in the addition. John Vander Leest put in a communication that half of the funds have to come from the public. In order to facilitate this discussion the Library Board has requested that staff look at the additions from a required safety and operational perspective.

The Library Board is most concerned with public safety. The proposed expanded areas do not offer any sight lines and they could impose a danger to children in particular, as well as adults. Additionally, the additional spaces would require more staff, technology reconfiguration, furniture, equipment, etc.

Other updates: The Boldt plans for the Ashwaubenon roof remodel would eradicate the issue of snow build-up on the split roof line. Public Works and County Administration suggested the roof be replaced for ~\$470,000. Some minor changes to library would take place but the plan mostly changes the structure of roof. The plan was included in the capital improvement projects for 2017. Approval to be included in the plan does not a guarantee that it will happen. In the meantime, appropriate measures are taken to make the branch as safe as possible in the winter season.

The children's bathrooms at the Central Library are problematic and currently pose a safety issue. This can be resolved by constructing new, airport-style, bathrooms and would also allow the Library to move and expand the size of the Children's Department. The proposed new location is on the east side of the building and would require relocating two staff offices. The County Executive has seen the plans and hopes to use the money bonded for Central Library. The project cost for new children's bathrooms is ~\$110,000.

CLOSED SESSION PURSUANT TO WIS. STAT. § 19.85(1)(g) for the purpose of conferring with legal counsel rendering oral or written advice concerning strategy to be adopted by the Library Board with respect to litigation in which it is likely to become involved - overdue payments from adjacent county for library services provided.

The Library Board agreed that a closed session was not required.

Discussion took place about the settlement offer from Outagamie County that proposes payment of 60% for the bills due for 2011, 2012 and 2013. Since the amount billed is already a portion of the total cost owed, the Library Board agrees that a minimum of 75% should be paid. All future years' bills would have to be paid in full. **Motion** by T. Nixon, seconded by C. Wagner, to make a counter offer requiring 75% payment of the 2011 and 2012 bills due with payment by December 31, 2014 and all future bills paid in full going forward and on time. This is the Library Board's final offer. **Motion carried.**

SUCH OTHER MATTERS AS ARE AUTHORIZED BY LAW

C. Wagner asked about providing service at the new homeless shelter. The library will look at possibilities.

MEETING SUMMARY/NEXTMEETING PLANNING

ADJOURNMENT

Motion by V. Van Vonderen, seconded by C. Bianchi, to adjourn the meeting. **Motion carried.**

The meeting adjourned at 7:30p.m.

NEXT REGULAR MEETING

October 16, 2014

Central Library

515 Pine Street, downtown Green Bay

5:15 p.m.

Respectfully submitted,

Dr. Christopher Wagner, Library Board Secretary
Sue Lagerman, Recording Secretary

PROCEEDINGS OF THE BROWN COUNTY LIBRARY BOARD

A special meeting was held on **September 30, 2014 at 7:30 a.m.** at the **Brown County Central Library, 515 Pine Street, Green Bay, WI**

PRESENT: KATHY PLETCHER, CARLA BUBOLTZ, NATHAN JESKE, JOHN VAN DYCK, VICKY VAN VONDEREN and CHRISTOPHER WAGNER

EXCUSED: CHAD BIANCHI, BOB NIELSEN, and TIM NIXON

ALSO PRESENT: Sue Lagerman (staff).

CALL TO ORDER President Kathy Pletcher called the meeting to order at 7:30 a.m.

APPROVE/MODIFY AGENDA

There were no changes to the agenda.

ACCEPT RESIGNATION OF LIBRARY DIRECTOR

Motion by J. Van Dyck, seconded by C. Wagner to accept Lynn Stainbrook's resignation as library director. C. Buboltz wished to also acknowledge and thank Lynn for her six years of service and wish her well in her new position. **Motion carried.**

REVIEW AND APPROVE LIBRARY DIRECTOR POSITION DESCRIPTION

The Board discussed and agreed to suggested changes to the Library Director position description. **Motion** by C. Buboltz, seconded by J. Van Dyck, to approve the Library Director position description with changes. **Motion carried.**

REVIEW AND APPROVE TIMELINE FOR LIBRARY DIRECTOR SEARCH

The Board agreed to move as quickly as possible, and as soon is reasonable, to fill this position. **Motion** by V. Van Vonderen, seconded by N. Jeske, to set a target start date of January 2, 2015 for the new library director. **Motion carried.**

APPROVE LYNN ELAM CONSULTING TO ASSIST IN HIRING OF A NEW LIBRARY DIRECTOR

The Executive Committee recommends hiring Lynn Elam Consulting to conduct the search for Library Director based on past experience with this firm (library-focused and well-connected), the contracted services received, and assurances for satisfaction. Discussion about the search process, board involvement and funding the search were discussed. **Motion** by C. Buboltz, seconded by C. Wagner to approve Lynn Elam Consulting, contingent on securing outside funds, to assist in the hiring of a new library director. **Motion carried.**

CLOSED SESSION PURSUANT TO WIS. STAT. § 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – compensation and personnel **Motion** by C. Buboltz, seconded by V. Van Vonderen, to move into closed session at 8:10 a.m. Aye: C. Buboltz, C. Wagner, J. Van Dyck, V. Van Vonderen, N. Jeske and K. Pletcher. Nay: None. **Motion carried.**

Motion by J. Van Dyck, seconded by C. Wagner, to return to open session at 8:25 a.m. Aye: C. Buboltz, C. Wagner, J. Van Dyck, V. Van Vonderen, N. Jeske and K. Pletcher. Nay: None. **Motion carried.**

APPROVE ANY ACTION THAT MAY HAVE BEEN RECOMMENDED IN EXECUTIVE SESSION

The Board discussed options for leadership during the interim vacancy. **Motion** by C. Buboltz, seconded by V. Van Vonderen to approve an interim management team of Sue Lagerman, Lori Denault, Curt Beyler and Kimberly Young with regular, uncompensated direction and support from Library Board President, Kathy Pletcher. **Motion carried.**

SUCH OTHER MATTERS AS ARE AUTHORIZED BY LAW None.

ADJOURNMENT

Motion by N. Jeske, seconded by C. Wagner, to adjourn the meeting. **Motion carried.**

The meeting adjourned at 8:35 a.m.

Respectfully submitted,

Dr. Christopher Wagner, Library Board Secretary
Sue Lagerman, Recording Secretary

**PROCEEDINGS OF THE BROWN COUNTY NEVILLE PUBLIC MUSEUM
GOVERNING BOARD**

Pursuant to Section 19.84, Wis. Stats., a meeting of the **Brown County Neville Public Museum Governing Board** was held at 4:30 p.m. on Monday, October 13, 2014 at the Neville Public Museum, 210 Museum Place, Green Bay, Wisconsin

PRESENT: Bernie Erickson, Tom Sieber, Kramer Rock, Sandy Juno, and
Diane Ford
ALSO PRESENT: Beth Lemke and Kasha Huntowski

CALL MEETING TO ORDER

1. Vice Chairman Erickson called the meeting to order at 4:36PM.
2. APPROVE/MODIFY AGNEDA

Motion made by Tom Seiber and seconded by Diane Ford to approve the agenda.
Vote taken.

MOTION APPROVED UNANIMOUSLY.

3. Museum Directors Report. August 2014 admission revenue was slightly above a 5 year average for the Neville Public Museum. At the time of this report September 2014 admission revenue is on target with a 4 year average.

RFP review is complete and the team has selected Metacomm from Green Bay. Work will take place this quarter.

The Deputy Director recruitment has closed. 20 candidates applied—the top 5 will be interviewed October 30, 2014.

The WRS Security contract ends 10/31/14. NPM has entered into a contract with Premier Solutions—the new contract is 10/1/14-12/31/15. Orientation for the new contracted staff at the admissions desk is taking place. Three candidates are onboard and we are working with Premier to fill last open shift.

The Museum Director will review the Packers Home Game schedule and make recommendations for Monday hours based on travel opportunities and visitors staying in town into Monday afternoon/evening.

Discussion ensued, no action taken.

4. Museum 2015 County Budget: The 2015 County budget is progressing. The focus on the conversation was largely centered on the marketing and promotion

of 2015 exhibits and programs. Supervisor Seiber offered to look into costs of promotion for the summer and fall exhibit rentals by television media. Discussion ensued, action taken by Supervisor Seiber and Museum Director.

5. Such other matters as authorized by law:
Next meeting of the Neville Public Museum Governing Board will be Monday, November 10, 2014 at 4:30pm.
6. Adjournment. Motion to adjourn made at 5:35 by Kramer Rock seconded by Tom Seiber. Vote taken.
MOTION APPROVED UNANIMOUSLY

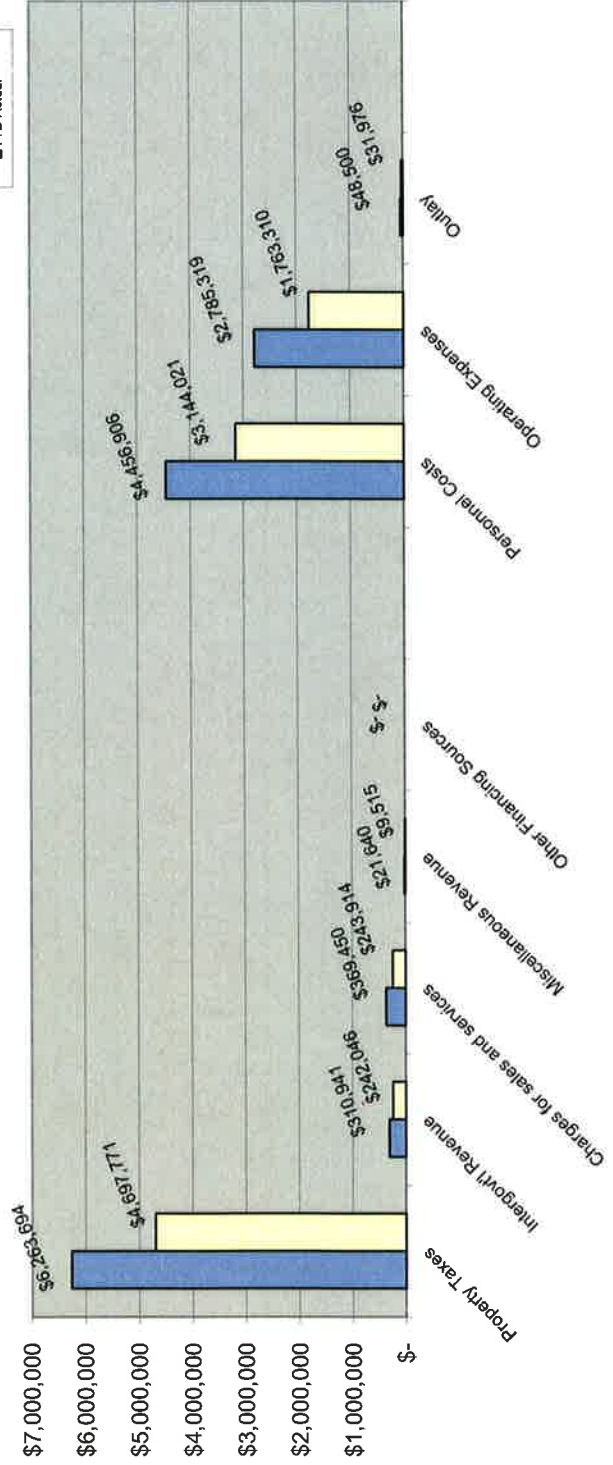
	Annual Budget	YTD Actual
Property Taxes	\$ 6,263,694	\$ 4,697,771
Intergovtl Revenue	\$ 310,941	\$ 242,046
Charges for sales and services	\$ 369,450	\$ 243,914
Miscellaneous Revenue	\$ 21,640	\$ 9,515
Other Financing Sources	\$ -	\$ -
Personnel Costs	\$ 4,456,906	\$ 3,144,021
Operating Expenses	\$ 2,785,319	\$ 1,763,310
Outlay	\$ 48,500	\$ 31,976

HIGHLIGHTS:

Revenues: Intergovtl revenue is under budget due to non-payment by one county for their patron use of Brown County libraries. Charges for sales and services is also under budget due to decline in fines and fees revenue being generated. Parking lot revenue is down due to new meter installation cost offset against revenue.

Expenses: Annualized Technology Services chargebacks are currently significantly less than budget. Salaries are now projected to come in under budget due to the Director and a Library Supervisor position being held open thru the end of the year. Fringe benefits appear to be considerably less than budget. The contract for our data lines was re-negotiated and resulted in significant increases. Gas is over, but electric is under.

Library - September 30, 2014





Brown County Library Report September, 2014

Library Mission:

Brown County Library provides trusted information and resources to connect people, ideas, and community.

Strategic Priorities

Enhance Education for Children	Support Economic Development	Provide a Third Place to Engage Community	Foster Cultural & Diversity Awareness	Management Goal
--------------------------------	------------------------------	---	---------------------------------------	-----------------

County-Wide Successes

Approximately 35 staff participated in a two-day training related to Community Connect, a web-based tool that uses data and maps to understand service areas, patrons and community condition that impact library service strategies related to collections, programs, technology, facilities, marketing and outreach. The training was presented as part of a Community Engagement project being conducted in partnership with Demco.



All library staff participated in Development Day. Valerie Gross, President & CEO of Howard County Library System (HCLS) in Maryland, was the featured speaker. Her presentation and interactive activities focused on repositioning our libraries as key components of the education enterprise.

The Green Bay Press-Gazette's Community Snapshots section features photos from library events and classes on a weekly basis.

Central Library Successes

AAUW held their monthly meeting at the Central Library so that they could have a tour of the Children's Edible Garden and hear about how it came to be. The Director was their guest speaker.



The Friends of Brown County Library hosted an Antiques Appraisal event with mark Moran. Moran, a professional appraiser, appears regularly on PBS' Antiques Roadshow.

High interest in the Beginning Computer/Internet classes taught by library staff will result in a double session offered in October to keep the waiting lists down.

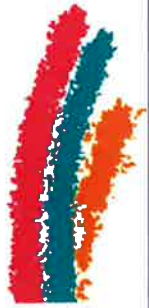
Nicole Virant from Globe University provided two evening classes and instructed on Internet Privacy and MS Word.

Staff from the Children's Department represented promoted library services to over 180 attendees at Howe School's Resource Fair.

Ashwaubenon Branch Successes

All adult and teen collections are RFID tagged.

				X
			X	X
		X		
			X	
	X			
X				




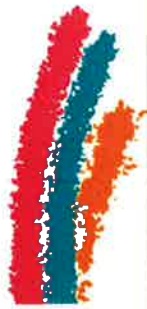
Brown County Library Report September, 2014

Library Mission:

Brown County Library provides trusted information and resources to connect people, ideas, and community.


Strategic Priorities

	Enhance Education for Children	Support Economic Development	Provide a Third Place to Engage Community	Foster Cultural & Diversity Awareness	Management Goal
The Wii Bowling fall league has started and a morning team has been formed.			X		
Programming for school-age children and pre-teens is engaging the after school crowd.			X		
One exam was proctored and eight tech tutor sessions were provided. The e-book support class had 13 people in attendance.		X			
The School Day Out program for children was well attended. Collaboration with Happily Ever After animal sanctuary provided two other classes with animals.	X				
Denmark Branch Successes					
Tech tutors, the computer skill training seminar for adults was attended by six who confirmed that they will be back next month.		X			
A "Doctor Who" British Science Fiction program for middle school and high school students featured t-shirt design, TARDIS, Dalek, and Sonic Screwdriver paper crafts, and duct tape bowties.			X		
Molly has started a conversation with Denmark area homeschoolers and is looking at ways that the library can help with their learning through classes and activities (including art group, drama group, and other ideas).	X	X	X		
A special fall story time had 16 people in attendance and included the special education students from the Early Childcare Center.	X			X	
East Branch Successes					
 Focused training for AtoZ Databases was a staff priority during the month.					X
Five 1:1 tech help sessions were held for patrons were looking for help using their devices, mostly iPads.		X			
Kress Family Branch Successes					
The Green Bay Children's Museum offered an evening wind tube workshop for families that introduced simple science theories.					
Pulaski Branch Successes	X				X
The Thursday Play Days are growing in popularity. This class offers toys and books for children and their adults to experience together.	X		X		



Brown County Library Report September, 2014

Strategic Priorities

Library Mission: <i>Brown County Library provides trusted information and resources to connect people, ideas, and community.</i>		Enhance Education for Children	Support Economic Development	Provide a Third Place to Engage Community	Foster Cultural & Diversity Awareness	Management Goal
A volunteer led four Intro to Computer classes and staff led two e-reader tutor session.			X			
Southwest Branch Successes The first Play and Learn program, designed for adults and small children as an alternative to the regular scheduled storytime activities, had a school theme and featured different stations focused on early literacy. A new bi-monthly Press Play event, in which Wii gaming is offered, is designed to engage the kids who are already coming into the library after school in a fun atmosphere. Ten kids attended the first offering.		X				
Weyers-Hilliard Branch Successes A STEM program challenged kids to create moving Lego models by following step by step instructions. 20 kids participated.  Local authors, Mike Dauplaise and Bonnie Groessel facilitated a writing and book publishing workshop, "Release the Author in You."		X		X		
Wrightstown Branch Successes Class visits from St. Clare School resumed with school back in session. Most grades make monthly visits; older grades visit bi-weekly. Dr. Lasslo and his staff from Wrightstown Dental attended a class for children to talk about dental health			X			
		X				
		X		X		



**BROWN COUNTY
BOARD OF SUPERVISORS
COURT HOUSE
GREEN BAY, WISCONSIN**

BROWN COUNTY BOARD OF SUPERVISORS

Meeting Date: Sept. 17, 2014
Agenda No. : 9B-3

Motion from the Floor

I make the following motion: BY SUBSTITUTION

That the County Board approve ^{concept} the approximately 400 sq. ft. expansion of the Southwest Branch Library and do the following:

1) refer the item back to the Ed. & Rec. Comm. for the purpose of creating the appropriate funding resolution for County Board consideration.

2) refer the item to the Library Board for the purpose of recommending a design to best utilize the space.

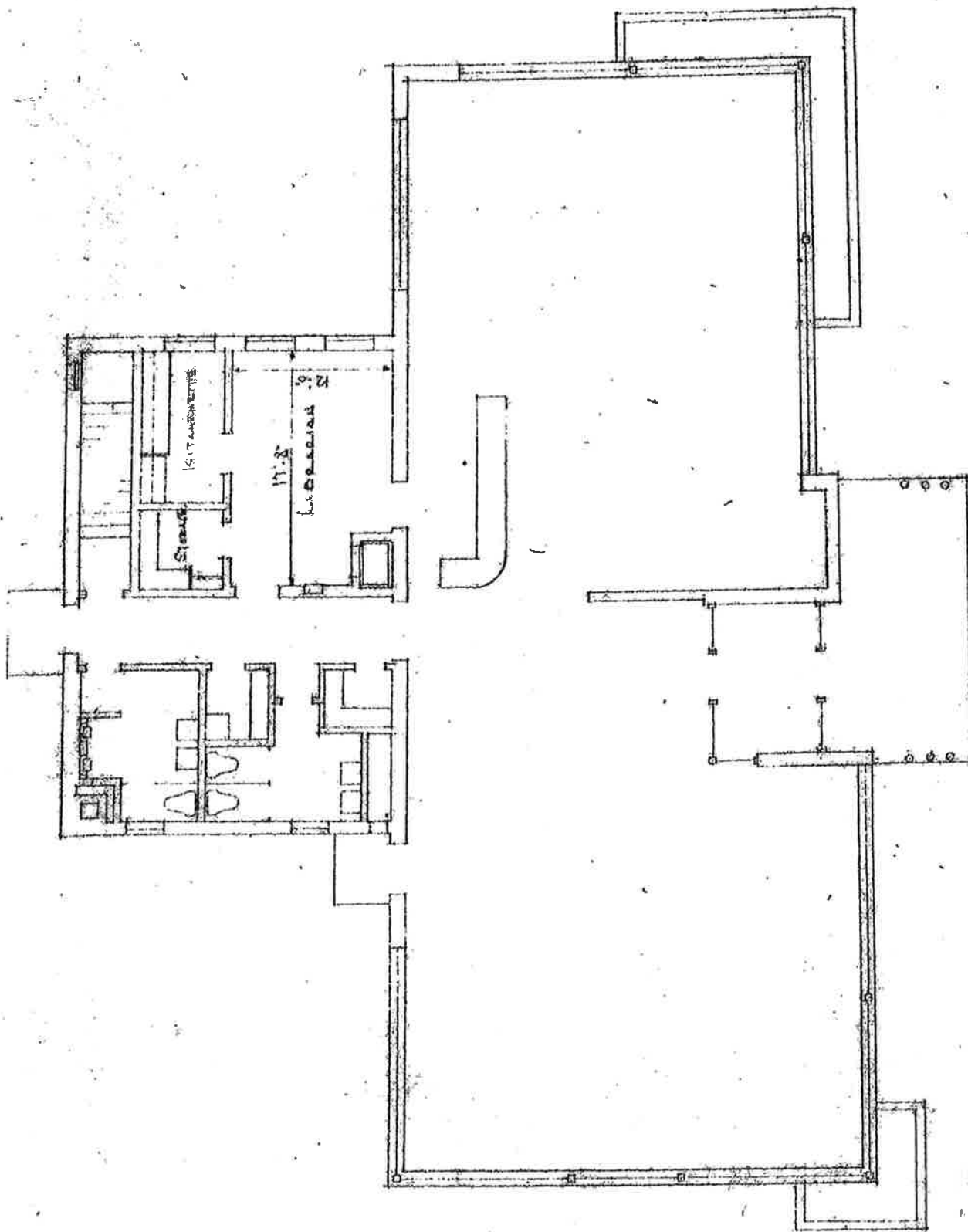
Signed: Dan Zina

District No.: 8

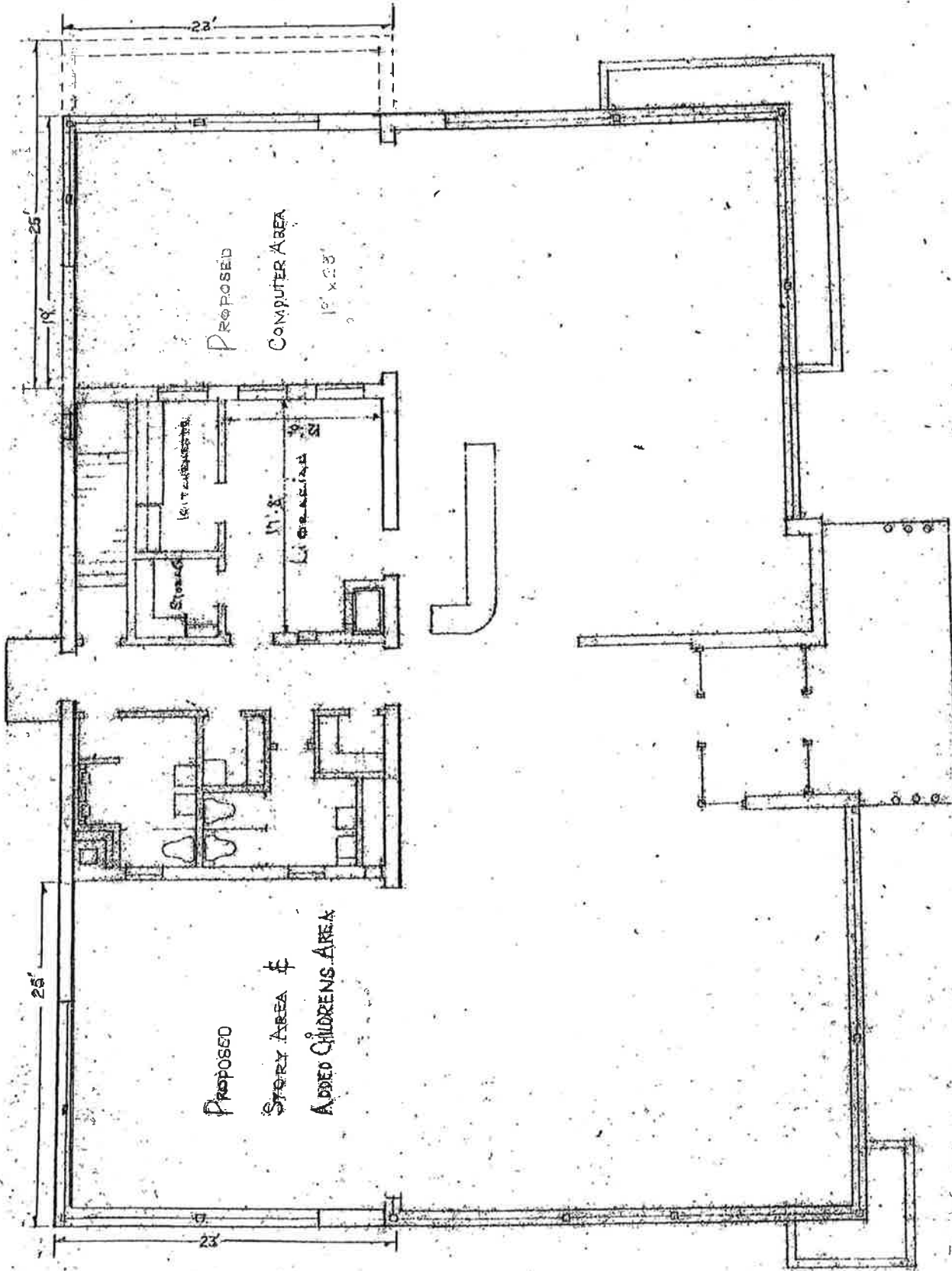
(Please deliver to the County Clerk after the motion is made for recording into the minutes.)

all

8



FIRST FLOOR PLAN
Scale 1/4" = 1'-0"



FIRST FLOOR PLAN
Scale 1/8" = 1'-0"

September 17, 2014

TO THE MEMBERS OF THE BROWN
COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

The EDUCATION & RECREATION COMMITTEE met in regular session on September 3, 2014 and recommends the following:

1. Review minutes: *No minutes, no action needed.*
2. Communication from Vice Chair Lund re: For the fees for the Fox River Trail System be looked at by the Planning, Development & Transportation Committee. To hold until October.
3. ** Communication from Supervisor Zima re: That Brown County consider expanding the Southwest Branch Library by approximately 1100 square feet to accommodate the library's growing needs in the children and computer areas. To refer to the Library Board.
- ** A motion was made to approve Item #3 by substitution "That the County Board approve the concept of the approximately 1100 square feet expansion of the Southwest Branch Library and do the following: 1) Refer the item back to the Education and Recreation Committee for the purpose of creating the appropriate funding resolution for County Board consideration; and 2) Refer the item to the Library Board for the purpose of recommending a design to best utilize the space" was approved by the County Board on 9/17/2014.
4. Golf Course - Budget Status Report for July, 2014. Receive and place on file.
5. Golf Course Financial Statistics as of August 31, 2014. Receive and place on file.
6. Golf Course - Approve Contract Addendum for Golf Pro Contract. To refer the contract addendum for the Golf Pro contract back to the Superintendent for reconsideration and report back at the October meeting.
7. Golf Course - Approve Contract Addendum for Clubhouse Restaurant Contract. To refer the contract addendum for the Safari Steakhouse restaurant contract back to the Superintendent for reconsideration and report back at the October meeting incorporating some of the suggestions regarding the one time nature of this.
8. Golf Course - Superintendent's Report. Receive and place on file.
9. Park Mgmt - Discussion of Friends Group Funding Requests. To move \$15,000 into a new line item in the Park's budget to match funds towards park improvements that come forward from Friends Groups.
10. Park Mgmt - Budget Status Financial Report for July, 2014. Receive and place on file.
11. Park Mgmt - Report of property adjacent to the Brown County Fairgrounds. To refer this to a Closed Session at the October meeting.
12. Park Mgmt - Approval of Agreement between the County and Bay Nordic. To approve.

BUDGET ADJUSTMENT REQUEST

14-80

Category

Approval Level

- | | | |
|--|--|---|
| <input type="checkbox"/> 1 | Reallocation from one account to another in the same level of appropriation | Dept Head |
| <input type="checkbox"/> 2 | Reallocation due to a technical correction that could include: <ul style="list-style-type: none"> • Reallocation to another account strictly for tracking or accounting purposes • Allocation of budgeted prior year grant not completed in the prior year | Director of Admin |
| <input type="checkbox"/> 3 | Any change in any item within the Outlay account which does not require the reallocation of funds from another level of appropriation | County Exec |
| <input type="checkbox"/> 4 | Any change in appropriation from an official action taken by the County Board (i.e. resolution, ordinance change, etc.) | County Exec |
| <input type="checkbox"/> 5 a) | Reallocation of <u>up to 10%</u> of the originally appropriated funds between any levels of appropriation (based on lesser of originally appropriated amounts) | Admin Committee |
| <input checked="" type="checkbox"/> 5 b) | Reallocation of <u>more than 10%</u> of the funds original appropriated between any of the levels of appropriation. | Oversight Comm
2/3 County Board |
| <input type="checkbox"/> 6 | Reallocation between two or more departments, regardless of amount | Oversight Comm
2/3 County Board |
| <input type="checkbox"/> 7 | Any increase in expenses with an offsetting increase in revenue | Oversight Comm
2/3 County Board |
| <input type="checkbox"/> 8 | Any allocation from a department's fund balance | Oversight Comm
2/3 County Board |
| <input type="checkbox"/> 9 | Any allocation from the County's General Fund | Oversight Comm
Admin Committee
2/3 County Board |

Justification for Budget Change:

This request is to reallocate Library tax levy dollars transferred to the Central Library Renovation Capital Project fund in 2012 for Central Library projects that were later bonded for. This budget adjustment is not to exceed \$200,000 for the building expansion of the Southwest library. The Brown County Board made a motion to have a budget adjustment for the expansion Southwest Library at the Education & Recreation Committee.

Increase	Decrease	Account #	Account Title	Amount
<input checked="" type="checkbox"/>	<input type="checkbox"/>	425.050.015.6182.100	Southwest Library Expansion- Construction General	200,000
<input type="checkbox"/>	<input checked="" type="checkbox"/>	425.050.6182.100	Central Library Renovation- Construction General	200,000
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			

AUTHORIZATIONS

Signature of Department Head

Department: _____

Date: _____

Per County Board motion
Signature of DOA or Executive

Date: 7-21-14

8



**BROWN COUNTY
BOARD OF SUPERVISORS
COURT HOUSE
GREEN BAY, WISCONSIN**

BROWN COUNTY BOARD OF SUPERVISORS

Meeting Date: EDUCATION + RECREATION

Agenda No. : _____

Motion from the Floor

I make the following motion: CONSIDER ALLOWING DOGS ON THE TRAILS
AT BAYSHORE PARK.

Signed: Thomas M. Kates

District No.: 15

(Please deliver to the County Clerk after the motion is made for recording into the minutes.)

Brown County
Parks
Budget Status Report
9/30/2014

<u>Expenses</u>	Amended Budget	YTD Actual	Percent of Budget
Personnel Services	\$ 744,619	531,467	71.37%
Fringe Benefits and Taxes	\$ 364,902	242,544	66.47%
Operations & Maintenance	\$ 240,841	151,260	62.81%
Utilities	\$ 115,100	101,964	88.59%
Intra-County Expenses	\$ 183,241	178,836	97.60%
Contracted Services	\$ 53,529	36,763	68.68%
<u>Revenues</u>			
Property Taxes	\$ 859,924	644,943	75.00%
Charges and Fees	\$ 248,000	185,733	74.89%
Sales	\$ 35,750	32,466	90.81%
Rent	\$ 407,600	376,977	92.49%

HIGHLIGHTS:

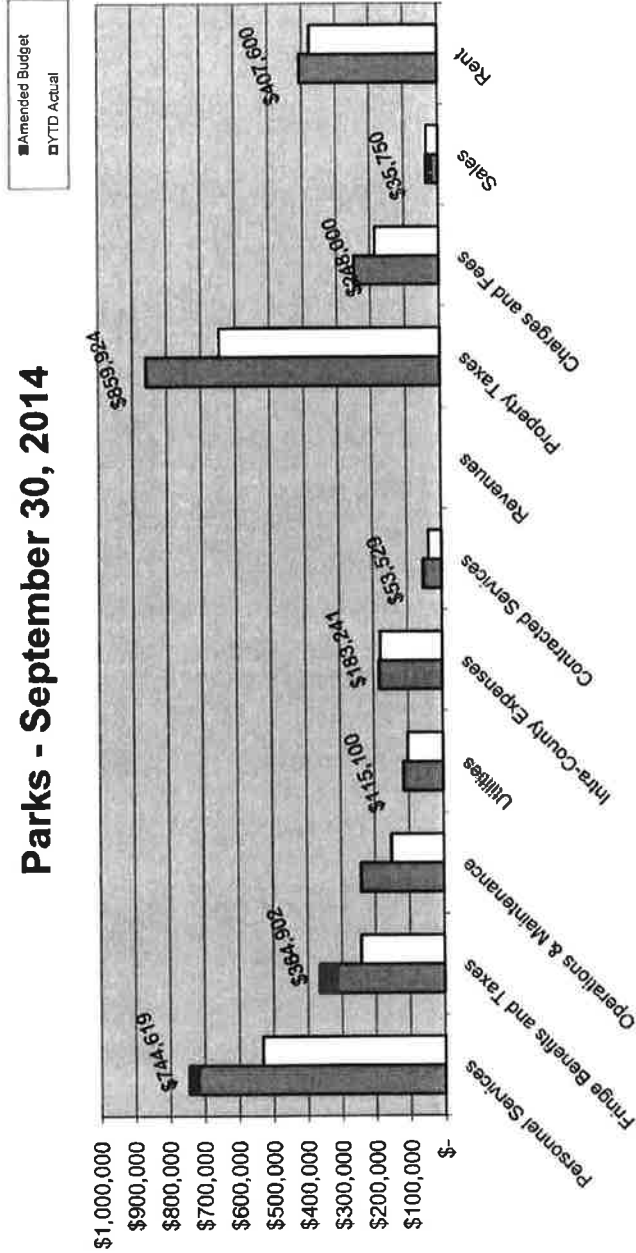
Expenses:

Utility Charges Higher Due To Bitter Winter

Revenues:

Building rentals are on track and winter storage will bring an increase in revenue.

Parks - September 30, 2014





Budget Performance Report

Fiscal Year to Date 09/30/14
Include Rollup Account and Rollup to Account

Account	Account Description	Fund	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
REVENUE											
Division 062 - Park											
001 - General											
4100	General property taxes		859,924.00	.00	859,924.00	71,660.33	.00	644,942.97	214,981.03	75	1,128,614.00
4302	State grant and aid revenue		47,975.00	7,368.00	55,343.00	7,010.40	.00	54,985.40	357.60	99	69,544.46
4603 - Rent											
4603.010	Rent Buildings		232,500.00	.00	232,500.00	.00	.00	232,500.00	.00	100	226,000.00
4603.712	Rent Shelter		.00	.00	.00	.00	.00	292.55	(292.55)	+++	357.32
4603 - Rent Totals											
			\$232,500.00	\$0.00	\$232,500.00	\$0.00	\$0.00	\$232,792.55	(\$292.55)	100%	\$226,357.32
4900	Miscellaneous		1,500.00	.00	1,500.00	9.48	.00	822.66	677.34	55	2,820.16
4950	Insurance recoveries		.00	.00	.00	182.44	.00	182.44	(182.44)	+++	.00
9001	Capital Contribution		.00	2,542.00	2,542.00	.00	.00	.00	2,542.00	0	.00
9002 - Transfer in											
9002	Transfer in		60,500.00	.00	60,500.00	.00	.00	.00	60,500.00	0	.00
9002.200	Transfer in HR		.00	1,651.00	1,651.00	.00	.00	1,651.00	.00	100	2,463.90
9002.400	Transfer in Wages		15,000.00	.00	15,000.00	.00	.00	.00	15,000.00	0	.00
9002 - Transfer in Totals											
			\$75,500.00	\$1,651.00	\$77,151.00	\$0.00	\$0.00	\$1,651.00	\$75,500.00	2%	\$2,463.90
9002 - Transfer in Totals											
			.00	.00	.00	.00	.00	.00	.00	+++	3,249.61
9004	Intrafund Transfer In		\$1,217,399.00	\$11,561.00	\$1,228,960.00	\$78,862.65	\$0.00	\$935,377.02	\$293,582.98	76%	\$1,433,049.45
Division 091 - Barkhausen											
Cost Center 001 - General											
4301	Federal grant revenue		.00	199,243.00	199,243.00	.00	.00	.00	199,243.00	0	7,707.60
4600 - Charges and fees											
4600	Charges and fees		1,000.00	.00	1,000.00	.00	.00	2,023.77	(1,023.77)	202	1,852.12
4600.761	Charges and fees Outdoor ed class		25,000.00	.00	25,000.00	1,563.04	.00	19,001.55	5,998.45	76	24,728.20
4600 - Charges and fees Totals											
			\$26,000.00	\$0.00	\$26,000.00	\$1,563.04	\$0.00	\$21,025.32	\$4,974.68	81%	\$26,580.32
4601 - Sales											
4601.004	Sales Vending machine		500.00	.00	500.00	45.73	.00	99.76	400.24	20	.00
4601 - Sales Totals											
			\$500.00	\$0.00	\$500.00	\$45.73	\$0.00	\$99.76	\$400.24	20%	\$0.00
4603 - Rent											
4603.030	Rent Housing		1,500.00	.00	1,500.00	150.00	.00	1,378.44	121.56	92	1,800.00
4603.712	Rent Shelter		600.00	.00	600.00	460.00	.00	2,008.70	(1,408.70)	335	870.00
4603 - Rent Totals											
			\$2,100.00	\$0.00	\$2,100.00	\$610.00	\$0.00	\$3,387.14	(\$1,287.14)	161%	\$2,670.00
4800	Intra-county charge		300.00	.00	300.00	.00	.00	200.00	100.00	67	1,324.96
4901	Donations		1,000.00	.00	1,000.00	.00	.00	415.25	584.75	42	7,224.00
9001	Capital Contribution		.00	50,669.00	50,669.00	.00	.00	.00	50,669.00	0	.00
9002	Transfer in		2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	46,000.00
001 - General Totals											
			\$31,900.00	\$249,912.00	\$281,812.00	\$2,218.77	\$0.00	\$25,127.47	\$256,684.53	99%	\$91,506.88
Division 091 - Barkhausen Totals											
			\$31,900.00	\$249,912.00	\$281,812.00	\$2,218.77	\$0.00	\$25,127.47	\$256,684.53	99%	\$91,506.88

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Account	Account Description	Fund	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
REVENUE											
Department 062 - Park											
Division 092 - Reforestation											
Cost Center 001 - General											
Charges and fees											
4600	Charges and fees Rifle range		12,000.00	.00	12,000.00	446.45	.00	1,546.45	10,453.55	13%	14,991.92
4600.760			\$12,000.00	\$0.00	\$12,000.00	\$446.45	\$0.00	\$1,546.45	\$10,453.55	13%	\$14,991.92
4600 - Charges and fees Totals											
Sales											
4601	Sales Vending machine		2,000.00	.00	2,000.00	470.81	.00	3,111.67	(1,111.67)	156	1,620.11
4601.004			2,000.00	.00	2,000.00	.00	.00	439.81	(139.81)	147	688.00
4601.006	Sales Concessions		300.00	.00	300.00	915.20	.00	14,747.97	2,252.03	87	14,874.65
4601.770	Sales Passes		17,000.00	.00	17,000.00	\$1,386.01	\$0.00	\$18,299.45	\$1,000.55	95%	\$17,182.76
4601 - Sales Totals			\$19,300.00	\$0.00	\$19,300.00	\$1,386.01	\$0.00	\$18,299.45	\$1,000.55	95%	\$17,182.76
4603 - Rent											
4603	Rent Shelter		25,000.00	.00	25,000.00	3,795.00	.00	19,810.00	5,190.00	79	24,361.56
4603.712			25,000.00	\$0.00	25,000.00	\$3,795.00	\$0.00	\$19,810.00	\$5,190.00	79%	\$24,361.56
4603 - Rent Totals			\$25,000.00	\$0.00	\$25,000.00	\$3,795.00	\$0.00	\$19,810.00	\$5,190.00	79%	\$24,361.56
4900	Miscellaneous		225.00	.00	225.00	68.70	.00	187.20	37.80	83	856.80
4901	Donations		1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	250.00
9002	Transfer in		240,568.00	(44,000.00)	196,568.00	.00	.00	.00	196,568.00	0	15,000.00
001 - General Totals											
			\$298,093.00	(\$44,000.00)	\$254,093.00	\$5,696.16	\$0.00	\$39,843.10	\$214,249.90	16%	\$72,643.04
Cost Center 092 - Reforestation Totals											
			\$298,093.00	(\$44,000.00)	\$254,093.00	\$5,696.16	\$0.00	\$39,843.10	\$214,249.90	16%	\$72,643.04
Division 093 - Fairground											
Cost Center 001 - General											
Charges and fees											
4600	Charges and fees Camping		15,000.00	.00	15,000.00	1,819.91	.00	9,891.00	5,109.00	66	11,205.54
4600.762			15,000.00	.00	15,000.00	(822.00)	.00	6,636.18	8,363.82	44	5,513.13
4600.763	Charges and fees Event parking		\$30,000.00	\$0.00	\$30,000.00	\$997.91	\$0.00	\$16,527.18	\$13,472.82	55%	\$16,718.67
4600 - Charges and fees Totals			\$30,000.00	\$0.00	\$30,000.00	\$997.91	\$0.00	\$16,527.18	\$13,472.82	55%	\$16,718.67
Sales											
4601	Sales Vending machine		200.00	.00	200.00	157.59	.00	400.25	(200.25)	200	368.02
4601.770	Sales Passes		750.00	.00	750.00	.00	.00	408.20	341.80	54	658.15
4601 - Sales Totals			\$950.00	\$0.00	\$950.00	\$157.59	\$0.00	\$808.45	\$141.55	85%	\$1,026.17
4603 - Rent											
4603	Rent Buildings		35,000.00	.00	35,000.00	.00	.00	.00	35,000.00	0	35,265.41
4603.010			35,000.00	.00	35,000.00	6,317.86	.00	31,056.66	3,943.34	89	23,482.78
4603.712	Rent Shelter		\$70,000.00	\$0.00	\$70,000.00	\$6,317.86	\$0.00	\$31,056.66	\$38,943.34	44%	\$58,748.19
4603 - Rent Totals			\$70,000.00	\$0.00	\$70,000.00	\$6,317.86	\$0.00	\$31,056.66	\$38,943.34	44%	\$58,748.19
4900	Miscellaneous		25.00	.00	25.00	.00	.00	11.37	13.63	45	3,608.92
4901	Donations		250.00	.00	250.00	.00	.00	.00	250.00	0	.00
9002	Transfer in		17,500.00	.00	17,500.00	.00	.00	.00	17,500.00	0	20,500.00
001 - General Totals											
			\$118,725.00	\$0.00	\$118,725.00	\$7,473.36	\$0.00	\$48,403.66	\$70,321.34	41%	\$100,601.95
Division 093 - Fairground Totals											
			\$118,725.00	\$0.00	\$118,725.00	\$7,473.36	\$0.00	\$48,403.66	\$70,321.34	41%	\$100,601.95

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 100 - GF										
REVENUE										
Department 062 - Park										
Division 094 - Pamperin										
Cost Center 001 - General										
Charges and fees										
4600	Charges and fees Camping	180,000.00	.00	180,000.00	20,881.50	.00	146,633.69	33,366.31	81%	159,422.91
	4600 - Charges and fees Totals	\$180,000.00	\$0.00	\$180,000.00	\$20,881.50	\$0.00	\$146,633.69	\$33,366.31	81%	\$159,422.91
Sales										
4601	Sales Vending machine	10,000.00	.00	10,000.00	1,369.20	.00	10,162.61	(162.61)	102	11,536.41
4601.004	Sales Passes	5,000.00	.00	5,000.00	113.75	.00	3,095.35	1,904.65	62	4,280.98
4601.770										
	4601 - Sales Totals	\$15,000.00	\$0.00	\$15,000.00	\$1,482.95	\$0.00	\$13,257.96	\$1,742.04	88%	\$15,817.39
Rent										
4603	Rent Housing	3,000.00	.00	3,000.00	230.76	.00	2,307.60	692.40	77	3,115.26
4603.030	Rent Shelter	75,000.00	.00	75,000.00	13,885.00	.00	87,622.91	(12,622.91)	117	78,358.03
4603.712										
	4603 - Rent Totals	\$78,000.00	\$0.00	\$78,000.00	\$14,115.76	\$0.00	\$89,930.51	(\$11,930.51)	115%	\$81,473.29
4901	Donations	250.00	.00	250.00	.00	.00	846.00	(596.00)	338	.00
9002	Transfer in	11,500.00	.00	11,500.00	.00	.00	.00	11,500.00	0	21,500.00
	001 - General Totals	\$284,750.00	\$0.00	\$284,750.00	\$36,480.21	\$0.00	\$250,668.16	\$34,081.84	88%	\$278,213.59
	Division 094 - Pamperin Totals	\$284,750.00	\$0.00	\$284,750.00	\$36,480.21	\$0.00	\$250,668.16	\$34,081.84	88%	\$278,213.59
	Department 062 - Park Totals	\$1,950,867.00	\$217,473.00	\$2,168,340.00	\$130,731.15	\$0.00	\$1,299,419.41	\$868,920.59	60%	\$1,976,014.91
	REVENUE TOTALS	\$1,950,867.00	\$217,473.00	\$2,168,340.00	\$130,731.15	\$0.00	\$1,299,419.41	\$868,920.59	60%	\$1,976,014.91
EXPENSE										
Department: 062 - Park										
Division 001 - General										
Regular earnings										
5100	Regular earnings	641,865.00	.00	641,865.00	55,133.59	.00	418,408.00	223,457.00	65	659,452.69
5100.998	Regular earnings Budget only	3,325.00	.00	3,325.00	.00	.00	.00	3,325.00	0	.00
	5100 - Regular earnings Totals	\$645,190.00	\$0.00	\$645,190.00	\$55,133.59	\$0.00	\$418,408.00	\$226,782.00	65%	\$659,452.69
Paid leave earnings										
5102	Paid leave earnings	.00	1,651.00	1,651.00	.00	.00	.00	1,651.00	0	.00
5102.100	Paid leave earnings Paid Leave	.00	.00	.00	1,360.79	.00	22,697.28	(22,697.28)	+++	50,645.04
5102.200	Paid leave earnings Personal	.00	.00	.00	167.54	.00	2,098.93	(2,098.93)	+++	7,605.86
5102.300	Paid leave earnings Casual	.00	.00	.00	.00	.00	1,500.94	(1,500.94)	+++	7,343.12
5102.400	Paid leave earnings Sick	.00	.00	.00	326.86	.00	3,173.06	(3,173.06)	+++	1,193.41
5102.500	Paid leave earnings Holiday	.00	.00	.00	1,811.59	.00	5,388.85	(5,388.85)	+++	14,878.58
5102.600	Paid leave earnings Other (funeral, jury duty, etc)	.00	.00	.00	211.36	.00	434.37	(434.37)	+++	485.46
	5102 - Paid leave earnings Totals	\$0.00	\$1,651.00	\$1,651.00	\$3,878.14	\$0.00	\$35,293.43	(\$33,642.43)	2138%	\$82,151.47
Premium										
5103	Premium	11,701.00	.00	11,701.00	1,316.75	.00	11,480.60	220.40	98	12,497.03
5103.000	Premium Overtime	.00	.00	.00	.00	.00	163.43	(163.43)	+++	.00
5103.100	Premium Comp time	.00	.00	.00	.00	.00	.00	.00	.00	.00

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EXPENSE											
Fund 100 - GF											
Department 062 - Park											
Division 001 - General											
Premium											
5103	Premium Shift differential	.00	.00	.00	25.16	.00	.00	182.91	(182.91)	+++	251.85
	5103 - Premium Totals	\$11,701.00	\$0.00	\$11,701.00	\$1,341.91	\$0.00	\$0.00	\$11,826.94	(\$125.94)	101%	\$12,748.88
Salaries reimbursement											
5109	Salaries reimbursement	.00	.00	.00	(1,666.57)	.00	.00	(4,216.13)	4,216.13	+++	(4,491.71)
5109.100	Salaries reimbursement Short term disability	.00	.00	.00	.00	.00	.00	.00	.00	+++	(1,875.43)
5109.400	Salaries reimbursement Workers compensation	.00	.00	.00	.00	.00	.00	.00	.00	+++	(\$6,367.14)
	5109 - Salaries reimbursement Totals	\$0.00	\$0.00	\$0.00	(\$1,666.57)	\$0.00	\$0.00	(\$4,216.13)	\$4,216.13	+++	(\$6,367.14)
Fringe benefits											
5110	Fringe benefits	48,034.00	.00	48,034.00	4,443.33	.00	.00	34,290.97	13,743.03	71	55,239.61
5110.100	Fringe benefits FICA	2,451.00	.00	2,451.00	212.32	.00	.00	1,638.46	812.54	67	24,990.03
5110.110	Fringe benefits Unemployment compensation	155,612.00	.00	155,612.00	12,204.01	.00	.00	93,494.31	62,117.69	60	150,005.15
5110.200	Fringe benefits Health insurance	10,891.00	.00	10,891.00	1,011.33	.00	.00	7,735.51	3,155.49	71	12,011.40
5110.210	Fringe benefits Dental insurance	232.00	.00	232.00	72.65	.00	.00	498.62	(266.62)	215	849.34
5110.220	Fringe benefits Life Insurance	1,775.00	.00	1,775.00	153.89	.00	.00	1,165.85	609.15	66	2,028.79
5110.230	Fringe benefits LT disability insurance	6,582.00	.00	6,582.00	548.51	.00	.00	4,936.59	1,645.41	75	12,064.00
5110.235	Fringe benefits Disability insurance	51,890.00	.00	51,890.00	4,324.17	.00	.00	38,917.53	12,972.47	75	59,923.00
5110.240	Fringe benefits Workers compensation insurance	45,531.00	.00	45,531.00	3,565.89	.00	.00	26,995.57	18,535.43	59	44,457.84
5110.300	Fringe benefits Retirement	1,379.00	.00	1,379.00	.00	.00	.00	.00	.00	0	.00
5198	Fringe benefits - Budget only	750.00	.00	750.00	164.37	.00	.00	680.17	69.83	91	1,104.26
5203	Employee allowance	\$750.00	\$0.00	\$750.00	\$164.37	\$0.00	\$0.00	\$680.17	\$69.83	91%	\$1,104.26
5203.100	Employee allowance Clothing	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
	5203 - Employee allowance Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00
Supplies											
5300	Supplies	250.00	.00	250.00	.00	.00	.00	100.00	150.00	40	100.00
5300	Supplies	2,000.00	.00	2,000.00	88.09	.00	.00	1,082.86	917.14	54	2,622.76
5300.001	Supplies Office	1,200.00	.00	1,200.00	70.39	.00	.00	905.75	294.25	75	942.04
5300.004	Supplies Postage	\$3,450.00	.00	\$3,450.00	\$158.48	.00	.00	\$2,088.61	\$1,361.39	61%	\$3,664.80
5304	Printing	3,500.00	.00	3,500.00	2,053.30	.00	.00	3,786.84	(286.84)	108	2,564.65
5305	Dues and memberships	555.00	.00	555.00	.00	.00	.00	862.00	(307.00)	155	574.33
5306	Maintenance agreement	3,239.00	\$0.00	\$3,239.00	156.00	\$0.00	\$0.00	4,454.00	(1,215.00)	138	4,920.47
5306.100	Maintenance agreement Software	\$3,239.00	.00	\$3,239.00	\$156.00	.00	.00	\$4,454.00	(\$1,215.00)	138%	\$4,920.47
	5306 - Maintenance agreement Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00
5307	Repairs and maintenance	.00	.00	.00	(27.16)	.00	.00	(27.16)	27.16	+++	.00
5307.300	Repairs and maintenance Building	\$0.00	.00	\$0.00	(\$27.16)	.00	.00	(\$27.16)	\$27.16	+++	\$0.00
	5307 - Repairs and maintenance Totals	\$0.00	\$0.00	\$0.00	(\$27.16)	\$0.00	\$0.00	(\$27.16)	\$27.16	+++	\$0.00
5308	Vehicle/equipment	300.00	.00	300.00	.00	.00	.00	15.96	284.04	5	142.77
5308.100	Vehicle/equipment Gas, oil, etc.	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 100 - GF										
EXPENSE										
Department 062 - Park										
Division 001 - General										
5308 Vehicle/equipment										
5308.900 Vehicle/equipment Contra		(2,000.00)	.00	(2,000.00)	.00	.00	.00	(2,000.00)	0	(250.41)
		(\$1,700.00)	\$0.00	(\$1,700.00)	\$0.00	\$0.00	\$15.96	(\$1,715.96)	-1%	(\$107.64)
5310 Advertising and public notice		500.00	.00	500.00	.00	.00	.00	500.00	0	.00
5330 Books, periodicals, subscription		50.00	.00	50.00	.00	.00	.00	50.00	0	.00
5335 Software/Licenses		.00	.00	.00	.00	.00	.00	.00	+++	388.52
5340 Travel and training		7,250.00	.00	7,250.00	217.10	.00	6,698.64	551.36	92	7,348.22
5345 Permits		200.00	.00	200.00	.00	.00	155.00	45.00	78	303.00
5392 Service fees		2,250.00	.00	2,250.00	270.63	.00	1,949.28	300.72	87	2,391.87
5501 Electric		49,000.00	(49,000.00)	.00	30.13	.00	74.77	(74.77)	+++	57,890.72
5502 Gas, oil, etc.		16,000.00	(16,000.00)	.00	476.85	.00	476.85	(476.85)	+++	25,229.79
5503 Water & sewer										
5503 Water & sewer		17,000.00	.00	17,000.00	6,982.46	.00	17,147.84	(147.84)	101	18,614.85
5503.100 Water & sewer Storm water management		6,750.00	.00	6,750.00	39.60	.00	1,234.38	5,515.62	18	8,007.65
		\$23,750.00	\$0.00	\$23,750.00	\$7,022.06	\$0.00	\$18,382.22	\$5,367.78	77%	\$26,622.50
5503 - Water & sewer Totals										
		4,400.00	.00	4,400.00	447.72	.00	3,172.79	1,227.21	72	4,837.71
5505 Telephone		2,200.00	.00	2,200.00	359.17	.00	2,465.26	(265.26)	112	2,263.14
5505.100 Telephone cell		\$6,600.00	\$0.00	\$6,600.00	\$806.89	\$0.00	\$5,638.05	\$961.95	85%	\$7,100.85
		2,550.00	.00	2,550.00	164.94	.00	2,506.70	43.30	98	5,226.27
5507 Other utilities		82,398.00	.00	82,398.00	6,866.50	.00	61,798.50	20,599.50	75	175,233.00
5600 Indirect cost										
5601 Intra-county expense										
5601.100 Intra-county expense Technology services		33,155.00	.00	33,155.00	2,105.24	.00	21,601.38	11,553.62	65	40,077.71
5601.200 Intra-county expense Insurance		62,571.00	.00	62,571.00	5,214.25	.00	46,928.25	15,642.75	75	54,224.00
5601.300 Intra-county expense Other departmental		500.00	.00	500.00	.00	.00	20.00	480.00	4	172.50
5601.350 Intra-county expense Highway		.00	.00	.00	.00	.00	.00	.00	+++	65.52
5601.400 Intra-county expense Copy center		1,250.00	.00	1,250.00	.00	.00	1,089.69	160.31	87	1,728.95
5601.450 Intra-county expense Departmental copiers		2,253.00	.00	2,253.00	187.75	.00	1,689.75	563.25	75	2,146.00
		\$99,729.00	\$0.00	\$99,729.00	\$7,507.24	\$0.00	\$71,329.07	\$28,399.93	72%	\$98,414.88
5700 Contracted services		20,000.00	.00	20,000.00	.00	.00	20,000.00	.00	100	20,000.00
5708 Professional services		6,279.00	.00	6,279.00	.00	.00	475.00	5,804.00	8	5,466.00
5800 Grant Expenditures										
5800.300 Grant Expenditures Snowmobile Clubs		47,975.00	9,910.00	57,885.00	9,463.00	.00	57,438.00	447.00	99	66,744.46
		\$47,975.00	\$9,910.00	\$57,885.00	\$9,463.00	\$0.00	\$57,438.00	\$447.00	99%	\$66,744.46
5800 - Grant Expenditures Totals										
		18,000.00	.00	18,000.00	.00	.00	18,000.00	.00	100	18,000.00
5850 Contributions		.00	.00	.00	.00	.00	.00	.00	+++	2,800.00
6181 Architect										
		\$1,373,593.00	(\$53,439.00)	\$1,320,154.00	\$120,553.50	\$0.00	\$947,768.15	\$372,385.85	72%	\$1,641,435.81
	Division 001 - General Totals									

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Budget Performance Report

Fiscal Year to Date 09/30/14

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Transactions	Budget - YTD Transactions	% used/Rec'd	Prior Year Total
EXPENSE											
100 - GF											
Department 062 - Park											
Division 091 - Barkhausen											
Cost Center 001 - General											
Employee allowance											
5203	Employee allowance Clothing	600.00	.00	600.00	.00	.00	.00	204.54	395.46	34%	510.00
5203.100		\$600.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$204.54	\$395.46	34%	\$510.00
5203 - Employee allowance Totals											
5300	Supplies	7,900.00	.00	7,900.00	103.35	.00	.00	5,985.49	1,914.51	76	9,531.21
5300	Supplies	7,900.00	.00	7,900.00	103.35	.00	.00	5,985.49	1,914.51	76	9,531.21
5300.001	Supplies Office	250.00	.00	250.00	.00	.00	.00	28.98	221.02	12	80.42
5300.002	Supplies Cleaning and household	100.00	.00	100.00	.00	.00	.00	.00	100.00	0	.00
5300.003	Supplies Technology	.00	.00	.00	.00	.00	.00	.00	.00	+++	816.00
5300.004	Supplies Postage	50.00	.00	50.00	.00	.00	.00	.00	50.00	0	32.20
5300 - Supplies Totals											
5305	Dues and memberships	\$8,300.00	\$0.00	\$8,300.00	\$103.35	\$0.00	\$0.00	\$6,014.47	\$2,285.53	72%	\$10,459.83
5307	Repairs and maintenance	110.00	.00	110.00	.00	.00	.00	79.00	31.00	72	65.00
5307.100	Repairs and maintenance Equipment	3,000.00	.00	3,000.00	.00	.00	.00	2,213.41	786.59	74	2,213.82
5307.200	Repairs and maintenance Vehicle	2,250.00	.00	2,250.00	.00	.00	.00	2,167.78	82.22	96	4,427.93
5307.300	Repairs and maintenance Building	8,000.00	.00	8,000.00	35.94	.00	.00	2,752.78	5,247.22	34	10,440.74
5307.400	Repairs and maintenance Grounds	8,500.00	.00	8,500.00	24.54	.00	.00	2,079.62	6,420.38	24	3,215.19
5307 - Repairs and maintenance Totals											
5308	Vehicle/equipment	\$21,750.00	\$0.00	\$21,750.00	\$60.48	\$0.00	\$0.00	\$9,213.59	\$12,536.41	42%	\$20,297.68
5308.100	Vehicle/equipment Gas, oil, etc.	.00	.00	.00	.00	.00	.00	.00	.00	+++	712.59
5308.200	Vehicle/equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$712.59
5310	Advertising and public notice	1,500.00	.00	1,500.00	.00	.00	.00	135.34	1,360.66	9	405.53
5315	Vending	200.00	.00	200.00	.00	.00	.00	134.68	65.32	67	.00
5320	Rental	1,000.00	.00	1,000.00	.00	.00	.00	.00	1,000.00	0	2,469.00
5320.100	Rental Equipment	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0%	\$2,469.00
5345	Permits	500.00	375.00	875.00	.00	.00	.00	125.00	750.00	14	.00
5392	Service fees	.00	.00	.00	14.20	.00	.00	101.99	(101.99)	+++	.00
5501	Electric	.00	2,800.00	2,800.00	75.28	.00	.00	1,387.37	1,412.63	50	.00
5502	Gas, oil, etc.	.00	8,120.00	8,120.00	.00	.00	.00	9,024.35	(904.35)	111	79.80
5601	Intra-county expense	.00	.00	.00	.00	.00	.00	264.00	(264.00)	+++	.00
5601.300	Intra-county expense Other departmental	10,000.00	.00	10,000.00	173.45	.00	.00	4,912.43	5,087.57	49	18,362.24
5601.350	Intra-county expense Highway	250.00	.00	250.00	20.83	.00	.00	187.47	62.53	75	.00
5601.450	Intra-county expense Departmental copiers	\$10,250.00	\$0.00	\$10,250.00	\$194.28	\$0.00	\$0.00	\$5,363.90	\$4,886.10	52%	\$18,362.24
5700	Contracted services	3,100.00	.00	3,100.00	261.56	.00	.00	3,103.37	(3.37)	100	3,810.83
5708	Professional services	500.00	.00	500.00	.00	.00	.00	.00	500.00	0	.00

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Budget Performance Report

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 100 - GF	EXPENSE										
Department 062 - Park											
Division 091 - Barkhausen											
Cost Center 001 - General											
6110 Outlay											
6110.100 Outlay Other (\$5,000+)		.00	249,537.00	249,537.00	.00	.00	.00	.00	249,537.00	0	.00
	6110 - Outlay Totals	\$0.00	\$249,537.00	\$249,537.00	\$0.00	\$0.00	\$0.00	\$0.00	\$249,537.00	0%	\$0.00
	Cost Center 001 - General Totals	\$47,810.00	\$260,832.00	\$308,642.00	\$709.15	\$0.00	\$34,891.60	\$34,891.60	\$273,750.40	11%	\$57,172.50
	Division 091 - Barkhausen Totals	\$47,810.00	\$260,832.00	\$308,642.00	\$709.15	\$0.00	\$34,891.60	\$34,891.60	\$273,750.40	11%	\$57,172.50
Division 092 - Reforestation											
Cost Center 001 - General											
5100 Regular earnings		86,077.00	.00	86,077.00	2,863.77	.00	58,248.62	58,248.62	27,828.38	68	.00
5102 Paid leave earnings											
5102.100 Paid leave earnings Paid Leave		.00	.00	.00	131.02	.00	5,697.50	5,697.50	(5,697.50)	+++	.00
5102.200 Paid leave earnings Personal		.00	.00	.00	14.10	.00	1,000.40	1,000.40	(1,000.40)	+++	.00
5102.300 Paid leave earnings Casual		.00	.00	.00	.00	.00	1,115.06	1,115.06	(1,115.06)	+++	.00
5102.500 Paid leave earnings Holiday		.00	.00	.00	217.58	.00	2,254.58	2,254.58	(2,254.58)	+++	.00
	5102 - Paid leave earnings Totals	\$0.00	\$0.00	\$0.00	\$362.70	\$0.00	\$10,067.54	\$10,067.54	(\$10,067.54)	+++	\$0.00
5103 Premium											
5103.000 Premium Overtime		.00	.00	.00	31.72	.00	1,821.90	1,821.90	(1,821.90)	+++	.00
5103.200 Premium Shift differential		.00	.00	.00	.00	.00	16.29	16.29	(16.29)	+++	.00
	5103 - Premium Totals	\$0.00	\$0.00	\$0.00	\$31.72	\$0.00	\$1,838.19	\$1,838.19	(\$1,838.19)	+++	\$0.00
5109 Salaries reimbursement											
5109.100 Salaries reimbursement Short term disability		.00	.00	.00	(1,477.91)	.00	(1,477.91)	(1,477.91)	1,477.91	+++	.00
	5109 - Salaries reimbursement Totals	\$0.00	\$0.00	\$0.00	(\$1,477.91)	\$0.00	(\$1,477.91)	(\$1,477.91)	1,477.91	+++	\$0.00
5110 Fringe benefits											
5110.100 Fringe benefits FICA		6,330.00	.00	6,330.00	233.06	.00	5,095.23	5,095.23	1,234.77	80	.00
5110.110 Fringe benefits Unemployment compensation		322.00	.00	322.00	11.40	.00	234.82	234.82	87.18	73	.00
5110.200 Fringe benefits Health Insurance		20,776.00	.00	20,776.00	972.45	.00	15,959.12	15,959.12	4,816.88	77	.00
5110.210 Fringe benefits Dental Insurance		1,392.00	.00	1,392.00	81.60	.00	1,338.24	1,338.24	53.76	96	.00
5110.220 Fringe benefits Life Insurance		9.00	.00	9.00	1.76	.00	43.04	43.04	(34.04)	478	.00
5110.230 Fringe benefits LT disability insurance		213.00	.00	213.00	8.65	.00	210.39	210.39	2.61	99	.00
5110.240 Fringe benefits Workers compensation insurance		6,837.00	.00	6,837.00	569.75	.00	5,127.75	5,127.75	1,709.25	75	.00
5110.300 Fringe benefits Retirement		6,025.00	.00	6,025.00	228.09	.00	4,862.36	4,862.36	1,162.64	81	.00
	5110 - Fringe benefits Totals	\$41,904.00	\$0.00	\$41,904.00	\$2,106.76	\$0.00	\$32,870.95	\$32,870.95	\$9,033.05	78%	\$0.00
5203 Employee allowance											
5203.100 Employee allowance Clothing		600.00	.00	600.00	219.94	.00	555.16	555.16	44.84	93	492.95
	5203 - Employee allowance Totals	\$600.00	\$0.00	\$600.00	\$219.94	\$0.00	\$555.16	\$555.16	\$44.84	93%	\$492.95
5300 Supplies											
5300 Supplies		6,000.00	.00	6,000.00	516.78	.00	2,310.40	2,310.40	3,689.60	39	3,608.75

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Include Rollup Account and Rollup to Account

Account Fund	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
EXPENSE										
5300	Supplies									
5300.001	Supplies Office	650.00	.00	650.00	.00	.00	.00	650.00	0	68.44
5300.002	Supplies Cleaning and household	1,500.00	.00	1,500.00	.00	.00	178.88	1,321.12	12	.00
5300.004	Supplies Postage	200.00	.00	200.00	.00	.00	8.70	191.30	4	14.90
5300.005	Supplies Ammunition and range	1,600.00	.00	1,600.00	.00	.00	329.14	1,270.86	21	1,510.61
	5300 - Supplies Totals	\$9,950.00	\$0.00	\$9,950.00	\$516.78	\$0.00	\$2,827.12	\$7,122.88	28%	\$5,202.70
5304	Printing	500.00	.00	500.00	.00	.00	.00	500.00	0	.00
5306	Maintenance agreement									
5306.100	Maintenance agreement Software	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	.00
	5306 - Maintenance agreement Totals	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	0%	\$0.00
5307	Repairs and maintenance									
5307.100	Repairs and maintenance Equipment	9,000.00	.00	9,000.00	165.48	.00	8,679.20	320.80	96	7,137.36
5307.200	Repairs and maintenance Vehicle	4,000.00	.00	4,000.00	.00	.00	847.39	3,152.61	21	4,047.62
5307.300	Repairs and maintenance Building	4,500.00	.00	4,500.00	413.68	.00	2,804.76	1,695.24	62	2,429.42
5307.400	Repairs and maintenance Grounds	17,000.00	.00	17,000.00	.00	.00	6,982.89	10,017.11	41	8,111.25
	5307 - Repairs and maintenance Totals	\$34,500.00	\$0.00	\$34,500.00	\$579.16	\$0.00	\$19,314.24	\$15,185.76	56%	\$21,725.65
5308	Vehicle/equipment									
5308.100	Vehicle/equipment Gas, oil, etc.	10,000.00	.00	10,000.00	(1,225.27)	.00	7,443.69	2,556.31	74	11,689.20
	5308 - Vehicle/equipment Totals	\$10,000.00	\$0.00	\$10,000.00	(\$1,225.27)	\$0.00	\$7,443.69	\$2,556.31	74%	\$11,689.20
5310	Advertising and public notice	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	2,105.00
5315	Vending	1,000.00	.00	1,000.00	276.47	.00	1,986.66	(986.66)	199	731.52
5320	Rental									
5320.100	Rental Equipment	500.00	.00	500.00	.00	.00	259.70	240.30	52	158.95
	5320 - Rental Totals	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$259.70	\$240.30	52%	\$158.95
5345	Permits	300.00	.00	300.00	.00	.00	.00	300.00	0	40.00
5501	Electric	8,000.00	.00	8,000.00	1,019.38	.00	8,936.22	(936.22)	112	.00
5502	Gas, oil, etc.	7,000.00	.00	7,000.00	214.99	.00	9,102.76	(2,102.76)	130	.00
5503	Water & sewer									
5503.100	Water & sewer Storm water management	1,500.00	.00	1,500.00	.00	.00	1,301.00	199.00	87	.00
	5503 - Water & sewer Totals	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$1,301.00	\$199.00	87%	\$0.00
5505	Telephone									
5505.100	Telephone cell	400.00	.00	400.00	33.36	.00	262.01	137.99	66	.00
	5505 - Telephone Totals	\$700.00	\$0.00	\$700.00	\$33.36	\$0.00	\$262.01	\$437.99	37%	\$0.00
5600	Indirect cost	7,495.00	.00	7,495.00	624.58	.00	5,621.22	1,873.78	75	.00

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
EXPENSE											
Division 062 - Park											
Division 092 - Reforestation											
Cost Center 001 - General											
Intra-county expense											
5601	Intra-county expense Technology services	9,867.00	.00	9,867.00	593.70	.00	6,111.48	3,755.52	62	.00	.00
5601.100	Intra-county expense Insurance	4,050.00	.00	4,050.00	337.50	.00	3,037.50	1,012.50	75	.00	.00
5601.200	Intra-county expense Other departmental	.00	.00	.00	.00	.00	.00	.00	+++	29.60	29.60
5601.350	Intra-county expense Highway	4,000.00	.00	4,000.00	184.65	.00	2,660.04	1,339.96	67	5,681.48	5,681.48
5601.400	Intra-county expense Copy center	150.00	.00	150.00	36.63	.00	73.26	76.74	49	.00	.00
5601.450	Intra-county expense Departmental copiers	350.00	.00	350.00	29.17	.00	262.53	87.47	75	.00	.00
5601 - Intra-county expense Totals											
		\$18,417.00	\$0.00	\$18,417.00	\$1,181.65	\$0.00	\$12,144.81	\$6,272.19	66%	\$5,711.08	\$5,711.08
5700	Contracted services	7,150.00	.00	7,150.00	465.33	.00	3,250.46	3,899.54	45	8,355.65	8,355.65
5708	Professional services	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	81.00	81.00
Outlay											
6110	Outlay Equipment (\$5,000+)	44,000.00	(44,000.00)	.00	.00	.00	.00	.00	+++	.00	.00
6110 - Outlay Totals											
		\$44,000.00	(\$44,000.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	.00	\$0.00
9003 - Transfer out											
9003.400	Transfer out Wages	15,000.00	.00	15,000.00	.00	.00	.00	15,000.00	0	.00	.00
9003 - Transfer out Totals											
		\$15,000.00	\$0.00	\$15,000.00	\$0.00	\$0.00	\$0.00	\$15,000.00	0%	.00	\$0.00
9003 - General Totals											
		\$298,093.00	(\$44,000.00)	\$254,093.00	\$7,793.41	\$0.00	\$174,552.44	\$79,540.56	69%	\$56,293.70	\$56,293.70
Division 092 - Reforestation Totals											
		\$298,093.00	(\$44,000.00)	\$254,093.00	\$7,793.41	\$0.00	\$174,552.44	\$79,540.56	69%	\$56,293.70	\$56,293.70
Division 093 - Fairground											
Cost Center 001 - General											
Employee allowance											
5203	Employee allowance Clothing	800.00	.00	800.00	.00	.00	542.88	257.12	68	764.82	764.82
5203 - Employee allowance Totals											
		\$800.00	\$0.00	\$800.00	\$0.00	\$0.00	\$542.88	\$257.12	68%	\$764.82	\$764.82
Supplies											
5300	Supplies	17,200.00	.00	17,200.00	263.86	.00	11,743.89	5,456.11	68	12,193.84	12,193.84
5300.001	Supplies Office	250.00	.00	250.00	.00	.00	.00	250.00	0	66.56	66.56
5300.002	Supplies Cleaning and household	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	1,295.42	1,295.42
5300.004	Supplies Postage	75.00	.00	75.00	.00	.00	8.70	66.30	12	67.45	67.45
5300 - Supplies Totals											
		\$18,525.00	\$0.00	\$18,525.00	\$263.86	\$0.00	\$11,752.59	\$6,772.41	63%	\$13,623.27	\$13,623.27
Repairs and maintenance											
5307	Repairs and maintenance Equipment	8,000.00	.00	8,000.00	131.35	.00	4,163.35	3,836.65	52	4,206.00	4,206.00
5307.100	Repairs and maintenance Vehicle	6,000.00	.00	6,000.00	33.98	.00	5,322.61	677.39	89	1,180.23	1,180.23
5307.200	Repairs and maintenance Building	6,000.00	.00	6,000.00	753.82	.00	3,005.46	2,994.54	50	7,751.06	7,751.06
5307.300	Repairs and maintenance Grounds	12,000.00	.00	12,000.00	1,869.04	.00	11,220.06	779.94	94	12,680.71	12,680.71
5307 - Repairs and maintenance Totals											
		\$32,000.00	\$0.00	\$32,000.00	\$2,798.19	\$0.00	\$23,711.48	\$8,288.52	74%	\$25,818.00	\$25,818.00

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 100 - GF										
EXPENSE										
Department 062 - Park										
Division 093 - Fairground										
Cost Center 001 - General										
Vehicle/equipment										
5308	Vehicle/equipment Gas, oil, etc.	12,500.00	.00	12,500.00	1,170.92	.00	10,830.55	1,669.45	87	12,809.38
5308.100	5308 - Vehicle/equipment Totals	\$12,500.00	\$0.00	\$12,500.00	\$1,170.92	\$0.00	\$10,830.55	\$1,669.45	87%	\$12,809.38
5310	Advertising and public notice	500.00	.00	500.00	.00	.00	.00	500.00	0	500.00
5315	Vending	300.00	.00	300.00	.00	.00	122.18	177.82	41	62.14
5320	Rental	500.00	.00	500.00	.00	.00	.00	500.00	0	.00
5320.100	5320 - Rental Totals	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0%	\$0.00
5345	Permits	300.00	.00	300.00	.00	.00	250.00	50.00	83	250.00
5395	Equipment - nonoutlay	.00	.00	.00	.00	.00	.00	.00	+++	7,412.78
5501	Electric	.00	18,200.00	18,200.00	1,250.69	.00	11,564.53	6,635.47	64	.00
5502	Gas, oil, etc.	.00	1,170.00	1,170.00	62.45	.00	5,651.21	(4,481.21)	483	372.30
5601	Intra-county expense	11,500.00	.00	11,500.00	248.53	.00	2,603.26	8,896.74	23	7,070.07
5601.350	Intra-county expense Highway	250.00	.00	250.00	20.83	.00	187.47	62.53	75	.00
5601.450	5601 - Intra-county expense Totals	\$11,750.00	\$0.00	\$11,750.00	\$269.36	\$0.00	\$2,790.73	\$8,959.27	24%	\$7,070.07
5700	Contracted services	10,000.00	.00	10,000.00	502.64	.00	5,011.89	4,988.11	50	4,902.26
5708	Professional services	500.00	.00	500.00	.00	.00	.00	500.00	0	.00
6110	Outlay	27,654.00	.00	27,654.00	.00	.00	28,862.73	(1,208.73)	104	.00
6110.020	Outlay Equipment (\$5,000+)	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	.00
6110.100	Outlay Other (\$5,000+)	\$32,654.00	\$0.00	\$32,654.00	\$0.00	\$0.00	\$28,862.73	\$3,791.27	88%	\$0.00
6110 - Outlay Totals										
Cost Center 001 - General Totals		\$120,329.00	\$19,370.00	\$139,699.00	\$6,308.11	\$0.00	\$101,090.77	\$38,608.23	72%	\$73,585.02
Division 093 - Fairground Totals		\$120,329.00	\$19,370.00	\$139,699.00	\$6,308.11	\$0.00	\$101,090.77	\$38,608.23	72%	\$73,585.02
Division 094 - Pamperin										
Cost Center 001 - General										
Employee allowance										
5203	Employee allowance	1,000.00	.00	1,000.00	.00	.00	457.37	542.63	46	338.78
5203.100	5203 - Employee allowance Totals	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$457.37	\$542.63	46%	\$338.78
Supplies										
5300	Supplies	11,500.00	.00	11,500.00	141.87	.00	3,406.38	8,093.62	30	6,428.14
5300.001	Supplies Office	300.00	.00	300.00	.00	.00	.00	300.00	0	.00
5300.002	Supplies Cleaning and household	12,000.00	.00	12,000.00	786.20	.00	11,480.10	519.90	96	11,387.07
5300.004	Supplies Postage	50.00	.00	50.00	.00	.00	.00	50.00	0	20.95
5300 - Supplies Totals		\$23,850.00	\$0.00	\$23,850.00	\$928.07	\$0.00	\$14,886.48	\$8,963.52	62%	\$17,836.16



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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 100 - GF										
EXPENSE										
Department 062 - Park										
Division 094 - Pamperin										
Cost Center 001 - General										
5307	Repairs and maintenance									
5307.100	Repairs and maintenance Equipment	9,000.00	.00	9,000.00	39.89	.00	8,410.54	589.46	93	13,781.20
5307.200	Repairs and maintenance Vehicle	3,000.00	.00	3,000.00	.00	.00	1,687.17	1,312.83	56	715.97
5307.300	Repairs and maintenance Building	13,037.00	.00	13,037.00	.00	.00	8,361.94	4,675.06	64	11,715.75
5307.400	Repairs and maintenance Grounds	10,000.00	.00	10,000.00	.00	.00	2,378.32	7,621.68	24	4,067.71
	5307 - Repairs and maintenance Totals	\$35,037.00	\$0.00	\$35,037.00	\$39.89	\$0.00	\$20,837.97	\$14,199.03	59%	\$30,280.63
5308	Vehicle/equipment									
5308.100	Vehicle/equipment Gas, oil, etc.	.00	.00	.00	376.98	.00	376.98	(376.98)	+++	794.87
	5308 - Vehicle/equipment Totals	\$0.00	\$0.00	\$0.00	\$376.98	\$0.00	\$376.98	(\$376.98)	+++	\$794.87
5310	Advertising and public notice	250.00	.00	250.00	.00	.00	.00	250.00	0	.00
5315	Vending	1,000.00	.00	1,000.00	273.01	.00	869.58	130.42	87	981.59
5320	Rental									
5320.100	Rental Equipment	500.00	.00	500.00	.00	.00	.00	500.00	0	357.14
	5320 - Rental Totals	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0%	\$357.14
5345	Permits	300.00	.00	300.00	.00	.00	.00	300.00	0	.00
5395	Equipment - nonoutlay	.00	.00	.00	.00	.00	.00	.00	+++	3,714.21
5501	Electric	.00	28,000.00	28,000.00	2,275.22	.00	20,555.14	7,444.86	73	.00
5502	Gas, oil, etc.	.00	6,710.00	6,710.00	108.60	.00	7,100.45	(390.45)	106	.00
5601	Intra-county expense									
5601.300	Intra-county expense Other departmental	400.00	.00	400.00	.00	.00	376.00	24.00	94	376.00
5601.350	Intra-county expense Highway	35,000.00	.00	35,000.00	1,890.34	.00	19,261.95	15,738.05	55	32,845.00
5601.450	Intra-county expense Departmental copiers	200.00	.00	200.00	16.67	.00	150.03	49.97	75	.00
	5601 - Intra-county expense Totals	\$35,600.00	\$0.00	\$35,600.00	\$1,907.01	\$0.00	\$19,787.98	\$15,812.02	56%	\$33,221.00
5700	Contracted services	4,500.00	.00	4,500.00	1,126.35	.00	4,921.87	(421.87)	109	5,744.76
5708	Professional services	500.00	.00	500.00	.00	.00	.00	500.00	0	.00
6110	Outlay									
6110.020	Outlay Equipment (\$5,000+)	8,500.00	.00	8,500.00	.00	.00	7,896.23	603.77	93	.00
	6110 - Outlay Totals	\$8,500.00	\$0.00	\$8,500.00	\$0.00	\$0.00	\$7,896.23	\$603.77	93%	\$0.00
	001 - General Totals	\$111,037.00	\$34,710.00	\$145,747.00	\$7,035.13	\$0.00	\$97,690.05	\$48,056.95	67%	\$93,269.14
	094 - Pamperin Totals	\$111,037.00	\$34,710.00	\$145,747.00	\$7,035.13	\$0.00	\$97,690.05	\$48,056.95	67%	\$93,269.14
	062 - Park Totals	\$1,950,862.00	\$217,473.00	\$2,168,335.00	\$142,399.30	\$0.00	\$1,355,993.01	\$812,341.99	63%	\$1,921,756.17
	EXPENSE TOTALS	\$1,950,862.00	\$217,473.00	\$2,168,335.00	\$142,399.30	\$0.00	\$1,355,993.01	\$812,341.99	63%	\$1,921,756.17
Fund 100 - GF Totals										
	REVENUE TOTALS	1,950,867.00	217,473.00	2,168,340.00	130,731.15	.00	1,299,419.41	868,920.59	60	1,976,014.91
	EXPENSE TOTALS	1,950,862.00	217,473.00	2,168,335.00	142,399.30	.00	1,355,993.01	812,341.99	63	1,921,756.17

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Account	Account Description	Fund	100 - GF Totals	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 120 - Park Donations													
REVENUE													
Department 062 - Park													
Division 400 - Donations													
4901	Donations		7,500.00			7,500.00	.00		.00	13,342.50	(5,842.50)	178	10,803.27
4905	Interest		200.00			200.00	56.26		.00	346.97	(146.97)	173	618.59
EXPENSE													
Department 062 - Park													
Division 400 - Donations													
5300	Supplies		5,000.00			5,000.00	.00		.00	4,705.46	294.54	94	2,026.08
5307	Repairs and maintenance		2,000.00			2,000.00	5,978.60		.00	5,978.60	(3,978.60)	299	356.76
5307.400	Repairs and maintenance Grounds		\$2,000.00			\$2,000.00	\$5,978.60		\$0.00	\$5,978.60	(\$3,978.60)	299%	\$356.76
5307 - Repairs and maintenance Totals													
5601	Intra-county expense		1,000.00			1,000.00	.00		.00	.00	1,000.00	0	77.40
5601.350	Intra-county expense Highway		\$1,000.00			\$1,000.00	\$0.00		\$0.00	\$0.00	\$1,000.00	0%	\$77.40
5601 - Intra-county expense Totals													
6110	Outlay		.00			.00	.00		.00	.00	.00	+++	9,995.00
6110.020	Outlay Equipment (\$5,000+)		\$0.00			\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	+++	\$9,995.00
9003	Transfer out		.00			25,468.00	.00		.00	15,488.33	9,979.67	61	113,444.60
6110 - Outlay Totals													
Division 400 - Donations Totals													
Department 062 - Park Totals													
EXPENSE TOTALS													
Fund 120 - Park Donations Totals													
REVENUE TOTALS													
EXPENSE TOTALS													
Fund 120 - Park Donations Totals													
REVENUE													
Department 062 - Park													
Division 064 - Boat Landing													
4600	Charges and fees		60,000.00			60,000.00	1,877.04		.00	55,538.81	4,461.19	93	57,126.14
4600.700	Charges and fees Annual		50,000.00			50,000.00	4,767.10		.00	43,422.18	6,577.82	87	56,463.17
4600.705	Charges and fees Daily		\$110,000.00			\$110,000.00	\$6,644.14		\$0.00	\$98,960.99	\$11,039.01	90%	\$113,589.31
4900	Miscellaneous		.00			.00	.00		.00	340.55	(340.55)	+++	.00

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
REVENUE											
Fund 121 - Boat Landing											
Department 062 - Park											
Division 064 - Boat Landing											
4901	Donations	.00	.00	.00	.00	.00	.00	5.00	(5.00)	+++	.00
Division 064 - Boat Landing Totals		\$110,000.00	\$0.00	\$110,000.00	\$6,644.14	\$0.00	\$99,306.54	\$99,306.54	\$10,693.46	90%	\$113,589.31
Department 062 - Park Totals		\$110,000.00	\$0.00	\$110,000.00	\$6,644.14	\$0.00	\$99,306.54	\$99,306.54	\$10,693.46	90%	\$113,589.31
REVENUE TOTALS		\$110,000.00	\$0.00	\$110,000.00	\$6,644.14	\$0.00	\$99,306.54	\$99,306.54	\$10,693.46	90%	\$113,589.31
EXPENSE											
Department 062 - Park											
Division 064 - Boat Landing											
5300 - Supplies											
5300	Supplies	2,000.00	.00	2,000.00	.00	.00	.00	119.98	1,880.02	6	134.62
5300.004	Supplies Postage	200.00	.00	200.00	.00	.00	.00	105.78	94.22	53	113.46
5300 - Supplies Totals		\$2,200.00	\$0.00	\$2,200.00	\$0.00	\$0.00	\$225.76	\$1,974.24	\$1,974.24	10%	\$248.08
5300 - Supplies Totals		4,000.00	.00	4,000.00	1,853.90	.00	1,853.90	2,146.10	2,146.10	46	2,628.20
5307 - Repairs and maintenance											
5304	Printing	.00	.00	.00	.00	.00	.00	.00	.00	6	.00
5307	Repairs and maintenance	8,000.00	.00	8,000.00	.00	.00	.00	483.60	7,516.40	6	.00
5307.100	Repairs and maintenance Equipment	2,000.00	.00	2,000.00	.00	.00	.00	2,100.00	(100.00)	105	.00
5307.300	Repairs and maintenance Building	7,000.00	.00	7,000.00	.00	.00	.00	6,341.80	658.20	91	6,229.32
5307 - Repairs and maintenance Totals		\$17,000.00	\$0.00	\$17,000.00	\$0.00	\$0.00	\$8,925.40	\$8,925.40	\$8,925.40	53%	\$6,229.32
5307 - Repairs and maintenance		.00	.00	.00	.00	.00	.00	58.48	(58.48)	+++	179.74
5345	Permits	1,000.00	.00	1,000.00	.00	.00	.00	.00	1,000.00	0	1,206.00
5390	Miscellaneous	34,000.00	.00	34,000.00	.00	.00	.00	.00	34,000.00	0	31,091.39
5501	Electric	5,000.00	.00	5,000.00	251.35	.00	2,126.07	2,873.93	2,873.93	43	2,745.00
5503	Water & sewer	.00	.00	.00	.00	.00	.00	40.92	(40.92)	+++	40.92
5601 - Intra-county expense		.00	.00	.00	22.88	.00	22.88	(22.88)	(22.88)	+++	2,080.25
5601.300	Intra-county expense Other departmental	2,000.00	7,500.00	9,500.00	.00	.00	198.12	9,301.88	9,301.88	2	606.17
5601.350	Intra-county expense Highway	500.00	.00	500.00	.00	.00	241.93	258.07	258.07	48	277.75
5601 - Intra-county expense Totals		\$2,500.00	\$7,500.00	\$10,000.00	\$22.88	\$0.00	\$462.93	\$9,537.07	\$9,537.07	5%	\$2,964.17
5700	Contracted services	111,750.00	84,000.00	195,750.00	627.24	.00	3,842.10	191,907.90	191,907.90	2	6,187.95
5708	Professional services	5,000.00	.00	5,000.00	.00	.00	342.27	4,657.73	4,657.73	7	14,865.21
6110 - Outlay		.00	.00	.00	.00	.00	.00	.00	.00	+++	18,430.54
6110.020	Outlay Equipment (\$5,000+)	40,000.00	16,000.00	56,000.00	.00	.00	.00	56,000.00	56,000.00	0	4,402.09
6110 - Outlay Totals		\$40,000.00	\$16,000.00	\$56,000.00	\$0.00	\$0.00	\$0.00	\$56,000.00	\$56,000.00	0%	\$22,832.63
6181	Architect	.00	7,500.00	7,500.00	.00	.00	.00	7,500.00	7,500.00	0	.00
9003	Transfer out	35,500.00	.00	35,500.00	.00	.00	.00	35,500.00	35,500.00	0	40,000.00
Division 064 - Boat Landing Totals		\$257,950.00	\$115,000.00	\$372,950.00	\$2,755.37	\$0.00	\$17,877.83	\$355,072.17	\$355,072.17	5%	\$131,218.61
Department 062 - Park Totals		\$257,950.00	\$115,000.00	\$372,950.00	\$2,755.37	\$0.00	\$17,877.83	\$355,072.17	\$355,072.17	5%	\$131,218.61

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Transactions	Budget - YTD Transactions	% used/Rec'd	Prior Year Total
Fund 121 - Boat Landing											
	EXPENSE TOTALS	\$257,950.00	\$115,000.00	\$372,950.00	\$2,755.37	\$0.00	\$17,877.83	\$355,072.17	5%		\$131,218.61
Fund 121 - Boat Landing Totals											
REVENUE											
Division 061 - Cross County Ski											
Charges and fees											
4600.700	Charges and fees Annual	7,500.00	.00	7,500.00	.00	.00	5,345.31	2,154.69	71		14,822.81
4600.701	Charges and fees Annual - family	14,000.00	.00	14,000.00	.00	.00	8,293.75	5,706.25	59		23,914.44
4600.705	Charges and fees Daily	15,000.00	.00	15,000.00	.00	.00	15,414.14	(414.14)	103		26,815.33
	4600 - Charges and fees Totals	\$36,500.00	\$0.00	\$36,500.00	\$0.00	\$0.00	\$29,053.20	\$7,446.80	80%		\$65,552.58
4901	Donations	100.00	.00	100.00	.00	.00	1.00	99.00	1		20.00
4950	Insurance recoveries	.00	.00	.00	.00	.00	.00	.00	+++		1,727.73
	Division 061 - Cross County Ski Totals	\$36,600.00	\$0.00	\$36,600.00	\$0.00	\$0.00	\$29,054.20	\$7,545.80	79%		\$67,300.31
Division 062 - Park											
	EXPENSE TOTALS	\$36,600.00	\$0.00	\$36,600.00	\$0.00	\$0.00	\$29,054.20	\$7,545.80	79%		\$67,300.31
Division 061 - Cross County Ski											
Supplies											
5300	Supplies	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0		397.01
5304	Printing	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0		875.85
Repairs and maintenance											
5307.100	Repairs and maintenance Equipment	6,000.00	.00	6,000.00	.00	.00	4,100.78	1,899.22	68		9,443.70
5307.400	Repairs and maintenance Grounds	3,000.00	.00	3,000.00	.00	.00	53.31	2,946.69	2		450.00
	5307 - Repairs and maintenance Totals	\$9,000.00	\$0.00	\$9,000.00	\$0.00	\$0.00	\$4,154.09	\$4,845.91	46%		\$9,893.70
Intra-county expense											
5601.350	Intra-county expense Highway	3,000.00	.00	3,000.00	.00	.00	60.83	2,939.17	2		14,256.86
5601.400	Intra-county expense Copy center	500.00	.00	500.00	.00	.00	33.00	467.00	7		176.00
	5601 - Intra-county expense Totals	\$3,500.00	\$0.00	\$3,500.00	\$0.00	\$0.00	\$93.83	\$3,406.17	3%		\$14,432.86
Transfer out											
9003	Transfer out	16,000.00	.00	16,000.00	.00	.00	.00	16,000.00	0		18,000.00
	Division 061 - Cross County Ski Totals	\$31,500.00	\$0.00	\$31,500.00	\$0.00	\$0.00	\$4,247.92	\$27,252.08	13%		\$43,599.42
Division 062 - Park											
	EXPENSE TOTALS	\$31,500.00	\$0.00	\$31,500.00	\$0.00	\$0.00	\$4,247.92	\$27,252.08	13%		\$43,599.42
Fund 122 - Cross County Ski											
Division 061 - Cross County Ski											
	EXPENSE TOTALS	\$36,600.00	.00	\$36,600.00	.00	.00	\$29,054.20	\$7,545.80	79		\$67,300.31

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 123 - Park Land & Building Acquisition	Fund 122 - Cross County Ski Totals	31,500.00	.00	31,500.00	.00	.00	4,247.92	27,252.08	13	43,599.42
EXPENSE		\$5,100.00	\$0.00	\$5,100.00	\$0.00	\$0.00	\$24,806.28	(\$19,706.28)		\$23,700.89
Department 062 - Park										
Division 062 - Land & Building Acquisition										
5307	Repairs and maintenance	.00	.00	.00	.00	.00	.00	.00	+++	4,940.00
5307-400	Repairs and maintenance Grounds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$4,940.00
5708	Professional services	.00	.00	.00	.00	.00	.00	.00	+++	6,495.00
6110	Outlay	.00	.00	.00	.00	.00	.00	.00	+++	2,400.00
6110-100	Outlay Other (\$5,000+)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$2,400.00
9003	Transfer out	.00	275,000.00	275,000.00	.00	.00	.00	275,000.00	0	.00
Division 062 - Land & Building Acquisition		\$0.00	\$275,000.00	\$275,000.00	\$0.00	\$0.00	\$0.00	\$275,000.00	0%	\$13,835.00
Department 062 - Park Totals		\$0.00	\$275,000.00	\$275,000.00	\$0.00	\$0.00	\$0.00	\$275,000.00	0%	\$13,835.00
EXPENSE TOTALS		\$0.00	\$275,000.00	\$275,000.00	\$0.00	\$0.00	\$0.00	\$275,000.00	0%	\$13,835.00
Fund 123 - Park Land & Building Acquisition Totals		.00	.00	.00	.00	.00	.00	.00	+++	.00
REVENUE TOTALS		.00	.00	.00	.00	.00	.00	.00	+++	.00
EXPENSE TOTALS		.00	275,000.00	275,000.00	.00	.00	.00	275,000.00	0	13,835.00
Fund 123 - Park Land & Building Acquisition Totals		\$0.00	(\$275,000.00)	(\$275,000.00)	\$0.00	\$0.00	\$0.00	(\$275,000.00)		(\$13,835.00)
Fund 124 - Rails to Trails										
REVENUE										
Department 062 - Park										
Division 063 - Rails To Trails										
4600	Charges and fees	65,000.00	.00	65,000.00	1,778.00	.00	62,370.00	2,630.00	96	63,210.00
4600-700	Charges and fees Annual	20,000.00	.00	20,000.00	2,333.50	.00	16,246.53	3,753.47	81	16,780.66
4600-705	Charges and fees Daily	\$85,000.00	\$0.00	\$85,000.00	\$4,111.50	\$0.00	\$78,616.53	\$6,383.47	92%	\$79,990.66
4600 - Charges and fees Totals		1,000.00	.00	1,000.00	.00	.00	289.10	710.90	29	.00
Sales		\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$289.10	\$710.90	29%	\$0.00
4601-004	Sales Vending machine	1,000.00	.00	1,000.00	.00	.00	882.00	118.00	88	3,440.00
4901	Donations	\$87,000.00	\$0.00	\$87,000.00	\$4,111.50	\$0.00	\$79,787.63	\$7,212.37	92%	\$83,430.66
Division 063 - Rails To Trails Totals		\$87,000.00	\$0.00	\$87,000.00	\$4,111.50	\$0.00	\$79,787.63	\$7,212.37	92%	\$83,430.66
Department 062 - Park Totals		\$87,000.00	\$0.00	\$87,000.00	\$4,111.50	\$0.00	\$79,787.63	\$7,212.37	92%	\$83,430.66
REVENUE TOTALS		\$87,000.00	\$0.00	\$87,000.00	\$4,111.50	\$0.00	\$79,787.63	\$7,212.37	92%	\$83,430.66

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Budget Performance Report

Fiscal Year to Date 09/30/14

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
EXPENSE											
EXPENSE 124 - Rails to Trails											
Department 062 - Park											
Division 063 - Rails To Trails											
Supplies											
5300	Supplies	4,500.00	.00	4,500.00	54.49	.00	.00	1,410.92	3,089.08	31	5,570.38
5300.002	Supplies Cleaning and household	2,500.00	.00	2,500.00	.00	.00	.00	.00	2,500.00	0	.00
5300.004	Supplies Postage	500.00	.00	500.00	14.56	.00	.00	467.19	32.81	93	437.77
5300 - Supplies Totals		\$7,500.00	\$0.00	\$7,500.00	\$69.05	\$0.00	\$0.00	\$1,878.11	\$5,621.89	25%	\$6,008.15
5304	Printing	2,000.00	.00	2,000.00	.00	.00	.00	.00	2,000.00	0	.00
5305	Dues and memberships	18.00	.00	18.00	.00	.00	.00	.00	18.00	0	18.00
Repairs and maintenance											
5307	Repairs and maintenance	3,000.00	.00	3,000.00	182.91	.00	.00	803.16	2,196.84	27	926.56
5307.100	Repairs and maintenance Equipment	.00	.00	.00	.00	.00	.00	25.96	(25.96)	+++	392.76
5307.200	Repairs and maintenance Vehicle	.00	.00	.00	.00	.00	.00	.00	1,000.00	0	354.10
5307.300	Repairs and maintenance Building	1,000.00	.00	1,000.00	.00	.00	.00	.00	1,000.00	0	354.10
5307.400	Repairs and maintenance Grounds	20,000.00	.00	20,000.00	2,794.90	.00	.00	4,383.33	15,616.67	22	22,454.85
5307 - Repairs and maintenance Totals		\$24,000.00	\$0.00	\$24,000.00	\$2,977.81	\$0.00	\$0.00	\$5,212.45	\$18,787.55	22%	\$24,128.27
Vehicle/equipment											
5308	Vehicle/equipment Gas, oil, etc.	7,000.00	.00	7,000.00	563.55	.00	.00	1,383.97	5,616.03	20	.00
5308.100	Vehicle/equipment Gas, oil, etc.	\$7,000.00	\$0.00	\$7,000.00	\$563.55	\$0.00	\$0.00	\$1,383.97	\$5,616.03	20%	\$0.00
5310	Advertising and public notice	100.00	.00	100.00	.00	.00	.00	.00	100.00	0	33.08
5315	Vending	500.00	.00	500.00	91.24	.00	.00	91.24	408.76	18	.00
Rental											
5320	Rental Equipment	3,000.00	.00	3,000.00	.00	.00	.00	.00	3,000.00	0	2,740.00
5320.100	Rental Equipment	\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,000.00	0%	\$2,740.00
5340	Travel and training	500.00	.00	500.00	.00	.00	.00	200.00	300.00	40	.00
5345	Permits	2,000.00	.00	2,000.00	.00	.00	.00	.00	2,000.00	0	.00
5390	Miscellaneous	.00	.00	.00	.00	.00	.00	89.99	(89.99)	+++	.00
5395	Equipment - nonoutlay	.00	.00	.00	.00	.00	.00	.00	.00	+++	4,287.00
5501	Electric	2,500.00	.00	2,500.00	89.65	.00	.00	2,118.58	381.42	85	2,515.95
Water & sewer											
5503	Water & sewer	1,000.00	.00	1,000.00	217.96	.00	.00	794.11	205.89	79	755.37
5503	Water & sewer	500.00	.00	500.00	15.24	.00	.00	122.08	377.92	24	176.40
5503.100	Water & sewer Storm water management	\$1,500.00	\$0.00	\$1,500.00	\$233.20	\$0.00	\$0.00	\$916.19	\$583.81	61%	\$931.77
5503 - Water & sewer Totals		\$1,500.00	\$0.00	\$1,500.00	\$233.20	\$0.00	\$0.00	\$916.19	\$583.81	61%	\$931.77
Intra-county expense											
5601	Intra-county expense	.00	.00	.00	.00	.00	.00	.00	.00	+++	25.00
5601.300	Intra-county expense Other departmental	.00	.00	.00	.00	.00	.00	2,855.19	2,144.81	57	1,131.97
5601.350	Intra-county expense Highway	5,000.00	.00	5,000.00	739.78	.00	.00	531.52	468.48	53	739.20
5601.400	Intra-county expense Copy center	1,000.00	.00	1,000.00	.00	.00	.00	.00	.00	53	739.20
5601 - Intra-county expense Totals		\$6,000.00	\$0.00	\$6,000.00	\$739.78	\$0.00	\$0.00	\$3,386.71	\$2,613.29	56%	\$1,896.17
5700	Contracted services	5,000.00	.00	5,000.00	759.98	.00	.00	2,228.94	2,771.06	45	2,937.98
5708	Professional services	1,000.00	.00	1,000.00	.00	.00	.00	14,270.00	(13,270.00)	1427	.00

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Budget Performance Report

Fiscal Year to Date 09/30/14

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 124 - Rails to Trails										
EXPENSE										
Department 062 - Park										
Division 063 - Rails To Trails										
6110 Outlay										
6110.020	Outlay Equipment (\$5,000+)	.00	22,000.00	22,000.00	.00	.00	21,016.50	983.50	96	.00
6110 - Outlay Totals		\$0.00	\$22,000.00	\$22,000.00	\$0.00	\$0.00	\$21,016.50	\$983.50	96%	\$0.00
Division 063 - Rails To Trails Totals										
9003	Transfer out	72,000.00	(22,000.00)	50,000.00	.00	.00	.00	50,000.00	0	45,000.00
EXPENSE TOTALS		\$134,618.00	\$0.00	\$134,618.00	\$5,524.26	\$0.00	\$52,792.68	\$81,825.32	39%	\$90,496.37
Department 062 - Park Totals		\$134,618.00	\$0.00	\$134,618.00	\$5,524.26	\$0.00	\$52,792.68	\$81,825.32	39%	\$90,496.37
EXPENSE TOTALS		\$134,618.00	\$0.00	\$134,618.00	\$5,524.26	\$0.00	\$52,792.68	\$81,825.32	39%	\$90,496.37
Fund 124 - Rails to Trails Totals										
REVENUE TOTALS		87,000.00	.00	87,000.00	4,111.50	.00	79,787.63	7,212.37	92	83,430.66
EXPENSE TOTALS		134,618.00	.00	134,618.00	5,524.26	.00	52,792.68	81,825.32	39	90,496.37
Fund 124 - Rails to Trails Totals		(\$47,618.00)	\$0.00	(\$47,618.00)	(\$1,412.76)	\$0.00	\$26,994.95	(\$74,612.95)		(\$7,065.71)
Fund 643 - Adventure Park										
REVENUE										
Department 057 - New Zoo										
Division 001 - General										
4600 Charges and fees										
4600.705	Charges and fees Daily	479,002.00	(22,000.00)	457,002.00	33,722.00	.00	256,778.79	200,223.21	56	.00
4600 - Charges and fees Totals		\$479,002.00	(\$22,000.00)	\$457,002.00	\$33,722.00	\$0.00	\$256,778.79	\$200,223.21	56%	\$0.00
4601 - Sales										
4601.771	Sales Programs	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	.00
4601 - Sales Totals		\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0%	\$0.00
Division 001 - General Totals		.00	275,000.00	275,000.00	.00	.00	.00	275,000.00	0	500,000.00
9002	Transfer in	\$480,002.00	\$253,000.00	\$733,002.00	\$33,722.00	\$0.00	\$256,778.79	\$476,223.21	35%	\$500,000.00
EXPENSE		\$480,002.00	\$253,000.00	\$733,002.00	\$33,722.00	\$0.00	\$256,778.79	\$476,223.21	35%	\$500,000.00
Department 057 - New Zoo Totals		\$480,002.00	\$253,000.00	\$733,002.00	\$33,722.00	\$0.00	\$256,778.79	\$476,223.21	35%	\$500,000.00
REVENUE TOTALS		\$480,002.00	\$253,000.00	\$733,002.00	\$33,722.00	\$0.00	\$256,778.79	\$476,223.21	35%	\$500,000.00
5102 - Paid leave earnings										
Department 057 - New Zoo										
Division 001 - General										
5100	Regular earnings	158,373.00	.00	158,373.00	8,157.72	.00	72,718.20	85,654.80	46	.00
5102	Paid leave earnings	.00	.00	.00	.00	.00	1,002.36	(1,002.36)	+++	.00
5102.100	Paid leave earnings Paid Leave	.00	.00	.00	6.33	.00	112.62	(112.62)	+++	.00
5102.200	Paid leave earnings Personal	.00	.00	.00	173.36	.00	571.97	(571.97)	+++	.00
5102.500	Paid leave earnings Holiday	.00	.00	.00	\$179.69	\$0.00	\$1,686.95	(\$1,686.95)	+++	\$0.00
5102 - Paid leave earnings Totals		\$0.00	\$0.00	\$0.00	\$179.69	\$0.00	\$1,686.95	(\$1,686.95)	+++	\$0.00
5103	Premium	.00	.00	.00	362.10	.00	6,404.18	(6,404.18)	+++	.00
5103.000	Premium Overtime	.00	.00	.00	362.10	.00	6,404.18	(6,404.18)	+++	.00

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Budget Performance Report

Fiscal Year to Date 09/30/14

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 643 - Adventure Park										
EXPENSE										
Department 057 - New Zoo										
Division 001 - General										
Premium										
5103	Premium Shift differential	.00	.00	.00	.19	.00	.00	7.30	+++	.00
	5103 - Premium Totals	\$0.00	\$0.00	\$0.00	\$362.29	\$0.00	\$0.00	(\$6,411.48)	+++	\$0.00
Fringe benefits										
5110	Fringe benefits FICA	11,641.00	.00	11,641.00	656.54	.00	.00	6,066.59	52	.00
5110.100	Fringe benefits FICA	11,641.00	.00	11,641.00	656.54	.00	.00	6,066.59	52	.00
5110.110	Fringe benefits Unemployment compensation	594.00	.00	594.00	32.16	.00	.00	296.66	50	.00
5110.200	Fringe benefits Health insurance	14,468.00	.00	14,468.00	534.84	.00	.00	5,551.90	38	.00
5110.210	Fringe benefits Dental Insurance	1,200.00	.00	1,200.00	43.31	.00	.00	745.33	38	.00
5110.220	Fringe benefits Life Insurance	3.00	.00	3.00	.22	.00	.00	.24	92	.00
5110.230	Fringe benefits LT disability insurance	171.00	.00	171.00	4.18	.00	.00	113.04	34	.00
5110.240	Fringe benefits Workers compensation insurance	5,315.00	.00	5,315.00	442.92	.00	.00	3,986.28	75	.00
5110.300	Fringe benefits Retirement	3,159.00	.00	3,159.00	168.16	.00	.00	1,330.27	58	.00
	5110 - Fringe benefits Totals	\$36,551.00	\$0.00	\$36,551.00	\$1,882.33	\$0.00	\$0.00	\$18,305.45	50%	\$0.00
5200	Uniform	1,000.00	.00	1,000.00	159.75	.00	.00	970.41	97	.00
5300	Supplies	2,000.00	.00	2,000.00	409.11	.00	.00	8,524.39	426	.00
5307	Repairs and maintenance	3,000.00	.00	3,000.00	.00	.00	.00	54.67	2	.00
5307.100	Repairs and maintenance Equipment	7,000.00	.00	7,000.00	.00	.00	.00	11,753.99	168	.00
5307.400	Repairs and maintenance Grounds	10,000.00	.00	10,000.00	.00	.00	.00	(\$1,808.66)	118%	\$0.00
	5307 - Repairs and maintenance Totals	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$0.00	(\$1,808.66)	118%	\$0.00
5310	Advertising and public notice	1,000.00	.00	1,000.00	1,685.00	.00	.00	9,965.61	997	750.00
5311	Marketing	.00	.00	.00	.00	.00	.00	22,232.10	+++	1,840.98
5340	Travel and training	5,000.00	.00	5,000.00	295.00	.00	.00	11,145.00	223	.00
5345	Permits	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	.00
5395	Equipment - nonoutlay	4,500.00	.00	4,500.00	.00	.00	.00	791.12	118	.00
5601	Intra-county expense	.00	.00	.00	.00	.00	.00	733.52	+++	.00
5601.350	Intra-county expense Highway	.00	.00	.00	.00	.00	.00	2,199.28	+++	.00
5601.400	Intra-county expense Copy center	.00	.00	.00	.00	.00	.00	(\$2,932.80)	+++	\$0.00
	5601 - Intra-county expense Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	.00
5700	Contracted services	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	.00
6000	Depreciation	3,750.00	.00	3,750.00	.00	.00	.00	3,750.00	0	.00
6000.005	Depreciation Land improvements	16,250.00	.00	16,250.00	.00	.00	.00	16,250.00	0	.00
6000.010	Depreciation Buildings	.00	.00	.00	.00	.00	.00	12,289.27	+++	114.78
6000.020	Depreciation Equipment	.00	.00	.00	2,366.03	.00	.00	(\$12,289.27)	+++	\$0.00
	6000 - Depreciation Totals	\$20,000.00	\$0.00	\$20,000.00	\$2,366.03	\$0.00	\$0.00	\$7,710.73	61%	\$114.78
6110	Outlay	.00	492,350.00	492,350.00	.00	6,200.00	.00	157,052.15	33	255,058.29
6110	Outlay	.00	492,350.00	492,350.00	.00	6,200.00	.00	157,052.15	33	255,058.29
6110.900	Outlay Contra	.00	(517,350.00)	(517,350.00)	.00	.00	.00	(360,297.85)	30	(255,058.29)

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Budget Performance Report

Fiscal Year to Date 09/30/14
Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 643 - Adventure Park											
EXPENSE											
Department 057 - New Zoo											
Division 001 - General											
6110 - Outday Totals											
6181	Architect	\$0.00	(\$25,000.00)	(\$25,000.00)	\$0.00	\$6,200.00	\$0.00	\$0.00	(\$31,200.00)	-25%	\$0.00
9003	Transfer out	.00	25,000.00	25,000.00	.00	17,400.00	.00	.00	7,600.00	70	.00
		208,568.00	(22,000.00)	186,568.00	.00	.00	.00	.00	186,568.00	0	.00
	Division 001 - General Totals	\$452,992.00	(\$22,000.00)	\$430,992.00	\$15,496.92	\$24,287.42	\$184,221.54	\$184,221.54	\$222,483.04	48%	\$2,705.76
	Department 057 - New Zoo Totals	\$452,992.00	(\$22,000.00)	\$430,992.00	\$15,496.92	\$24,287.42	\$184,221.54	\$184,221.54	\$222,483.04	48%	\$2,705.76
	EXPENSE TOTALS	\$452,992.00	(\$22,000.00)	\$430,992.00	\$15,496.92	\$24,287.42	\$184,221.54	\$184,221.54	\$222,483.04	48%	\$2,705.76
Fund 643 - Adventure Park Totals											
	REVENUE TOTALS	480,002.00	253,000.00	733,002.00	33,722.00	.00	256,778.79	476,223.21	35	500,000.00	
	EXPENSE TOTALS	452,992.00	(22,000.00)	430,992.00	15,496.92	24,287.42	184,221.54	222,483.04	48	2,705.76	
Fund 643 - Adventure Park Totals		\$27,010.00	\$275,000.00	\$302,010.00	\$18,225.08	(\$24,287.42)	\$72,557.25	\$253,740.17			\$497,294.24
Grand Totals											
	REVENUE TOTALS	2,672,169.00	470,473.00	3,142,642.00	175,265.05	.00	1,778,036.04	1,364,605.96	57	2,751,757.05	
	EXPENSE TOTALS	2,835,922.00	610,941.00	3,446,863.00	172,154.45	24,287.42	1,641,305.37	1,781,270.21	48	2,329,511.17	
	Grand Totals	(\$163,753.00)	(\$140,468.00)	(\$304,221.00)	\$3,110.60	(\$24,287.42)	\$136,730.67	(\$416,664.25)			\$422,245.88

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BUDGET ADJUSTMENT REQUEST

14-83

Category

- ☐ 1 Reallocation from one account to another in the same level of appropriation
- ☐ 2 Reallocation due to a technical correction that could include:
 - Reallocation to another account strictly for tracking or accounting purposes
 - Allocation of budgeted prior year grant not completed in the prior year
- ☐ 3 Any change in any item within the Outlay account which does not require the reallocation of funds from another level of appropriation
- ☐ 4 Any change in appropriation from an official action taken by the County Board (i.e. resolution, ordinance change, etc.)
- ☐ 5 a) Reallocation of up to 10% of the originally appropriated funds between any levels of appropriation (based on lesser of originally appropriated amounts)
- ☐ 5 b) Reallocation of more than 10% of the funds original appropriated between any of the levels of appropriation.
- ☐ 6 Reallocation between two or more departments, regardless of amount
- ☒ 7 Any increase in expenses with an offsetting increase in revenue
- ☐ 8 Any allocation from a department's fund balance
- ☐ 9 Any allocation from the County's General Fund

Approval Level

Dept Head
Director of Admin *W*

County Exec

County Exec

Admin Committee

Oversight Comm
2/3 County Board

Oversight Comm
2/3 County Board

Oversight Comm
2/3 County Board

Oversight Comm
2/3 County Board

Oversight Comm
Admin Committee
2/3 County Board

Justification for Budget Change:

This adjustment is related to an unexpected donation by Saputo Cheese Legacy Program in 2014 to Barkhausen Waterfowl Preserve. Saputo donated \$9,000 for improvements to a garden area adjacent to the West Shores Interpretive Center. The improvements include: an outdoor fireplace, benches, walkways, decorative pond and water pump and plantings. The improvements will be 100% funded through the donation.

Increase	Decrease	Account #	Account Title	Amount
<input checked="" type="checkbox"/>	<input type="checkbox"/>	120.062.400.4901	Park Donations (Revenue)	\$9,000
<input checked="" type="checkbox"/>	<input type="checkbox"/>	120.062.400.5307.400	Park - Repairs & Mainten. Grounds (Expense)	\$9,000
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			

EB 10/1/14

[Signature]
Signature of Department Head

Department: PARKS
Date: 9-29-14

[Signature]
Signature of DOA or Executive

Date: 10/3/14

BUDGET ADJUSTMENT REQUEST

14-84

Category

- ☐ 1 Reallocation from one account to another in the same level of appropriation
- ☐ 2 Reallocation due to a technical correction that could include:
- Reallocation to another account strictly for tracking or accounting purposes
 - Allocation of budgeted prior year grant not completed in the prior year
- ☐ 3 Any change in any item within the Outlay account which does not require the reallocation of funds from another level of appropriation
- ☐ 4 Any change in appropriation from an official action taken by the County Board (i.e. resolution, ordinance change, etc.)
- ☐ 5 a) Reallocation of up to 10% of the originally appropriated funds between any levels of appropriation (based on lesser of originally appropriated amounts)
- ☐ 5 b) Reallocation of more than 10% of the funds original appropriated between any of the levels of appropriation.
- ☐ 6 Reallocation between two or more departments, regardless of amount
- ☒ 7 Any increase in expenses with an offsetting increase in revenue
- ☐ 8 Any allocation from a department's fund balance
- ☐ 9 Any allocation from the County's General Fund

Approval Level

Dept Head

Director of Admin *س*

County Exec

County Exec

Admin Committee

Oversight Comm
2/3 County Board

Oversight Comm
2/3 County Board

Oversight Comm
2/3 County Board

Oversight Comm
2/3 County Board

Oversight Comm
Admin Committee
2/3 County Board

Justification for Budget Change:

This adjustment is related to the 2013-2014 State Funded Snowmobile Trail program. The maintenance grant is budgeted during the annual budget process, however depending upon the winter and snowmobile season the clubs are eligible for additional reimbursement through the WDNR supplemental funding. The supplemental funding amounts are not known until September/October of each year. This budget adjustment is listed at \$55,322, the total amount submitted to the DNR for supplemental reimbursement. It is not likely the entire amount will be funded, as the DNR sets a pro-rate. The rate this year is likely be around 50-65% funding, however 100% is possible and this budget adjustment accounts for that possibility.

Increase	Decrease	Account #	Account Title	Amount
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.062.001.4302	Parks - Park State Aid	\$55,322
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.062.001.5800.300	Parks - Grant Expenditures	\$55,322
			Snowmobile Clubs	
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			

EB 10/1/14

AUTHORIZATIONS

[Signature]
Signature of Department Head

[Signature]
Signature of DQA or Executive

Department: Parks

Date: 9-27-14

Date: 10/3/14

FIELD STAFF PARK MANAGEMENT SEPTEMBER 2014

Marvin Hanson



Fairgrounds

- Cleaning, Park Security, Park Inventory
- Process Maintenance Work Orders
- Host Commercial Events (Junior Livestock show, Renaissance Faire, Building rentals & Daily campground checks)
- Assist Adventure Park

Neshota Park

- Cleaning, Security Checks and Park Inventory
- Weekly Shelter Rentals
- Host Denmark regional cross country track meet.
- Weekly Mowing of Trail system
- Trail maintenance
- Friends of Neshota park September regular and playground meeting at shelter bldg.
- Friends of Neshota park held "Fall in love with Neshota Park" fund raiser
- Installed new hunting regulation signs at three main entrance locations
- Repairs to asphalt parking lot

Way-Morr Park

- Security Checks and Park inventory
- Playgrounds inspection
- Weekly shelter rentals

Lily Lake

- Cleaning, Security Checks and Park Inventory
- Process Work Order
- Weekly Shelter Rentals

Wrightstown Park

- Cleaning, Security Checks and Park Inventory
- Boat launch checks
- Weekly Mowing and grounds repair

Fonferek Glen

- Litter pick-up, Security Checks and Park Inventory
- Process work orders— sign inspections & Inspection of Boundary Signs.

FIELD STAFF PARK MANAGEMENT SEPTEMBER 2014



Rick Ledvina

Bay Shore Park

- The Boat-landing has been very consistent in attendance. Walleye and Perch fishing has been very good out of Bay Shore.
- Park staff from other areas continued to bring up firewood along with my staff. We cut, split and bundled the wood to make it through the end of the camping season.
- All Work Orders were completed for the month.
- The fall colors are starting and hopefully the weather stays comfortable for the late season campers.

Brown County Park

- Several of the gates were realigned and repaired from constant use.
- Daily pass checks.
- The park has steady attendance and the Dog Association has been picking up waste weekly. Very good job.
- We have been working with an Eagle Scout and he should be installing steps in the park that will benefit all that walk-in the off leash area.

Pamperin Park

- As usual the park is rented on the weekends but we did have a open Sunday the first since April of this year.
- All work orders are and have been completed by staff.
- The cutting crew continues to go out and cut grass as needed in all the County Parks.
- The Packerland closure has had significant impact on attendance. We still have our wedding rental attendance but the daily traffic has dropped significantly. The last few weekends still have drawn several photographers for family pictures and the fall colors have just started so our attendance should pickup again.

Vande Hei Property

- Security checks of the facility on a regular basis to maintain the integrity of the park.

Wequiock Falls

- We check the park as needed.

FIELD STAFF PARK MANAGEMENT SEPTEMBER 2014



Jon Rickaby

Reforestation Camp

- Kronos employee training
- Toolbox talks
- Archibus generation of work orders and reports for administration on special revenue accounts
- Contracts for the Camp completed
- Inspections
- Set up the bow range and rifle range for public site ins
- Pass collections
- Trail washout repairs and tree clean up
- Trail mowing
- Volunteer trail work day
- Installed archery season signage
- Rentals and events

Fox River and Mountain Bay State Trails

- Mowing
- Weed spraying
- Brushing and chipping
- Invasive species removal work day
- Repaired the St. Francis Park culvert
- Fee collection
- Trail surface repairs all over

Brown County Rifle Range

- Security and Building Checks
- Mowed and cleaned
- Delivered range brochures to businesses
- Opened the range for public site ins
- Grass mowing
- Organized range for opener

Suamico Boat Access

- Launch, parking lot and building checks
- Collections and enforcement
- Mowing

Mar-An-Dol

- Checked the fencing and signage and cleaned landscaping
- Cleaned up debris

FIELD STAFF PARK MANAGEMENT SEPT. 2014



Curt Hall

Adventure Park

Operational Highlights:

- Hosted another accessible Zip Line day Sept. 16th. Ran over 15 handicapped zip-pers down the zip lines.
- We hit 12% of the Zoo attendance on the ropes course even with being closed on Mon and Tues.
- Per caps stayed consistent at \$11-12 per head

Future Program Opportunities

- Hosted a number of corporate team building and special group programs(12) with great success
- Started planning for "GLOW ZIP" The adventure park is going to open and operate the zip line during the ZOO BOO event. We will be lighting the zip access trail with candles and the return trail with tiki torches. We will be lighting the launch tower and the landing platform. It should really add to the ZOO BOO experience.
- Week day through put has been slow. Based on the attendance numbers we will be closing for daily operations during the week for the shoulder seasons. We will be focusing on special group programs during the week and open to the general public on weekends.
- Head Rush Technologies(manufacturer of auto belay/brake system utilized on course) visited our site from Colorado. They allowed us to demo a "Quick Jump" system. It is a system that allows a participant to jump off a platform and experience an 8' free fall. It was really awesome and could be a great addition to the existing course.

Maintenance:

- Zip Line trolleys are experience a significant amount of wear.

Staffing:

- We have maintained well with 2-3 full time Adventure Guide staff during the week and bringing in 5-6 staff to help over the weekend.

Adventure Park Admissions-Per Caps

Attendance 2014

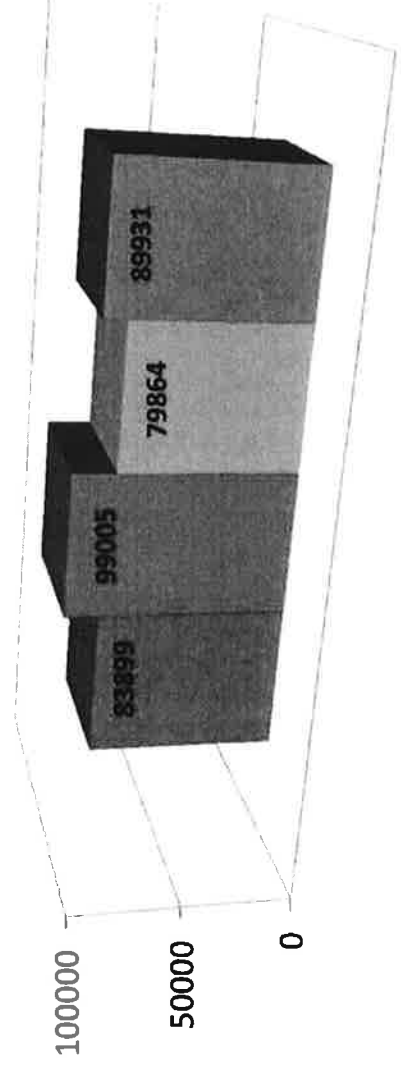
MONTH	Zoo Attendance	AP Attendance
January		-
February		-
March		-
April		-
May		
June		
July	48,879	6786=13.9%
August	44,059	7558=17.15%
September	15,294	1887=12.3%
October		-
November		-
December		-
TOTAL		-

	2014	2014
		PER
	\$ADMISSIONS\$	CAP
MONTH		
January		
February		
March		
April		
May		
June		
July	\$ 74,183.00	\$ 10.93
August	\$ 84,323.33	\$ 11.14
September	\$ 21,072.86	\$ 11.20
October		
November		
December		
TOTAL	158,506.33	

Day	Date	Zoo Attendance	Adventure Park Admission\$	Adventure Park Attendance	Zoo Attendance	Zip Line	Ropes Course	Climbing Wall	Kids Course	Second Zip	Package NM	Package MM	Group Rate Package	Weather
Mon.	1		\$ 285.00	31	486	31	0	0	0	0	0	0	0	3
Tues.	2		\$ -	0	264	0	0	0	0	0	0	0	0	2
Weds.	3		\$ 1,013.00	75	468	40	5	4	1	2	22	1	0	1
Thurs.	4		\$ 86.00	6	286	4	0	0	0	0	2	0	0	3
Fri.	5		\$ 628.00	62	401	51	0	0	0	9	2	0	0	1
Sat.	6		\$ 3,146.86	291	2039	148	51	30	18	0	44	0	0	1
Sun.	7		\$ 2,472.00	222	1873	102	36	18	19	5	39	3	0	1
Mon.	8		0	0	322	0	0	0	0	0	0	0	0	0
Tues.	9		0	0	297	0	0	0	0	0	0	0	0	0
Weds.	10		\$ 560.00	28	0	0	0	0	0	0	0	0	28	3
Thurs.	11		\$ 161.00	17	88	13	3	1	0	0	0	0	0	2
Fri.	12		\$ 96.00	12	130	3	8	3	0	0	0	0	0	3
Sat.	13		\$ 1,175.00	112	668	62	23	6	7	0	10	4	0	1
Sun.	14		0	0		0	0	0	0	0	0	0	0	0
Mon.	15		0		139	0	0	0	0	0	0	0	0	0
Tues.	16		\$ 1,500.00	133	360	116	0	0	0	0	0	0	17	2
Weds.	17		\$ 215.00	20	546	14	1	3	0	0	2	0	0	1
Thurs.	18		\$ 46.00	5	137	3	2	0	0	0	2	2	2	1
Fri.	19		\$ 396.00	35	405	20	5	2	2	0	6	0	0	1
Sat.	20		\$ 2,200.00	206	1036	110	41	13	10	5	27	0	0	1
Sun.	21		\$ 1,348.00	126	399	41	17	7	25	4	17	0	15	2
Mon.	22		0	0	233	0	0	0	0	0	0	0	0	0
Tues.	23		0	0	414	0	0	0	0	0	0	0	0	0
Weds.	24		\$ 94.00	10	387	4	0	0	4	0	2	0	0	1
Thurs.	25		\$ 979.00	62	445	17	1	7	0	0	4	0	33	1
Fri.	26		\$ 739.00	67	646	34	11	3	7	0	12	0	0	1
Sat.	27		\$ 2,261.00	213	1763	106	44	26	5	5	25	2	0	1
Sun.	28		\$ 1,672.00	154	911	83	26	5	11	4	0	15	10	1
Mon.	29		0	0	73	0	0	0	0	0	0	0	0	0
Tues.	30		0	0	78	0	0	0	0	0	0	0	0	0

BROWN COUNTY PARK USAGE - ATTENDANCE SUMMARY

<u>Park Location</u>	<u>September 2011</u>	<u>September 2012</u>	<u>September 2013</u>	<u>September 2014</u>
Adventure Park	0	0	0	0
Barkhausen	4250	5742	6945	6740
Bay Shore Park	9758	14169	12228	18755
Brown County Park / Dog Park	2068	2069	2022	2013
Fairgrounds	11223	8752	6237	5691
Fonferek's Glen	1030	1305	1605	2040
Fox River Trail	10,042	7986	9014	8459
Lily Lake	3395	2385	2580	2472
Mountain-Bay Trail	3,398	3527	3463	3212
Neshota Park	4380	3742	3460	8369
Pamperin Park	18476	28840	17658	15617
Reforestation Camp	6866	7058	6245	5970
Suamico Boat Launch	1939	2360	2096	2479
Way-Morr Park	2755	3635	2450	3435
Wequiock Falls	1324	1340	791	1519
Wrightstown Park	2995	6095	3070	3160
Yearly Grand Totals	83899	99005	79864	89931



■ September 2011 ■ September 2012 ■ September 2013 ■ September 2014

Park Management Assistant Director's Report To
The Education and Recreation Committee

Way-Morr Park: After meeting with the Way-Morr Lion's Club we discovered a new bridge across the Branch River would cost roughly \$30,000. We will be reviewing fundraising/sponsorship options as we move forward.

Adventure Park: Staff spent considerable time reviewing trends that developed during the 2014 season. This has allowed us to prepare for the second year of operations and adjust accordingly.

In conjunction with Zoo Boo we are hosting a Glow Zip. The first weekend brought in over 100 Glow Zippers during these unique hours of operation.

The Park will be closing to the general public on November 2nd for the season. We will continue to schedule groups as weather allows.

Fairgrounds Property: Supervisor Campbell brought together several interested parties regarding the Brown County Fairgrounds property. City of De Pere and Village of Ashwaubenon leaders, along with Brown County staff, feel it is in our best interest to regroup and develop a feasible master plan for the property.

Fairgrounds Storage: October 15th was our annual "Storage Day". The barns and buildings are near capacity and we expect all space will be full before winter.

Suamico Landing: The docks are scheduled for replacement this year, as budgeted. We've determined only the top deck needs replacement on the middle dock and the two outsides will be replaced with a wider, more stable system. This has been a concern from citizens in the past. And we look forward to fixing the issue.

State Trails: Request for Bids will be out soon for the replacement of several culverts on the Mountain-Bay and Fox River Trails. This is 100% funded through grants and Committee will see a Budget Adjustment next month in regard to this.

Barkhausen Habitat Work: Peters Concrete has begun working on the habitat enhancement project. They will be creating a new pike spawning marsh by excavating roughly 15,000 cubic yards of dirt and placing it on the south water impoundment dike at a 5:1 slope. This project is very visible to the public and has been a great educational tool for us.

Bay Shore Boat Landing Dredging: The contractor is anticipating work to begin in November. Once dates of work are finalized we will send out media notifications that the landing will be closed during construction.

Many of our seasonal staff members finished their summer employment with the Parks Department.
We appreciate their hard work this past season!

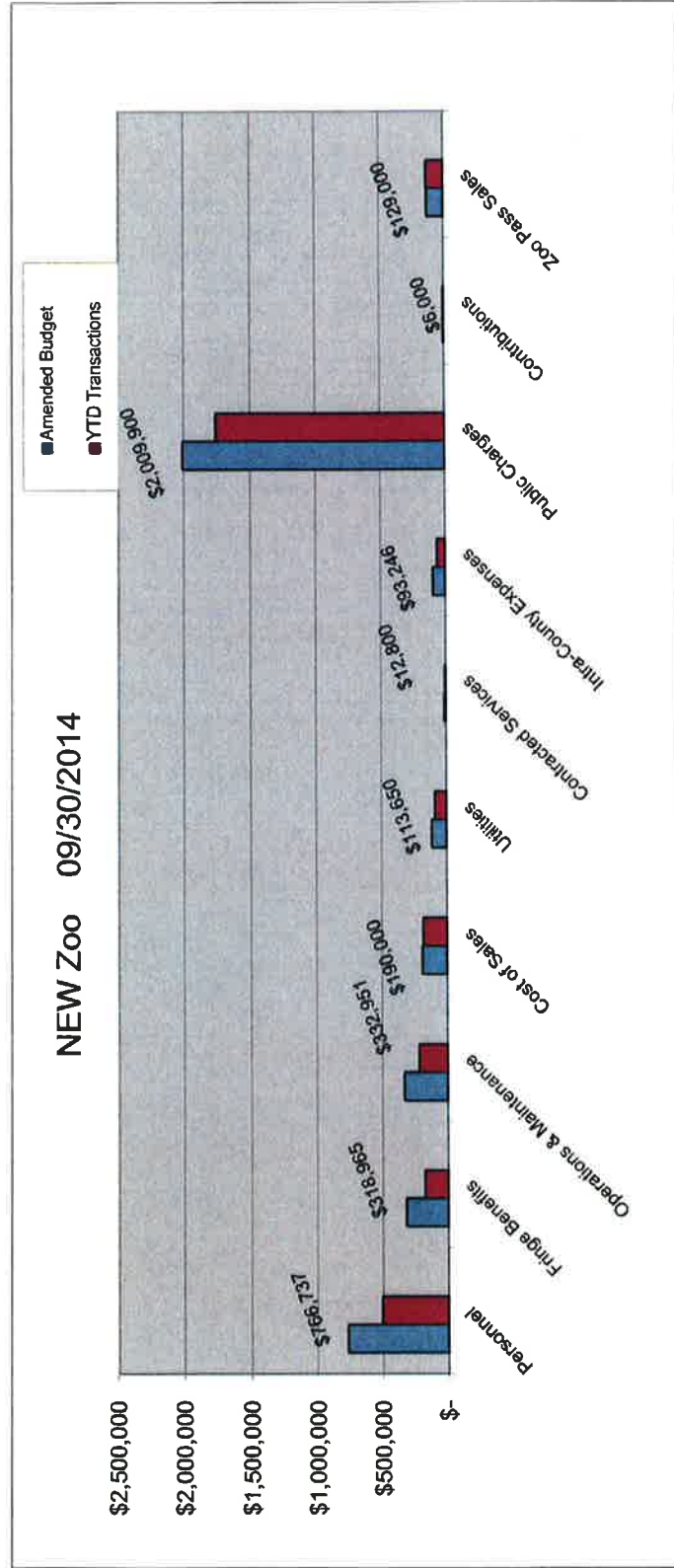
Brown County
NEW Zoo
Budget Status Report
9/30/2014

	2014 Amended Budget	2014 YTD Transactions	Percent of Budget	2013 YTD Transactions	2012 YTD Transactions
Personnel	\$ 766,737	\$ 505,313	66%	\$ 498,464	\$ 476,634
Fringe Benefits	\$ 318,965	\$ 178,369	56%	\$ 173,755	\$ 156,863
Operations & Maintenance	\$ 332,951	\$ 216,765	65%	\$ 251,713	\$ 232,178
Cost of Sales	\$ 190,000	\$ 183,007	96%	\$ 178,352	\$ 176,883
Utilities	\$ 113,650	\$ 87,875	77%	\$ 75,887	\$ 75,353
Contracted Services	\$ 12,900	\$ 6,683	52%	\$ 7,910	\$ 5,778
Intra-County Expenses	\$ 93,246	\$ 62,071	67%	\$ 52,841	\$ 42,701
Public Charges	\$ 2,008,900	\$ 1,758,063	87%	\$ 1,511,339	\$ 1,646,206
Contributions	\$ 6,000	\$ 3,468	58%	\$ 14,403	\$ 49,134
Zoo Pass Sales	\$ 129,000	\$ 130,587	101%	\$ 110,925	\$ 112,469

HIGHLIGHTS:

Expenses: Utility cost increased due to cold weather. Operations & Maintenance increased early in the year due to several water line breaks and equipment repairs and now below 2013. Cost of Sales consistent with 2013 YTD.

Revenues: Public charges and zoo passes are significantly up from 2013. July and August weather attributed to increases in attendance for both months.





Budget Performance Report

Fiscal Year to Date 09/30/14
Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year YTD
Fund 640 - New Zoo	REVENUE										
Department 057 - New Zoo											
4600	Charges and fees										
4600.705	Charges and fees Daily	1,027,200.00	.00	1,027,200.00	95,069.50	.00	969,882.53	57,317.47	94	747,196.54	
4600.770	Charges and fees ATM	3,500.00	.00	3,500.00	570.93	.00	2,291.97	1,208.03	65	2,128.11	
	4600 - Charges and fees Totals	\$1,030,700.00	\$0.00	\$1,030,700.00	\$95,640.43	\$0.00	\$972,174.50	\$58,525.50	94%	\$749,324.65	
4601	Sales										
4601	Sales	.00	.00	.00	.00	.00	22,115.00	(22,115.00)	+++	.00	
4601.004	Sales Vending machine	172,800.00	.00	172,800.00	.00	.00	66,884.49	105,915.51	39	155,781.90	
4601.005	Sales Vending nontaxable	600.00	.00	600.00	.00	.00	.00	600.00	0	639.51	
4601.770	Sales Passes	129,000.00	.00	129,000.00	5,866.00	.00	130,587.00	(1,587.00)	101	110,925.00	
4601.771	Sales Programs	33,600.00	.00	33,600.00	.00	.00	.00	33,600.00	0	27,737.52	
4601.772	Sales Special events	144,000.00	.00	144,000.00	.00	.00	.00	144,000.00	0	18,338.59	
4601.773	Sales Gift shop	240,000.00	.00	240,000.00	14,773.19	.00	205,559.34	34,440.66	86	215,399.13	
4601.774	Sales Concessions and Food	259,200.00	.00	259,200.00	25,422.54	.00	259,995.42	(795.42)	100	233,192.59	
4601.775	Sales Birthday	.00	.00	.00	1,091.00	.00	3,766.00	(3,766.00)	+++	.00	
4601.776	Sales Catering	.00	.00	.00	.00	.00	87.70	(87.70)	+++	.00	
4601.777	Sales Coin Op	.00	.00	.00	40.00	.00	6,873.22	(6,873.22)	+++	.00	
4601.778	Sales Soda	.00	.00	.00	1,441.49	.00	16,111.07	(16,111.07)	+++	.00	
4601.779	Sales Feeding	.00	.00	.00	9,529.68	.00	52,776.95	(52,776.95)	+++	.00	
4601.780	Sales Rules	.00	.00	.00	5.05	.00	10,429.75	(10,429.75)	+++	.00	
4601.781	Sales Stroller	.00	.00	.00	176.70	.00	884.25	(884.25)	+++	.00	
4601.783	Sales On-site	.00	.00	.00	1,878.00	.00	7,436.00	(7,436.00)	+++	.00	
4601.784	Sales Off-site	.00	.00	.00	325.00	.00	1,837.00	(1,837.00)	+++	.00	
4601.785	Sales Education Merchandise	.00	.00	.00	105.00	.00	545.00	(545.00)	+++	.00	
	4601 - Sales Totals	\$979,200.00	\$0.00	\$979,200.00	\$60,653.65	\$0.00	\$785,888.19	\$193,311.81	80%	\$762,014.24	
4900	Miscellaneous	1,800.00	.00	1,800.00	.00	.00	.00	1,800.00	0	1,491.97	
4901	Donations										
4901	Donations	6,000.00	.00	6,000.00	203.46	.00	3,467.81	2,532.19	58	3,402.97	
4901.700	Donations Conservation	.00	.00	.00	69.05	.00	268.60	(268.60)	+++	.00	
4901.800	Donations Zoo Society Support	.00	.00	.00	.00	.00	.00	.00	+++	11,000.00	
	4901 - Donations Totals	\$6,000.00	\$0.00	\$6,000.00	\$272.51	\$0.00	\$3,736.41	\$2,263.59	62%	\$14,402.97	
4902	Sponsorship	.00	.00	.00	3,500.00	.00	5,825.00	(5,825.00)	+++	.00	
4905	Interest	.00	.00	.00	538.02	.00	1,105.64	(1,105.64)	+++	809.93	
4990	Cash Over/Short	.00	.00	.00	61.91	.00	(326.51)	326.51	+++	130.78	
9001	Capital Contribution	400,000.00	.00	400,000.00	.00	.00	.00	400,000.00	0	.00	
9002	Transfer in	.00	25,468.00	25,468.00	.00	.00	15,488.33	9,979.67	61	89,114.60	
9004	Intrafund Transfer In	.00	.00	.00	.00	.00	7,828.00	(7,828.00)	+++	.00	
	057 - New Zoo Totals	\$2,417,700.00	\$25,468.00	\$2,443,168.00	\$160,666.52	\$0.00	\$1,791,719.56	\$651,448.44	73%	\$1,617,289.14	
Department	REVENUE TOTALS	\$2,417,700.00	\$25,468.00	\$2,443,168.00	\$160,666.52	\$0.00	\$1,791,719.56	\$651,448.44	73%	\$1,617,289.14	

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Budget Performance Report

Fiscal Year to Date 09/30/14
Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Transactions	Budget - YTD Transactions	% used/Rec'd	Prior Year YTD
Fund 640 - New Zoo											
EXPENSE											
Department 057 - New Zoo											
5000 Cost of sales											
5000.773	Cost of sales Gift shop	90,000.00	.00	90,000.00	.00	.00	.00	62,030.62	27,969.38	69	92,935.81
5000.774	Cost of sales Concessions and Food	100,000.00	.00	100,000.00	11,330.28	.00	.00	92,863.11	7,136.89	93	85,416.34
5000.776	Cost of sales Catering	.00	.00	.00	.00	.00	.00	177.48	(177.48)	+++	.00
5000.777	Cost of sales Coin op	.00	.00	.00	368.06	.00	.00	20,013.95	(20,013.95)	+++	.00
5000.778	Cost of sales Soda	.00	.00	.00	3,338.04	.00	.00	6,706.29	(6,706.29)	+++	.00
5000.779	Cost of sales Feeding	.00	.00	.00	342.12	.00	.00	935.90	(935.90)	+++	.00
5000.780	Cost of sales Rides	.00	.00	.00	.00	.00	.00	280.00	(280.00)	+++	.00
5000 - Cost of sales Totals		\$190,000.00	\$0.00	\$190,000.00	\$15,378.50	\$0.00	\$0.00	\$183,007.35	\$6,992.65	96%	\$178,352.15
5100 Regular earnings											
5100	Regular earnings	757,761.00	.00	757,761.00	50,355.71	.00	.00	505,313.15	252,447.85	67	498,463.89
5100.998	Regular earnings Budget only	8,976.00	.00	8,976.00	.00	.00	.00	.00	8,976.00	0	.00
5100 - Regular earnings Totals		\$766,737.00	\$0.00	\$766,737.00	\$50,355.71	\$0.00	\$0.00	\$505,313.15	\$261,423.85	66%	\$498,463.89
5102 Paid leave earnings											
5102.100	Paid leave earnings Paid Leave	.00	.00	.00	2,654.72	.00	.00	23,604.95	(23,604.95)	+++	12,279.22
5102.200	Paid leave earnings Personal	.00	.00	.00	590.68	.00	.00	3,832.95	(3,832.95)	+++	3,117.23
5102.300	Paid leave earnings Casual	.00	.00	.00	.00	.00	.00	1,061.41	(1,061.41)	+++	953.57
5102.500	Paid leave earnings Holiday	.00	.00	.00	1,772.76	.00	.00	7,483.99	(7,483.99)	+++	7,003.47
5102.600	Paid leave earnings Other (funeral, jury duty, etc)	.00	.00	.00	.00	.00	.00	.00	.00	+++	161.82
5102 - Paid leave earnings Totals		\$0.00	\$0.00	\$0.00	\$5,018.16	\$0.00	\$0.00	\$35,983.30	(\$35,983.30)	+++	\$23,515.31
5103 Premium											
5103.000	Premium Overtime	13,002.00	.00	13,002.00	587.28	.00	.00	8,260.79	4,741.21	64	9,085.11
5103.100	Premium Comp time	.00	.00	.00	288.16	.00	.00	3,269.19	(3,269.19)	+++	937.37
5103 - Premium Totals		\$13,002.00	\$0.00	\$13,002.00	\$875.44	\$0.00	\$0.00	\$11,529.98	\$1,472.02	89%	\$10,022.48
5109 Salaries reimbursement											
5109.100	Salaries reimbursement Short term disability	.00	.00	.00	.00	.00	.00	(4,756.05)	4,756.05	+++	(791.16)
5109 - Salaries reimbursement Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$4,756.05)	\$4,756.05	+++	(\$791.16)
5110 Fringe benefits											
5110.100	Fringe benefits FICA	56,655.00	.00	56,655.00	4,156.59	.00	.00	40,944.96	15,710.04	72	39,525.85
5110.110	Fringe benefits Unemployment compensation	2,891.00	.00	2,891.00	200.94	.00	.00	1,963.72	927.28	68	5,460.03
5110.200	Fringe benefits Health Insurance	175,724.00	.00	175,724.00	8,781.98	.00	.00	86,335.26	89,388.74	49	83,585.42
5110.210	Fringe benefits Dental Insurance	10,834.00	.00	10,834.00	681.02	.00	.00	6,729.54	4,104.46	62	6,633.62
5110.220	Fringe benefits Life Insurance	702.00	.00	702.00	25.23	.00	.00	229.50	472.50	33	203.70
5110.230	Fringe benefits LT disability insurance	1,921.00	.00	1,921.00	139.65	.00	.00	1,362.44	558.56	71	1,096.02
5110.235	Fringe benefits Disability insurance	8,150.00	.00	8,150.00	679.14	.00	.00	6,112.26	2,037.74	75	11,202.75
5110.240	Fringe benefits Workers compensation insurance	8,883.00	.00	8,883.00	740.25	.00	.00	6,662.25	2,220.75	75	1,285.47
5110.300	Fringe benefits Retirement	53,205.00	.00	53,205.00	3,225.78	.00	.00	28,028.76	25,176.24	53	24,762.51
5110 - Fringe benefits Totals		\$318,965.00	\$0.00	\$318,965.00	\$18,630.58	\$0.00	\$0.00	\$178,368.69	\$140,596.31	56%	\$173,755.37

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Budget Performance Report

Fiscal Year to Date 09/30/14
Include Rollup Account and Rollup to Account

Account	Account Description	Fund	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year YTD
EXPENSE												
Department 057 - New Zoo												
5198	Fringe benefits - Budget only		1,095.00	.00	1,095.00	.00	.00	.00	.00	1,095.00	0	.00
5200	Uniform											
5200	Uniform		2,500.00	.00	2,500.00	147.80	.00	3,964.19	(1,464.19)	159	159	1,555.30
5200.900	Uniform Contra		(2,500.00)	.00	(2,500.00)	(23.50)	.00	(2,495.47)	(4.53)	100	100	(1,442.00)
	5200 - Uniform Totals		\$0.00	\$0.00	\$0.00	\$124.30	\$0.00	\$1,468.72	(\$1,468.72)	+++	+++	\$113.30
5203	Employee allowance											
5203	Employee allowance		.00	.00	.00	264.85	.00	264.85	(264.85)	+++	+++	.00
5203.100	Employee allowance Clothing		2,700.00	.00	2,700.00	.00	.00	.00	2,700.00	0	0	795.43
	5203 - Employee allowance Totals		\$2,700.00	\$0.00	\$2,700.00	\$264.85	\$0.00	\$264.85	\$2,435.15	10%	10%	\$795.43
5300	Supplies											
5300	Supplies		20,000.00	25,100.00	45,100.00	1,459.59	.00	21,335.51	23,764.49	47	47	10,109.37
5300.001	Supplies Office		2,500.00	.00	2,500.00	302.54	.00	1,636.97	863.03	65	65	1,595.20
5300.002	Supplies Cleaning and household		10,000.00	.00	10,000.00	1,104.17	.00	11,946.73	(1,946.73)	119	119	8,235.83
5300.004	Supplies Postage		5,000.00	.00	5,000.00	314.54	.00	2,453.42	2,546.58	49	49	3,758.24
5300.020	Supplies Zoo Pass		3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	0	988.50
5300.021	Supplies Veterinary		.00	5,000.00	5,000.00	800.81	.00	2,976.99	2,023.01	60	60	.00
	5300 - Supplies Totals		\$40,500.00	\$30,100.00	\$70,600.00	\$3,981.65	\$0.00	\$40,349.62	\$30,250.38	57%	57%	\$24,687.14
5302	Food		60,000.00	.00	60,000.00	5,088.63	.00	46,873.11	13,126.89	78	78	48,303.54
5304	Printing		.00	.00	.00	452.21	.00	452.21	(452.21)	+++	+++	.00
5305	Dues and memberships		7,000.00	.00	7,000.00	478.50	.00	5,181.98	1,818.02	74	74	4,555.14
5306	Maintenance agreement											
5306.100	Maintenance agreement Software		1,251.00	.00	1,251.00	.00	.00	1,215.00	36.00	97	97	1,209.07
	5306 - Maintenance agreement Totals		\$1,251.00	\$0.00	\$1,251.00	\$0.00	\$0.00	\$1,215.00	\$36.00	97%	97%	\$1,209.07
5307	Repairs and maintenance											
5307.100	Repairs and maintenance Equipment		20,000.00	.00	20,000.00	6,779.86	.00	15,990.32	4,009.68	80	80	11,539.50
5307.200	Repairs and maintenance Vehicle		2,200.00	.00	2,200.00	33.00	.00	1,590.64	609.36	72	72	1,685.33
5307.300	Repairs and maintenance Building		12,000.00	.00	12,000.00	1,392.56	.00	7,719.43	4,280.57	64	64	7,549.35
5307.400	Repairs and maintenance Grounds		18,000.00	.00	18,000.00	1,057.35	.00	13,885.71	4,114.29	77	77	26,517.38
	5307 - Repairs and maintenance Totals		\$52,200.00	\$0.00	\$52,200.00	\$9,262.77	\$0.00	\$39,186.10	\$13,013.90	75%	75%	\$47,291.56
5308	Vehicle/equipment											
5308.100	Vehicle/equipment Gas, oil, etc.		7,000.00	.00	7,000.00	1,143.36	.00	3,900.40	3,099.60	56	56	4,657.94
	5308 - Vehicle/equipment Totals		\$7,000.00	\$0.00	\$7,000.00	\$1,143.36	\$0.00	\$3,900.40	\$3,099.60	56%	56%	\$4,657.94
5310	Advertising and public notice		12,500.00	.00	12,500.00	800.00	.00	7,235.73	5,264.27	58	58	9,704.12
5311	Marketing		.00	3,900.00	3,900.00	499.00	.00	2,649.00	1,251.00	68	68	.00
5315	Vending		30,000.00	.00	30,000.00	.00	.00	.00	30,000.00	0	0	31,406.62
5330	Books, periodicals, subscription		17,500.00	.00	17,500.00	10.69	.00	15,747.19	1,752.81	90	90	14,533.19
5340	Travel and training		6,500.00	.00	6,500.00	1,621.72	.00	6,638.98	(138.98)	102	102	1,086.39
5345	Permits		500.00	.00	500.00	.00	.00	.00	500.00	0	0	.00

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Budget Performance Report

Fiscal Year to Date 09/30/14
Include Rollup Account and Rollup to Account

Account	Account Description	Fund	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year YTD
Fund 640 - New Zoo												
EXPENSE												
Department 057 - New Zoo												
5365	Special events		40,000.00	(40,000.00)	.00	.00	.00	.00	.00	.00	+++	9,595.45
5366	Volunteer expense		1,000.00	.00	1,000.00	.00	.00	351.49	648.51	35		.00
5392	Service fees		10,000.00	.00	10,000.00	4,111.50	.00	17,176.28	(7,176.28)	172		11,611.63
5395	Equipment - nonoutlay		.00	.00	.00	(2,946.46)	.00	.00	.00	+++		7,901.60
5396	Animal purchases		2,000.00	.00	2,000.00	155.44	.00	916.32	1,083.68	46		368.50
5501	Electric		82,000.00	.00	82,000.00	6,586.64	.00	59,865.89	22,134.11	73		57,154.93
5502	Gas, oil, etc.		25,500.00	.00	25,500.00	586.43	.00	23,201.79	2,298.21	91		14,093.42
5503	Water & sewer											
5503.100	Water & sewer Storm water management		1,800.00	.00	1,800.00	.00	.00	1,800.00	.00	100		1,687.37
5503 - Water & sewer Totals			\$1,800.00	\$0.00	\$1,800.00	\$0.00	\$0.00	\$1,800.00	\$0.00	100%		\$1,687.37
5505	Telephone											
5505	Telephone		3,000.00	.00	3,000.00	147.19	.00	1,393.17	1,606.83	46		1,374.90
5505.100	Telephone cell		1,650.00	.00	1,650.00	178.08	.00	1,506.90	143.10	91		1,351.27
5505 - Telephone Totals			\$4,650.00	\$0.00	\$4,650.00	\$325.27	\$0.00	\$2,900.07	\$1,749.93	62%		\$2,726.17
5507	Other utilities		1,500.00	.00	1,500.00	117.98	.00	1,906.82	(406.82)	127		1,912.50
5600	Indirect cost		63,237.00	.00	63,237.00	5,269.75	.00	47,427.75	15,809.25	75		55,803.78
5601	Intra-county expense											
5601.100	Intra-county expense Technology services		57,428.00	.00	57,428.00	3,573.68	.00	36,850.34	20,577.66	64		28,624.62
5601.200	Intra-county expense Insurance		17,841.00	.00	17,841.00	1,486.75	.00	13,380.75	4,460.25	75		11,784.78
5601.300	Intra-county expense Other departmental		701.00	.00	701.00	.00	.00	701.00	.00	100		701.00
5601.350	Intra-county expense Highway		9,000.00	.00	9,000.00	808.86	.00	5,514.85	3,485.15	61		5,455.24
5601.400	Intra-county expense Copy center		4,000.00	.00	4,000.00	267.80	.00	2,417.00	1,583.00	60		3,486.08
5601.450	Intra-county expense Departmental copiers		4,276.00	.00	4,276.00	356.33	.00	3,206.97	1,069.03	75		2,789.28
5601 - Intra-county expense Totals			\$93,246.00	\$0.00	\$93,246.00	\$6,493.42	\$0.00	\$62,070.91	\$31,175.09	67%		\$52,841.00
5700	Contracted services		12,800.00	11,000.00	23,800.00	1,129.95	.00	6,682.92	17,117.08	28		7,909.54
5708	Professional services		135.00	.00	135.00	.00	.00	.00	135.00	0		54.00
5761	Medical services											
5761	Medical services		.00	(5,000.00)	(5,000.00)	.00	.00	.00	(5,000.00)	0		.00
5761.040	Medical services Veterinary		45,000.00	.00	45,000.00	1,632.00	.00	15,235.88	29,764.12	34		42,702.81
5761.041	Medical services Medication		.00	.00	.00	877.85	.00	7,960.01	(7,960.01)	+++		.00
5761.042	Medical services Laboratory		.00	.00	.00	475.00	.00	5,695.48	(5,695.48)	+++		.00
5761 - Medical services Totals			\$45,000.00	(\$5,000.00)	\$40,000.00	\$2,984.85	\$0.00	\$28,891.37	\$11,108.63	72%		\$42,702.81
5902	Interest expense		28,700.00	.00	28,700.00	.00	.00	14,435.00	14,265.00	50		14,913.12
6000	Depreciation											
6000.005	Depreciation Land improvements		5,745.00	.00	5,745.00	407.48	.00	3,302.03	2,442.97	57		1,270.80
6000.010	Depreciation Buildings		128,650.00	.00	128,650.00	10,756.29	.00	96,808.26	31,841.74	75		113,971.97
6000.020	Depreciation Equipment		52,765.00	.00	52,765.00	3,426.21	.00	45,555.53	7,209.47	86		49,916.71
6000.030	Depreciation Infrastructure		1,323.00	.00	1,323.00	110.27	.00	992.43	330.57	75		992.43

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Budget Performance Report

Fiscal Year to Date 09/30/14

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD	Budget - YTD Transactions	% used/ Rec'd	Prior Year YTD
Fund 640 - New Zoo											
	EXPENSE										
Department 057 - New Zoo											
6000	Depreciation										
6000.040	Depreciation Zoo animals	3,954.00	.00	3,954.00	329.53	.00	2,965.77	988.23	75	2,965.77	
	6000 - Depreciation Totals	\$192,437.00	\$0.00	\$192,437.00	\$15,029.78	\$0.00	\$149,624.02	\$42,812.98	78%	\$169,117.68	
6110	Outlay										
6110	Outlay	14,500.00	25,468.00	39,968.00	.00	.00	14,500.00	25,468.00	36	.00	.00
6110.900	Outlay Contra	(14,500.00)	(25,468.00)	(39,968.00)	.00	.00	(14,500.00)	(25,468.00)	36	.00	.00
	6110 - Outlay Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00	
6190	Disposition of fixed assets	.00	.00	.00	.00	.00	.00	.00	+++	5,643.86	
9005	Intrafund Transfer Out	.00	.00	.00	.00	.00	.00	.00	+++	1,015.00	
	057 - New Zoo Totals	\$2,131,455.00	\$0.00	\$2,131,455.00	\$153,830.62	\$0.00	\$1,497,859.94	\$633,595.06	70%	\$1,528,713.84	
	EXPENSE TOTALS	\$2,131,455.00	\$0.00	\$2,131,455.00	\$153,830.62	\$0.00	\$1,497,859.94	\$633,595.06	70%	\$1,528,713.84	
Fund 640 - New Zoo Totals											
	REVENUE TOTALS	2,417,700.00	25,468.00	2,443,168.00	160,666.52	.00	1,791,719.56	651,448.44	73	1,617,289.14	
	EXPENSE TOTALS	2,131,455.00	.00	2,131,455.00	153,830.62	.00	1,497,859.94	633,595.06	70	1,528,713.84	
Fund 640 - New Zoo											
	REVENUE										
Department 057 - New Zoo											
4901	Donations										
4901	Donations	30,000.00	.00	30,000.00	15,450.00	.00	30,218.50	(218.50)	101	5,444.00	
4901.700	Donations Conservation	1,000.00	.00	1,000.00	.00	.00	468.62	531.38	47	892.45	
	4901 - Donations Totals	\$31,000.00	\$0.00	\$31,000.00	\$15,450.00	\$0.00	\$30,687.12	\$312.88	99%	\$6,336.45	
4905	Interest	300.00	.00	300.00	81.05	.00	493.76	(193.76)	165	307.63	
9004	Intrafund Transfer In	.00	.00	.00	.00	.00	.00	.00	+++	1,015.00	
	057 - New Zoo Totals	\$31,300.00	\$0.00	\$31,300.00	\$15,531.05	\$0.00	\$31,180.88	\$119.12	100%	\$7,659.08	
	REVENUE TOTALS	\$31,300.00	\$0.00	\$31,300.00	\$15,531.05	\$0.00	\$31,180.88	\$119.12	100%	\$7,659.08	
Fund 641 - New Zoo											
Department 057 - New Zoo											
5300	Supplies										
5300	Supplies	14,000.00	62,716.00	76,716.00	258.50	.00	15,904.20	60,811.80	21	10,638.71	
5307	Repairs and maintenance										
5307.100	Repairs and maintenance Equipment	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0	724.35	
5307.300	Repairs and maintenance Building	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	.00	
5307.400	Repairs and maintenance Grounds	4,000.00	8,236.00	12,236.00	.00	.00	596.64	11,639.36	5	830.36	
	5307 - Repairs and maintenance Totals	\$9,500.00	\$8,236.00	\$17,736.00	\$0.00	\$0.00	\$596.64	\$17,139.36	3%	\$1,554.71	
5310	Advertising and public notice	4,000.00	.00	4,000.00	.00	.00	.00	4,000.00	0	3,537.50	
5340	Travel and training	5,000.00	7,843.00	12,843.00	.00	.00	.00	12,843.00	0	2,157.74	
5365	Special events	1,000.00	100.00	1,100.00	.00	.00	.00	1,100.00	0	.00	

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Budget Performance Report

Fiscal Year to Date 09/30/14

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year YTD
Fund 641 - New Zoo Donations										
EXPENSE										
Department 057 - New Zoo										
5366	Volunteer expense	.00	210.00	210.00	.00	.00	.00	210.00	0	.00
5395	Equipment - nonoutlay	.00	.00	.00	2,946.46	.00	2,946.46	(2,946.46)	+++	.00
5396	Animal purchases	3,000.00	14,028.00	17,028.00	.00	.00	.00	17,028.00	0	1,500.00
5708	Professional services	.00	1,000.00	1,000.00	.00	.00	.00	1,000.00	0	.00
5804	Conservation expense	2,000.00	5,862.00	7,862.00	.00	.00	1,962.00	5,900.00	25	1,500.00
9005	Intrafund Transfer Out	.00	.00	.00	.00	.00	7,828.00	(7,828.00)	+++	.00
Department 057 - New Zoo Totals		\$38,500.00	\$99,995.00	\$138,495.00	\$3,204.96	\$0.00	\$29,237.30	\$109,257.70	21%	\$20,888.66
EXPENSE TOTALS		\$38,500.00	\$99,995.00	\$138,495.00	\$3,204.96	\$0.00	\$29,237.30	\$109,257.70	21%	\$20,888.66
Fund 641 - New Zoo Donations Totals										
REVENUE TOTALS										
EXPENSE TOTALS										
Fund 641 - New Zoo Donations Totals		(\$7,200.00)	(\$99,995.00)	(\$107,195.00)	\$12,326.09	\$0.00	\$1,943.58	(\$109,138.58)		(\$13,229.58)
Grand Totals										
REVENUE TOTALS										
EXPENSE TOTALS										
Grand Totals		2,449,000.00	25,468.00	2,474,468.00	176,197.57	.00	1,822,900.44	651,567.56	74	1,624,948.22
Grand Totals		2,169,955.00	99,995.00	2,269,950.00	157,035.58	.00	1,527,097.24	742,852.76	67	1,549,602.50
Grand Totals		\$279,045.00	(\$74,527.00)	\$204,518.00	\$19,161.99	\$0.00	\$295,803.20	(\$91,285.20)		\$75,345.72

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NEW Zoo Operations (Temp) Report Sept. 2014:

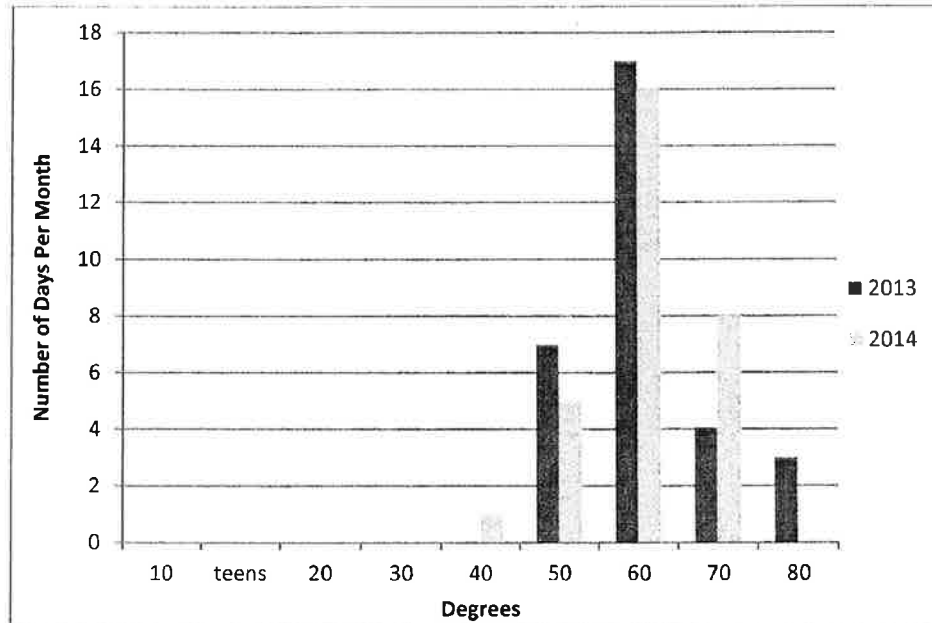
Noteworthy:

Average Temperature recorded at the zoo in {current month & year} = 62 °F

1 day in the 40's, 5 in the 50's, 16 in the 60's and 8 in the 70's, none in the 80's

Average Temperature recorded at the zoo in September 2013 = 66 °F

6 days in the 50's, 17 in the 60's, and 4 days in the 70's and 3 days in the 80's



Lowest temperature for period in September, 2104: 48 °F Highest Temp: 74°F

Lowest temperature for period in September, 2103: 50 °F Highest Temp: 82 °F

September 2014

- 16,173 visited the Zoo in September.
- 5 days were rainy and 7 were overcast in 2014.
- There were 1 rainy and 5 overcast days in 2013.
- It was colder and rainier in September 2014 than it was in 2013.

		Revenue (after taxes)										
Day	Date	Zoo Admission	Adventure Admission	Education	Zoo Pass	Concessions	Gift Shop	Donation Bin	Conservation Donations	Special Events	Sales Tax	ZP Child
mon	1	2,306.00	285.00		59.00	474.28	487.23		1.47		61.06	43
tues	2	972.00			177.00	460.64	266.46				49.14	35
wed	3	1,937.00	1,013.00	275.00	64.00	561.15	243.31		1.48		55.40	60
thu	4	737.00	86.00		64.00	72.42	155.01				15.28	10
fri	5	1,660.00	628.00	25.00	64.00	374.16	404.61		1.00		56.86	51
sat	6	9,795.00	3,146.00	50.00	246.00	3,093.86	1,622.77		5.36		306.63	141
sun	7	8,575.00	2,472.00		812.00	2,941.68	1,227.16		8.27		266.88	162
mon	8	1,274.00			64.00	477.73	244.52				50.16	37
tues	9	1,046.00				479.61	285.66		5.71		52.51	47
wed	10		560.00		64.00	5.07					0.73	
thu	11	280.00	161.00		118.00	182.41	106.55				18.58	12
fri	12	459.00	96.00			194.50	56.18		0.51		16.80	21
sat	13	5,473.00	2,955.00	45.00	187.00	1,849.86	1,287.54		2.38		206.28	97
sun	14	2,797.00	1,174.00	160.00	1,698.00	831.41	502.90		0.11		91.67	79
mon	15	620.00			64.00	150.06	62.13		2.33		15.80	11
tues	16	1,475.00	1,500.00	150.00	128.00	302.02	104.91		1.59		28.15	28
wed	17	2,502.00	215.00	40.00	64.00	576.56	74.78		0.09		42.05	50
thu	18	600.00	46.00		64.00	159.52	111.43		10.00		18.81	13
fri	19	1,511.00	396.00		118.00	546.96	440.01		2.07		64.58	64
sat	20	4,916.00	2,200.00	30.00	64.00	1,048.85	949.86		3.76		135.77	72
sun	21	1,728.00	1,348.00		177.00	504.69	268.68		0.15		53.32	38
mon	22	875.50			192.00	184.82	143.34				26.18	32
tue	23	1,359.00			64.00	403.34	292.78		1.19		49.37	79
wed	24	1,564.00	94.00	1,224.00	59.00	302.82	138.98			1,500.00	35.48	45
thu	25	1,787.00	979.00	74.00	123.00	361.79	133.31		1.60	2,000.00	34.12	52
fri	26	2,347.50	739.00	90.00	315.00	819.60	380.61		1.63		81.75	102
sat	27	8,084.00	2,261.00		64.00	2,464.74	1,272.48		2.65	80.00	240.72	136
sun	28	4,171.50	1,672.00		64.00	1,127.24	588.25		2.86		117.62	66
mon	29	284.00		20.00		14.85	39.64				10.45	8
tue	30	250.00			335.00	100.57	70.95			32.00	9.29	14
		71,385.50	24,026.00	2,183.00	5,512.00	21,067.21	11,962.04		56.21	3,612.00	2,211.44	1605

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**NEW ZOO
ADMISSIONS REVENUE ATTENDANCE
2014 REPORT
2012, 2013, 2014**

ATTENDANCE

MONTH	2012	2013	2014
January	1,478	999	442
February	2,705	861	537
March	16,576	5,989	4,910
April	27,117	10,489	13,425
May	37,257	37,075	40,506
June	38,457	43,835	43,858
July	31,800	38,029	48,534
August	39,342	41,427	46,458
September	17,907	18,024	16,173
October	25,959	19,672	0
November	2,604	1,752	0
December	1,245	811	0
TOTAL	242,447	218,973	214,843

ADMISSION & DONATIONS

MONTH	2012		2013		2014		DONATION BIN	(-)/(+)	2012		2013		2014	
	ADMISSIONS	DONATION BIN	ADMISSIONS	DONATION BIN	ADMISSIONS	DONATION BIN			PER CAP	PER CAP	PER CAP	PER CAP	PER CAP	PER CAP
January	2,544.25	499.00	1,520.87	53.76	896.00	127.62	(624.87)		\$1.72	\$1.52	\$1.72	\$1.52	\$2.03	\$2.03
February	4,438.00	227.35	1,517.10	-	1,112.00	3.00	(405.10)		\$1.64	\$1.76	\$1.64	\$1.76	\$2.07	\$2.07
March	57,832.00	5.00	16,111.68	89.46	16,242.50	30.36	130.82		\$3.49	\$2.69	\$3.49	\$2.69	\$3.31	\$3.31
April	70,708.04	1,063.92	40,458.27	106.03	41,931.50	-	1,473.23		\$2.61	\$3.85	\$2.61	\$3.85	\$3.12	\$3.12
May	139,311.23	479.48	135,610.19	259.08	181,412.00	615.29	45,801.81		\$3.74	\$3.66	\$3.74	\$3.66	\$4.48	\$4.48
June	155,796.01	479.34	167,307.94	847.96	201,002.10	510.02	33,694.16		\$4.05	\$3.82	\$4.05	\$3.82	\$4.58	\$4.58
July	134,766.05	912.97	155,324.26	408.00	232,705.50	948.94	77,381.24		\$4.24	\$4.08	\$4.24	\$4.08	\$4.79	\$4.79
August	160,778.75	474.79	164,161.23	680.83	210,093.00	1,572.95	45,931.77		\$4.09	\$3.96	\$4.09	\$3.96	\$4.52	\$4.52
September	71,549.06	1,280.76	67,574.00	-	71,385.50	-	381.50		\$4.00	\$3.75	\$4.00	\$3.75	\$4.41	\$4.41
October	68,375.30	1,463.47	70,718.00	519.88	-	-	-		\$2.63	\$3.59	\$2.63	\$3.59		
November	7,498.02	288.06	6,580.00	-	-	-	-		\$2.88	\$3.76	\$2.88	\$3.76		
December	4,052.72	25.00	2,680.81	10.00	-	-	-		\$3.26	\$3.31	\$3.26	\$3.31		
TOTAL	\$877,589.43	\$7,199.14	\$829,564.35	\$2,975.00	\$956,780.10	\$3,808.18	207,194.56		\$3.19	\$3.31	\$3.19	\$3.31	\$3.70	\$3.70

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**NEW ZOO
GIFT SHOP, MAYAN
ZOO PASS REVENUE
2014 REPORT
2012, 2013, 2014**

					2012	2013	2014
					PER	PER	PER
Paws & Claws					CAP	CAP	CAP
Gift Shop	2012	2013	2014	(-)/(+)			
January	\$ 1,039.73	\$ 1,055.77	\$ 557.40	\$ (498.37)	\$0.70	\$1.06	\$1.26
February	\$ 2,590.76	\$ 1,251.19	\$ 669.96	\$ (581.23)	\$0.96	\$1.45	\$1.25
March	\$ 17,393.87	\$ 6,410.95	\$ 4,715.11	\$ (1,695.84)	\$1.05	\$1.07	\$0.96
April	\$ 25,425.46	\$ 13,203.95	\$ 10,948.35	\$ (2,255.60)	\$0.94	\$1.26	\$0.82
May	\$ 40,899.61	\$ 39,997.32	\$ 37,175.92	\$ (2,821.40)	\$1.10	\$1.08	\$0.92
June	\$ 42,680.43	\$ 47,174.03	\$ 44,177.86	\$ (2,996.17)	\$1.11	\$1.08	\$1.01
July	\$ 42,478.70	\$ 45,434.44	\$ 50,198.70	\$ 4,764.26	\$1.34	\$1.19	\$1.03
August	\$ 40,950.79	\$ 44,070.13	\$ 45,949.76	\$ 1,879.63	\$1.04	\$1.06	\$0.99
September	\$ 16,563.22	\$ 16,987.95	\$ 11,962.04	\$ (5,025.91)	\$0.92	\$0.94	\$0.73
October	\$ 11,876.10	\$ 11,447.06	\$ -		\$0.46	\$0.58	
November	\$ 2,394.31	\$ 2,392.94	\$ -		\$0.92	\$1.37	
December	\$ 2,434.19	\$ 1,049.37	\$ -		\$1.96	\$1.29	
TOTAL	\$ 246,727.17	\$ 230,475.10	\$ 206,355.10	\$ (9,230.63)	\$ 1.04	\$ 1.12	\$ 1.00

					2012	2013	2014
					PER	PER	PER
Mayan					CAP	CAP	CAP
Taste of Tropic	2012	2013	2014	(-)/(+)			
January	\$ 1,739.60	\$ 1,437.87	\$ 698.79	\$ (739.08)	\$1.18	\$1.44	\$1.58
February	\$ 2,909.96	\$ 1,376.70	\$ 934.03	\$ (442.67)	\$1.08	\$1.60	\$1.74
March	\$ 19,988.69	\$ 4,238.14	\$ 5,601.97	\$ 1,363.83	\$1.21	\$0.71	\$1.14
April	\$ 31,085.05	\$ 12,214.97	\$ 12,402.26	\$ 187.29	\$1.15	\$1.16	\$0.92
May	\$ 40,333.93	\$ 38,989.01	\$ 47,658.53	\$ 8,669.52	\$1.08	\$1.05	\$1.18
June	\$ 47,150.95	\$ 51,184.40	\$ 55,471.02	\$ 4,286.62	\$1.23	\$1.17	\$1.26
July	\$ 51,853.30	\$ 48,408.14	\$ 65,770.40	\$ 17,362.26	\$1.63	\$1.27	\$1.50
August	\$ 52,829.77	\$ 54,204.81	\$ 56,141.00	\$ 1,936.19	\$1.34	\$1.31	\$1.21
September	\$ 28,950.70	\$ 22,329.62	\$ 21,067.21	\$ (1,262.41)	\$1.62	\$1.24	\$1.28
October	\$ 16,577.99	\$ 17,184.31	\$ -		\$0.64	\$0.87	
November	\$ 2,776.76	\$ 2,288.80	\$ -		\$1.07	\$1.31	
December	\$ 1,697.51	\$ 895.70	\$ -		\$1.36	\$1.10	
TOTAL	\$ 297,894.21	\$ 254,752.47	\$ 265,745.21	\$ 31,361.55	\$1.21	\$ 1.19	\$1.31

ZOO PASS							
MONTH	2012	2013	2014	(-)/(+)			
January	\$ 1,872.00	\$ 2,538.00	\$ 881.00	\$ (1,657.00)			
February	\$ 2,878.00	\$ 2,431.00	\$ 2,302.00	\$ (129.00)			
March	\$ 20,763.00	\$ 11,066.00	\$ 12,801.00	\$ 1,735.00			
April	\$ 20,150.00	\$ 19,401.00	\$ 21,763.00	\$ 2,362.00			
May	\$ 14,759.00	\$ 25,115.00	\$ 33,474.00	\$ 8,359.00			
June	\$ 16,591.00	\$ 20,309.00	\$ 26,236.00	\$ 5,927.00			
July	\$ 12,066.00	\$ 13,361.00	\$ 15,973.00	\$ 2,612.00			
August	\$ 10,579.00	\$ 8,702.00	\$ 11,142.00	\$ 2,440.00			
September	\$ 6,022.00	\$ 6,526.00	\$ 5,512.00	\$ (1,014.00)			
October	\$ 2,390.00	\$ 3,255.00	\$ -				
November	\$ 5,102.00	\$ 3,075.00	\$ -				
December	\$ 10,336.00	\$ 10,531.00	\$ -				
TOTAL	\$ 123,508.00	\$ 126,310.00	\$ 130,084.00	\$ 20,635.00			

Animal Collection Report October 2014

Laughing Kookaburra Pip, who was hatched here last year, was transferred to the Santa Barbara Zoo on 9-25-14. Her sister Rex is scheduled to travel to Zoo Boise this week to join a young male and produce chicks of her own in the coming years.

Longtime volunteer Michelle Eckert donated 15 young captive bred Firemouth Cichlids for the aquarium in the Mayan restaurant at the zoo. Our collection plan called for the addition of individuals of this species and Michelle happens to breed them at her home. The young fish can be seen in a mixed school with Convict cichlids of a similar age.

29 year old African Penguin Bart died on 10-11-14. He had been having age related health problems over the past several years and was under close veterinary observation. It appears that he died peacefully in his sleep.

15 year old fallow deer Snow was euthanized on 10-15-14. She had exhibited signs of neurological debilitation of her spine. She was losing the ability to control her rear legs. Although the condition does not involve pain, Snow's quality of life was beginning to decline. She was having trouble getting to her feet and had begun to stumble while walking and was becoming less active. Staff and Veterinarian made the difficult decision to spare her any further decline. Necropsy revealed several tumors - it is likely that cancer was the cause of her neurological damage.

The female Red Panda on loan from the Calgary Zoo died on 10-20-14. She suffered from sudden onset bloat. Although the veterinarian was able to relieve the buildup of gas in the animal's digestive tract, Keti went into shock and died during treatment. Necropsy results are pending.

The annual report of NEW Zoo participation in the FrogWatchUSA Citizen Science Conservation Program was submitted in October. The program educates and trains volunteers to gather important population data for frogs and toads. Because amphibians are considered "indicator species", information about their population trends serves to highlight problems in the environment.

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NEW Zoo Maintenance Report

October 2014

Mike Rosinsky & Jerry Vincent

Main Projects:

- Installed a new ventilation fan in the wall of the penguin den
- Set up and prep for Zoo Boo
 - Prepare haunted forest
 - Help place pumpkins and lighting in zoo
 - Pick up candy, generators, and pumpkins for event
 - Clean-up after event
- Welded and modified the giraffe feeders to have 2x2 openings and painted them.
- Made a roof and cargo cover for the bobcat utv cart
- Building inspections throughout the zoo.
- Repaired bear fence after a tree fell on it.
- Repaired the PA system in the Mayan.
- Installed a 3rd electric fence wire in the fox exhibit.
- Winterized alligator exhibit
- Pre-planning for new wattled crane fence
- Waterproofed inside of lorikeet exhibit
- Welding monkey den wall panels
- Removed old camera system from lion yard
- New thermostat in gator heater and motor in snow leopard furnace.
- Updated animal care refrigeration system

Routine:

- Completed Work Orders
- Restroom and building cleaning
- Trash and recycling pick-up, general grounds maintenance
- Monthly pest control via Wilkil
- Blow off pathways of leaves
- Final mowing of interior animal exhibits
- Daily water tests on penguin water, general chemical upkeep
- General cleaning and organization of maintenance shop inventory

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Museum

Budget Status Report (Unaudited)

09/30/14

	Annual Budget	YTD Actual	YTD Percentage	Comments:
Property Taxes	\$ 823,086	\$ 617,315	75.0%	
Intergov Revenue	\$ 11,783	\$ 11,783	100.0%	
Public Charges	\$ 189,905	\$ 79,912	42.1%	
Miscellaneous Revenue	\$ 120,500	\$ 162,484	134.8%	
Other Financing Sources	\$ 90,000	\$ 10,000	11.1%	
Personnel Costs	\$ 582,998	\$ 385,548	66.1%	
Operating Expenses	\$ 652,276	\$ 478,534	73.4%	
Outlay	\$ -	\$ -	#DIV/0!	

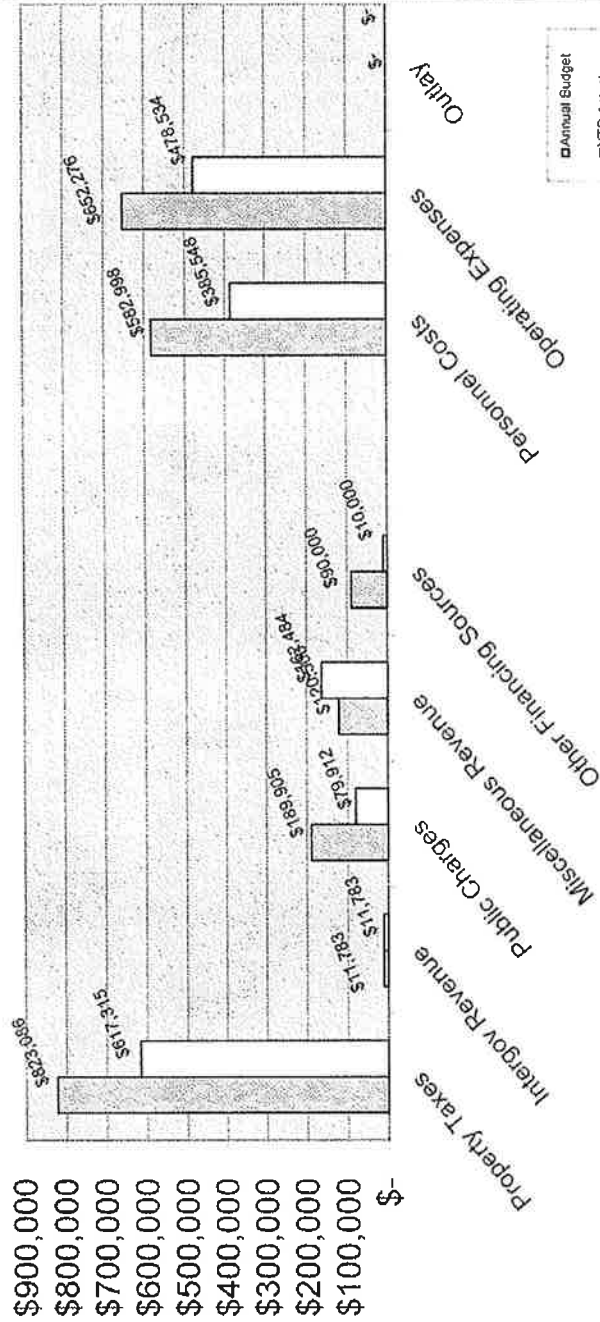
Comments:

Public Charges: include gate, photo sales, vending and room rental. 2014 estimate \$127,150.00
 Other Financing: intrafund transfer for Master Planning. \$50,000 to carry over to FY15
 Miscellaneous Revenue: include NPMF funds for exhibits and programs. 2014 Estimate \$175,500.00

Operating Expense is over in:

(5300)Supplies due to exhibit light bulb purchases
 (5502) Gas, Oil, etc. due to harsh winter and the delayed replacement of new boiler from 10/13 to 9/14
 (5700) Contracted Services due to cost of additional security camera for parking lot

Museum - September 30, 2014





Museum Budget by Account Classification 9-30-14

Through 09/30/14
Prior Fiscal Year Activity Included

Account Classification	Budget	Amendments	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year Total
Fund 100 - GF									
REVENUE									
Admission Fees	823,086.00	.00	823,086.00	68,590.50	.00	617,314.50	205,771.50	75	816,264.00
Donations	8,348.00	3,435.00	11,783.00	.00	.00	11,782.12	.88	100	37,666.83
Interest Income	189,905.00	.00	189,905.00	9,956.83	.00	79,911.88	109,993.12	42	125,026.56
Gifts	120,500.00	.00	120,500.00	50,162.91	.00	162,484.31	(41,984.31)	135	112,097.36
Grants	80,000.00	10,000.00	90,000.00	.00	.00	10,000.00	80,000.00	11	13,910.00
REVENUE TOTALS	\$1,221,839.00	\$13,435.00	\$1,235,274.00	\$128,710.24	\$0.00	\$881,492.81	\$353,781.19	71%	\$1,104,964.75
EXPENSE									
Personnel Costs	569,563.00	13,435.00	582,998.00	40,848.75	.00	385,547.55	197,450.45	66	573,348.43
Operating Expenses	652,276.00	.00	652,276.00	81,920.68	2,040.00	478,534.47	171,701.53	74	580,428.11
Other	.00	.00	.00	.00	.00	.00	.00	+++	.00
EXPENSE TOTALS	\$1,221,839.00	\$13,435.00	\$1,235,274.00	\$122,769.43	\$2,040.00	\$864,082.02	\$369,151.98	70%	\$1,153,776.54
Fund 100 - GF Totals									
REVENUE TOTALS	1,221,839.00	13,435.00	1,235,274.00	128,710.24	.00	881,492.81	353,781.19	71	1,104,964.75
EXPENSE TOTALS	1,221,839.00	13,435.00	1,235,274.00	122,769.43	2,040.00	864,082.02	369,151.98	70	1,153,776.54
Fund 100 - GF Totals									
	\$0.00	\$0.00	\$0.00	\$5,940.81	(\$2,040.00)	\$17,410.79	(\$15,370.79)		(\$48,811.79)
Fund 180 - Museum Deaccessions									
REVENUE	300.00	.00	300.00	.00	.00	.00	300.00	0	.00
EXPENSE	\$300.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0%	\$0.00
Fund 180 - Museum Deaccessions Totals									
	300.00	.00	300.00	.00	.00	.00	300.00	0	.00
EXPENSE TOTALS	\$300.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0%	\$0.00
Fund 180 - Museum Deaccessions Totals									
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Fund 180 - Museum Deaccessions Totals									
	300.00	.00	300.00	.00	.00	.00	300.00	0	.00
EXPENSE TOTALS	\$300.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0	.00
Fund 180 - Museum Deaccessions Totals									
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Fund 180 - Museum Deaccessions Totals									
	300.00	.00	300.00	.00	.00	.00	300.00	0	.00
EXPENSE TOTALS	\$300.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0	.00
Fund 180 - Museum Deaccessions Totals									
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Fund 180 - Museum Deaccessions Totals									
	300.00	.00	300.00	.00	.00	.00	300.00	0	.00
EXPENSE TOTALS	\$300.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0	.00
Fund 180 - Museum Deaccessions Totals									
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Fund 180 - Museum Deaccessions Totals									
	300.00	.00	300.00	.00	.00	.00	300.00	0	.00
EXPENSE TOTALS	\$300.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0	.00
Fund 180 - Museum Deaccessions Totals									
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Fund 180 - Museum Deaccessions Totals									
	300.00	.00	300.00	.00	.00	.00	300.00	0	.00
EXPENSE TOTALS	\$300.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0	.00
Fund 180 - Museum Deaccessions Totals									
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Fund 180 - Museum Deaccessions Totals									
	300.00	.00	300.00	.00	.00	.00	300.00	0	.00
EXPENSE TOTALS	\$300.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0	.00
Fund 180 - Museum Deaccessions Totals									
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Fund 180 - Museum Deaccessions Totals									
	300.00	.00	300.00	.00	.00	.00	300.00	0	.00
EXPENSE TOTALS	\$300.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0	.00
Fund 180 - Museum Deaccessions Totals									
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Fund 180 - Museum Deaccessions Totals									
	300.00	.00	300.00	.00	.00	.00	300.00	0	.00
EXPENSE TOTALS	\$300.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0	.00
Fund 180 - Museum Deaccessions Totals									
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Fund 180 - Museum Deaccessions Totals									
	300.00	.00	300.00	.00	.00	.00	300.00	0	.00
EXPENSE TOTALS	\$300.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0	.00
Fund 180 - Museum Deaccessions Totals									
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Fund 180 - Museum Deaccessions Totals									
	300.00	.00	300.00	.00	.00	.00	300.00	0	.00
EXPENSE TOTALS	\$300.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0	.00
Fund 180 - Museum Deaccessions Totals									
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Fund 180 - Museum Deaccessions Totals									
	300.00	.00	300.00	.00	.00	.00	300.00	0	.00
EXPENSE TOTALS	\$300.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0	.00
Fund 180 - Museum Deaccessions Totals									
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Fund 180 - Museum Deaccessions Totals									
	300.00	.00	300.00	.00	.00	.00	300.00	0	.00
EXPENSE TOTALS	\$300.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0	.00
Fund 180 - Museum Deaccessions Totals									
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Fund 180 - Museum Deaccessions Totals									
	300.00	.00	300.00	.00	.00	.00	300.00	0	.00
EXPENSE TOTALS	\$300.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0	.00
Fund 180 - Museum Deaccessions Totals									
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Fund 180 - Museum Deaccessions Totals									
	300.00	.00	300.00	.00	.00	.00	300.00	0	.00
EXPENSE TOTALS	\$300.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0	.00
Fund 180 - Museum Deaccessions Totals									
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Fund 180 - Museum Deaccessions Totals									
	300.00	.00	300.00	.00	.00	.00	300.00	0	.00
EXPENSE TOTALS	\$300.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0	.00
Fund 180 - Museum Deaccessions Totals									
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Fund 180 - Museum Deaccessions Totals									
	300.00	.00	300.00	.00	.00	.00	300.00	0	.00
EXPENSE TOTALS	\$300.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0	.00
Fund 180 - Museum Deaccessions Totals									
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Fund 180 - Museum Deaccessions Totals									
	300.00	.00	300.00	.00	.00	.00	300.00	0	.00
EXPENSE TOTALS	\$300.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0	.00
Fund 180 - Museum Deaccessions Totals									
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Fund 180 - Museum Deaccessions Totals									
	300.00	.00	300.00	.00	.00	.00	300.00	0	.00
EXPENSE TOTALS	\$300.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0	.00
Fund 180 - Museum Deaccessions Totals									
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Fund 180 - Museum Deaccessions Totals									
	300.00	.00	300.00	.00	.00	.00	300.00	0	.00
EXPENSE TOTALS	\$300.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0	.00
Fund 180 - Museum Deaccessions Totals									
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Fund 180 - Museum Deaccessions Totals									
	300.00	.00	300.00	.00	.00	.00	300.00	0	.00
EXPENSE TOTALS	\$300.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0	.00
Fund 180 - Museum Deaccessions Totals									
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Fund 180 - Museum Deaccessions Totals									
	300.00	.00	300.00	.00	.00	.00	300.00	0	.00
EXPENSE TOTALS	\$300.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0	.00
Fund 180 - Museum Deaccessions Totals									
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Fund 180 - Museum Deaccessions Totals									
	300.00	.00	300.00	.00	.00	.00	300.00	0	.00
EXPENSE TOTALS	\$300.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0	.00
Fund 180 - Museum Deaccessions Totals									
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Fund 180 - Museum Deaccessions Totals									
	300.00	.00	300.00	.00	.00	.00	300.00	0	.00
EXPENSE TOTALS	\$300.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0	.00
Fund 180 - Museum Deaccessions Totals									
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Fund 180 - Museum Deaccessions Totals									
	300.00	.00	300.00	.00	.00	.00	300.00	0	.00
EXPENSE TOTALS	\$300.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0	.00
Fund 180 - Museum Deaccessions Totals									
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Fund 180 - Museum Deaccessions Totals									
	300.00	.00	300.00	.00	.00	.00	300.00	0	.00
EXPENSE TOTALS	\$300.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0	.00
Fund 180 - Museum Deaccessions Totals									
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Fund 180 - Museum Deaccessions Totals									
	300.00	.00	300.00	.00	.00	.00	300.00	0	.00
EXPENSE TOTALS	\$300.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0	.00
Fund 180 - Museum Deaccessions Totals									
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Fund 180 - Museum Deaccessions Totals									
	300.00	.00	300.00	.00	.00	.00	300.00	0	.00
EXPENSE TOTALS	\$300.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0	.00
Fund 180 - Museum Deaccessions Totals									
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Fund 180 - Museum Deaccessions Totals									
	300.00	.00	300.00	.00	.00	.00	300.00	0	.00
EXPENSE TOTALS	\$300.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0	.00
Fund 180 - Museum Deaccessions Totals									
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Fund 180 - Museum Deaccessions Totals									
	300.00	.00	300.00	.00	.00	.00	300.00	0	.00
EXPENSE TOTALS	\$300.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0	.00
Fund 180 - Museum Deaccessions Totals									
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Fund 180 - Museum Deaccessions Totals									
	300.00	.00	300.00	.00	.00	.00	300.00	0	.00
EXPENSE TOTALS	\$300.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0	.00
Fund 180 - Museum Deaccessions Totals									
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Fund 180 - Museum Deaccessions Totals									
	300.00	.00	300.00	.00	.00	.00	300.00	0	.00
EXPENSE TOTALS	\$300.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0	.00
Fund 180 - Museum Deaccessions Totals									
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Fund 180 - Museum Deaccessions Totals									
	300.00	.00	300.00	.00	.00	.00	300.00	0	.00
EXPENSE TOTALS	\$300.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0	.00
Fund 180 - Museum Deaccessions Totals									
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Fund 180 - Museum Deaccessions Totals									
	300.00	.00	300.00	.00	.00	.00	300.00		

Neville Public Museum Attendance and Revenue

September 2014

Date	Day	Admission	Guided Tours	Self-Guided Tours	Facility Rental/Meeting Attendees	Event/ Program Attendance	Total Attendance	Total Admission Revenue (Net)	Total Facility Rental Revenue
1	Mon						0		
2	Tue	47					47	\$153.00	
3	*Wed	84			65	105	254	\$108.00	
4	Thu	38					38	\$84.00	
5	Fri	22	29				51	\$152.00	
6	Sat	48					48	\$175.00	
7	Sun	50					50	\$172.50	
8	Mon								
9	Tue	34				57	91	\$60.00	
10	Wed	56		68	61		185	\$492.50	\$70.00
11	Thu	60			117	101	278	\$195.00	\$70.00
12	Fri	82		15			97	\$363.00	
13	Sat	351		11			362	\$1,536.50	
14	Sun	33					33	\$157.00	
15	Mon								
16	Tue	66				50	116	\$270.00	
17	Wed	46			141		187	\$132.50	\$280.00
18	Thu	50		26	71		147	\$290.00	\$70.00
19	Fri	44					44	\$181.00	
20	Sat	103				60	163	\$387.00	
21	Sun	38					38	\$131.00	
22	Mon				112		112		\$70.00
23	Tue	61		2	111		174	\$149.00	
24	Wed	41		1			42	\$152.00	
25	Thu	59					59	\$229.00	
26	Fri	35		14			49	\$147.00	
27	Sat	76		7		15	98	\$312.50	
28	Sun	31		3			34	\$114.00	
29	Mon								
30	Tue	52		7	25		84	\$216.00	
TOTAL		1,607	29	154	703	388	2,881	\$6,359.50	\$560.00

Museum closed to public

*Brown County Residents Discount (Free Admission .5-8 pm)

Total Attendance	2,881
Outreach	60
Grand Total Served	2,941

**Neville Public Museum of Brown County
Attendance 5-Year Span
(2010-2014)**

	2010		2011		2012		2013		2014	
	Attendance	Admission Revenue	Attendance	Admission Revenue	Attendance	Admission Revenue	Attendance	Admission Revenue	Attendance	Admission Revenue
January	3,624	\$6,722	3,377	\$6,539	3,261	\$6,957	3,241	\$9,883	1,825	\$4,601.00
February	6,096	\$6,401	4,895	\$6,710	4,274	\$7,737	1,876	\$4,473	2,545	\$4,401.00
March	6,713	\$7,061	5,123	\$11,049	5,418	\$10,609	4,798	\$10,365	3,280	\$7,959.50
April	5,324	\$4,562	6,202	\$12,456	5,271	\$9,653	4,306	\$6,094	3,705	\$6,518.00
May	3,627	\$4,119	3,415	\$6,543	3,459	\$4,447	4,085	\$6,468	3,517	\$6,212.00
June	5,920	\$7,081	4,934	\$9,387	3,901	\$7,494	5,328	\$11,264	3,358	\$7,890.50
July	8,201	\$9,335	4,246	\$9,069	3,968	\$9,742	5,495	\$14,316	3,623	\$11,645.50
August	5,157	\$9,250	3,200	\$6,731	3,675	\$8,937	6,677	\$15,930	4,222	\$11,946.00
September	3,467	\$3,612	4,459	\$7,879	2,177	\$3,142	4,412	\$6,330	2,941	\$6,359.50
October	5,017	\$4,236	7,301	\$13,691	2,600	\$4,580	3,240	\$3,337		
November	4,189	\$4,810	4,852	\$7,058	2,646	\$6,825	3,237	\$5,082		
December	7,373	\$12,929	7,257	\$17,142	7,658	\$23,275	5,405	\$13,378		
TOTALS	64,708	\$80,118	59,261	\$114,254	48,308	\$103,398	52,100	\$106,920	29,016	\$67,533.00

*At the request of the previous Director, Rolf Johnson (4/11-10/13), beginning March 2013, NPM facility rental attendees will be included in the monthly attendance totals.

**Neville Public Museum
Director's Report
To
The Education & Recreation Committee
Brown County Board of Supervisors**

October 28, 2014

Operations:

September 2014 admission revenue was above a 5 year average for the Neville Public Museum.

The Deputy Director recruitment has closed. 20 candidates applied—the top 5 will be interviewed October 30, 2014. The start date is still contingent on the 2014 budget and revenue.

The WRS Security contract ends 10/31/14. We have entered into a contract with Premier Solutions—the new contract is 10/1/14-12/31/15.

FY 2014 Budget: Expenses are being carefully monitored.

FY 2015 Budget: The review of 5-year expense trends in the Logos Financial System is complete; projections have been made and the 2015 Museum budget has progressed.

Governing Board: The Neville Public Museum Governing Board met Monday, October 13, 2014. The discussion centered on the 2015 Brown County budget and the 2015 Neville Public Museum Budget along with the **Celebrate Centennial** draft event calendar.

Neville Public Museum Foundation: Celebrate Centennial: Seasonal, quarterly and special events are being jointly planned and budgeted.



Neville Public Museum: Celebrate Centennial Events
Birthday cake at all receptions in 2015, 100th Designs added to mailings

Weekly: Coordinated social media, staff blog post

Bi-Weekly: Directors segment on WFRV, International Film Series

Monthly: Astronomy Club meeting, Geology Club meeting, Website Digital Initiative—Focus on Collections, Explorer Saturdays, Behind the Scenes Collections tour with the Museum Director

November

11/14 School Tour Program: Early Wisconsin History

11/13/14 Belgian beer bottling

11/20/14 Reception *Holiday Memories of Downtown Green Bay*

11/21/14 Let Me Be Frank Fundraiser at Meyer Theatre

11/22/14 Public opening *Holiday Memories of Downtown Green Bay*

11/22/14 Walk the Downtown Holiday Parade – Baby with Santa hat and scarf in truck

December

12/10 Home School Workshop: Robotics
12/14 School Tour Program: Robotics
12/2/14 Dinner Program Mrs. Charles Dickens
12/4/14 Scandinavian beer Recipe
12/6/14 Breakfast with Santa
12/7/14 Visit with Santa in *Holiday Memories of Downtown Green Bay*
12/18/14 Scandinavian beer bottling
12/31/14 US Bank Eve-- **Happy Anniversary Neville Museum Party** – Dinos with Hats

January

1/10/15 Einstein Expo
1/17/15 Winter Warm Up-Music at the Museum
1/16/15 Reception *Art Colony 100th Anniversary*
1/17/15 Public opening *Art Colony 100th Anniversary*
1/23/15 Antiquarian Luncheon
1/31/15 Winter Warm Up-Music at the Museum

February

2/15 School Tour Program: Childhood Past
2/1/15 Public opening *Wisconsin History Tour*
2/7/15 Winter Warm Up-Music at the Museum
2/17-2/21/15 program week *Wisconsin History Tour*
2/28/15 Winter Warm Up-Music at the Museum

March

3/4/15 Reception *70th Art Annual*
3/5/15 Public opening *70th Art Annual*
3/7/15 Boy Scout program—art
3/19/15 Dinner Program Ireland

April

4/17/15 Reception *Centennial Architecture*
4/18/15 Public opening *Centennial Architecture*
4/23/15 Lunch Program Victorian's Secret
4/25/15 Public opening *Artistic Discovery*
4/26/15 Reception *Artistic Discovery*

May

5/15 School Tour Program: Building Communities
5/15 Boy Scout Program
5/7/15 Dinner Program Norman Rockwell
5/22/15 Reception *Spies, Traitors, Saboteurs*
5/23/15 Public opening *Spies, Traitors, Saboteurs*

June

6/2/15 *Centennial Architecture lecture series*
6/9/15 *Centennial Architecture lecture series*
6/16/15 *Centennial Architecture lecture series*
6/15 Summer Camp: Spies
6/24/15 Happy Birthday Neville Museum Party for City of Green Bay Kids Day
6/15 Summer Soda Workshop

July

7/4/15 4th of July on the Fox
7/15 Summer Soda Workshop

August

8/15 Summer Soda Workshop

September- Merrill Lynch Gala

9/15 Dinner Program
9/15 School Tour Program: Development and Design
9/15 Youth Camp: Spies
9/18/15 Reception *Extreme Deep & Sisters in Spirit*
9/19/15 Public Opening *Extreme Deep & Sisters in Spirit*
9/15 *Extreme Deep* lecture series
9/15 *Extreme Deep* lecture series
9/15 *Extreme Deep* lecture series

October

10/15 Dinner Program
10/15 School Tour Program: Art and Culture & Robotics
10/15 beer Recipe
10/15 beer bottling

November

11/15 *Sisters in Spirit* programming
11/15 *Sisters in Spirit* programming
11/15 *Sisters in Spirit* programming
11/15 Dinner Program
11/14 Boy Scout Program
11/15 beer Recipe
11/15 beer bottling
11/15 Walk the Downtown Holiday Parade

December

12/5/14 Breakfast with Santa w/ Children's Only Shop
12/6/14 Visit with Santa w/ Children's Only Shop
12/15 Dinner Program
12/15 beer Recipe
12/15 beer bottling
12/31/15 US Bank Eve
12/15 Night at the Museum Event (Fundraiser around the "real" anniversary)

Months to be determined:

Talk of the Town (2) (\$5 members, \$10 non-members)
Current Young Professionals Event (July or August)
Chamber Afterhours Location with guided tours or activity (September, October or November)
Volunteer Appreciation Event
Donor Appreciation Event (white glove tour)
Let Me Be Frank Production Centennial Show
Farmers Market
Women & Wine After Hours Location with guided tours (Susan Nagel)
Reunion Group Events i.e. Green Bay Packers Cheerleaders

Museum Strategic Planning: STRATEGIC AUDIENCE ANALYSIS & KEY MESSAGE SERVICES Project # 1896
RFP review is complete and the team has selected Metacomm from Green Bay. Work is quickly progressing.

Upcoming Exhibits:

Holiday Memories: Downtown Green Bay is the newest exhibit to open on November 20th at the Neville Public Museum. Bigger and more magical than ever before, visitors to this 5,000 square foot exhibit will be enchanted upon entering a forest fantasy complete with: model train sets that wind around a mountain of presents, animated H.C. Prange department store figurines in a variety of natural settings, a gift shop for children only, as well as "Bruce the Spruce" the talking Christmas tree with his new young sapling "Sammy the Spruce".

The enchantment builds with reimagined window displays along Washington St. set between the 1940s and 1960s that feature a holiday shopping scene and a Kaap's Restaurant scene. The public will also be allowed to interact with Kaap's Restaurant furniture and view a newly restored booth and candy counter. Finally, some of the mystery is revealed in a restoration workshop area, where the mechanics of the figurines are exposed and how they were restored to their original condition. Make new memories this Holiday Season at the Neville Public Museum during the *Holiday Memories of Downtown Green Bay* exhibit.

Neville Public Museum Website and Facebook: Weekly Total Reach has dramatically increased due to the JEM funded Press Gazette Media Facebook Campaign.

Facebook Weekly Updates 2014	Total Page Likes	New Likes	People Engaged	Weekly Total Reach	Comments
1/14/2014		4	97	1776	
1/22/2014		10	131	1887	
1/29/2014		5	117	1515	
2/5/2014		6	172	1683	
2/12/2014		11	289	2543	
2/21/2014		7	161	1179	
2/24/2014		9	251	3597	
3/3/2014		10	192	2382	
3/10/2014		9	198	1937	
3/17/2014		7	208	2346	
3/24/2014		12	151	1393	
3/31/2014		18	442	8490	
4/7/2014		17	510	4700	
4/14/2014		13	187	2097	
4/21/2014		11	352	3811	
4/28/2014		14	226	3511	
5/5/2014		7	296	3466	
5/12/2014		13	364	5221	
5/19/2014		19	296	5200	
5/26/2014		13	286	3303	
6/2/2014		9	187	1818	
6/9/2014	2177	9	407	5106	
6/16/2014	2190	19	197	4416	
6/23/2014	2199	12	277	3141	

6/30/2014	2219	17	467	5508	
7/7/2014	2231	16	208	2470	
7/14/2014	2244	8	170	3950	
7/21/2014	2257	14	232	3820	
7/28/2014	2271	12	1119	79193	Start JEM Social Media
8/4/2014	2288	19	1030	82786	
8/11/2014	2349	64	891	82004	
8/19/2014	2369	23	792	57975	
8/25/2014	2397	35	981	75323	
9/1/2014	2424	25	1491	80848	
9/8/2014	2448	31	1530	76766	
9/15/2014	2469	22	597	46162	
9/22/2014	2494	28	723	54792	
9/29/2014	2515	26	905	79091	
10/6/2014	2531	13	773	79723	

Analytics

NPM website

2013	Visits	Duration	Single page visit %	2014	Visits	Duration	Single page visit %
January	5308	2:12	42.26	January	3816	2:35	39.1
February	3847	2:21	43.38	February	3793	2:28	39.44
March	5259	2:12	45.59	March	4805	2:17	39.19
April	4848	1:58	46.56	Total	12414		
					Visits	Page Views	New website
May	4722	2:29	45.45	April	167	1964	
June	6550	1:54	47.82	May	4342	10435	
July	6071	1:54	45.31	June	6132	14389	
August	6222	1:52	47.17	July	7608	16059	
September	4523	2:03	44.42	August	12688	36889	
October	3353	2:22	39.84	September	9369	22718	
November	4142	2:15	38.99	October			
December	5280	2:11	39.41	November			
Total	60125			December			
Average	5010.416667	2:08	43.85	April-Dec	40306		
				Total	52720		

Noteworthy: decrease in single page visit % from January 2013 to March 2014 is a positive sign that visitors were not just visiting one page to gather information i.e. hours of Arcade exhibit—August 2013.

Brown County
Golf Course
Budget Status Report

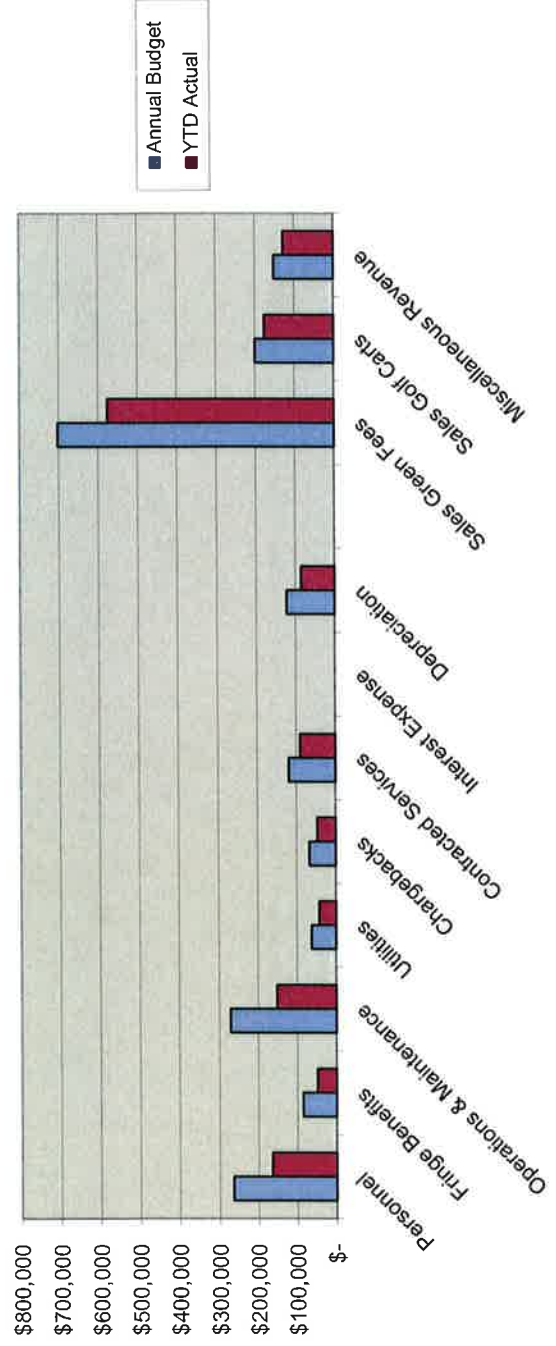
9/30/2014

	Annual Budget	YTD Budget	YTD %
Personnel	\$ 264,738	\$ 165,373	62%
Fringe Benefits	\$ 85,955	\$ 48,807	57%
Operations & Maintenance	\$ 271,420	\$ 151,696	56%
Utilities	\$ 63,096	\$ 43,155	68%
Chargebacks	\$ 67,976	\$ 47,714	70%
Contracted Services	\$ 119,046	\$ 90,789	76%
Interest Expense	\$ -	\$ -	0%
Depreciation	\$ 122,410	\$ 85,806	70%
Sales Green Fees	\$ 703,000	\$ 576,375	82%
Sales Golf Carts	\$ 200,000	\$ 176,415	88%
Miscellaneous Revenue	\$ 152,000	\$ 128,374	84%

HIGHLIGHTS:

The golf course is a seasonal operation that runs from April to November. At the present time all Revenues and Expenses are well within budgeted amounts. Golf Course opened April 21st and was using temporary greens through May 15th. Discounted greens fees were in place for that time period.

Golf Course Budget Analysis September 30, 2014



ADDENDUM NO. 1

CONTRACT BETWEEN

**JIM OSTROWSKI, PGA PROFESSIONAL,
D/B/A JIMMY O'S GOLF SHOP INC. AND BROWN COUNTY**

This Addendum No. 1 (one) is incorporated into and made part of the Professional Services Contract entered into on the 23rd day of December, 2013 for the January 1, 2014 through December 31, 2016 contract term, between Jim Ostrowski, PGA Professional, d/b/a Jimmy O's Golf Shop Inc. ("Jimmy O's") and Brown County, Wisconsin ("County"). Sometimes referred to in the singular as "Party" or in the plural as "Parties."

WHEREAS, Jimmy O's and County entered into a Professional Services Agreement for Golf Professional Services at the Brown County Golf Course covering the time period of January 1, 2013 through December 31, 2013 ("2013 Agreement"); and,

WHEREAS, the 2013 Agreement between the Parties set out payments based upon the gross golf cart sales for the year, which amount for 2013, was \$25,292.39, of which Jimmy O's has paid nothing; and,

WHEREAS, per contract with Jimmy O, the County paid Jimmy O a retainer fee of \$16,000 for the year for professional services; and,

WHEREAS, during part of the 2013 season, commencing on July 17, 2013 and running through May 15, 2014 the Brown County Golf Course's greens were under renovation and temporary greens were used; and,

WHEREAS, due to the renovation, the Brown County Golf Course experienced a reduction in use of the golf course facilities by 64% for the year; and

WHEREAS, Jimmy O's, as a vendor of the Golf Course, also experience a reduction in sales in the Pro Shop by 53% for 2013, resulting in sales of \$158,187.70, for the year compared to 2012 when sales were at \$334,142.76 for the year, and reduction in golf cart sales by 54% for 2013, resulting in sales of \$92,885 for the year, compared to 2012 when sales were at \$203,578 for the year; and

WHEREAS, due to these special circumstances, the County Education and Recreation Committee agreed to reduce the amount owed County for the 2013 season.

NOW THEREFORE, in consideration of the mutual covenants and promises contained herein, the Parties agree as follows:

1. The above recitals are true, correct and incorporated herein.

2. That Jimmy O failed to pay on the debt due the County in the amount of \$25,292.39 for 2013, for the gross sales realized.
3. That Jimmy O pays the County back the retainer of \$16,000 for 2013, in equal payments over the next six (6) years.
4. That the current Professional Services Agreement for the time period of January 1, 2014 through December 31, 2016 with a three year renewal term shall be amended to reflect the additional payments due the County for the repayment of the retainer fee of \$16,000 for the 2013 contract period. Said payments shall be made by Jimmy O for the next six (6) years in equal installments of \$2,666.67 with the first payment due on the execution date of the Addendum and the remaining payments a reduction to the annual retainer paid Jimmy O in February of each of the next five (5) years beginning in February 2015, with the final reduction in the sixth year being \$2,666.65 for a total of \$16,000 repayment to County. In the event the current Agreement terminates early and/or is not renewed, Jimmy O's shall make full payment for the balance due and payable to County within sixty (60) days of said termination or non-renewal notice.
5. That the County shall forgive the remaining \$9,292.39 from the \$25,292.39, due and owing from Jimmy O's at the end of the repayment schedule period, if payments are made in full in a timely fashion.
6. This addendum is contingent upon the review and approval within twenty (20) days of receipt of the tax returns of Jim Ostrowski, PGA Professional d/b/a Jimmy O's Golf Shop Inc. for 2013. In the event Jim Ostrowski, PGA Professional d/b/a Jimmy O's Golf Shop Inc. fails to provide their 2013 tax returns to the Golf Course Superintendent, within thirty (30) days of signing this Agreement, and/or failure of the Golf Course to approve the tax returns verifying said claimed loss of revenue for 2013, this Agreement shall be void, and the total amount of \$25,292.39 shall be due and payable within sixty (60) days by Jimmy O's to County.
7. In all other respects, all the terms and conditions in the January 1, 2014 through December 31, 2016, Professional Services Agreement shall remain in full force and effect.

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ADDENDUM NO. 1
Jim Ostrowski, PGA Professional d/b/a Jimmy O's Golf
Shop Inc. and Brown County

IN WITNESS WHEREFORE, the Parties hereto execute this addendum to the 2014 through 2016 Professional Services Agreement, to offset the 2013 debt and set out a payment schedule.

Dated this _____ day of October, 2014.

APPROVED AS TO FORM: _____
SCOTT ANTHERS
Superintendent Brown County Golf Course

Enter date of receipt of 2013 tax returns: _____

Enter date of approval of claimed loss: _____

BROWN COUNTY:
JIMMY OSTROWSKI,
PGA PROFESSIONAL D/B/A
JIMMY O'S GOLF SHOP INC.

TROY STRECKENBACH
County Executive

JIMMY OSTROWSKI
Owner Jimmy O's Golf Shop Inc.

November 6, 2014

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies & Gentlemen:

**RESOLUTION TO APPROVE ADDENDUM NO. 1 TO THE
JIMMY O'S GOLF SHOP INC. LEASE AT THE BROWN COUNTY GOLF COURSE**

WHEREAS, Jimmy O's Golf Shop Inc. ("Jimmy O's") and Brown County entered into a Professional Services Agreement for Golf Professional Services at the Brown County Golf Course covering the time period of January 1, 2013 through December 31, 2013 ("2013 Agreement"); and

WHEREAS, the 2013 Agreement between the Parties set out payments based upon the gross golf cart sales for the year, which amount for 2013, was \$25,292.39, of which Jimmy O's has paid nothing; and

WHEREAS, pursuant to the Professional Services Agreement, Brown County paid Jimmy O's a retainer fee of \$16,000 for the year 2013, for professional services at the Golf Course; and

WHEREAS, during part of the 2013 season, commencing on July 17, 2013 and running through May 15, 2014, the Brown County Golf Course's greens were under renovation and temporary greens where used; and

WHEREAS, due to the renovation, the Brown County Golf Course experienced a reduction in use of the golf course facilities by 64% for the year; and

WHEREAS, Jimmy O's, as a vendor of the Golf Course, also experienced a reduction in sales in the Pro Shop by 53% for 2013, resulting in sales of \$158,187.70, for the year compared to 2012 when sales were at \$334,142.76 for the year, and reduction in golf cart sales by 54% for 2013, resulting in sales of \$92,885 for the year, compared to 2012 when sales were at \$203,578 for the year; and

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WHEREAS, for the year 2013, Jimmy O's failed to pay on the debt due the County in the amount of \$25,292.39, from the gross sales realized; and

WHEREAS, it is recommended that Jimmy O's pay Brown County back the retainer of \$16,000 for 2013, in equal payments over the next six (6) years, as part of the debt repayment due on the \$25,292.39 owed Brown County; and

WHEREAS, that the current Professional Services Agreement for the time period of January 1, 2014 through December 31, 2016 with a three year renewal term shall be amended to reflect the additional payments due the County for the repayment of the retainer fee of \$16,000 for the 2013 contract period. Said payments shall be made by Jimmy O's for the next six (6) years in equal installments of \$2,666.67 with the first payment due on the execution date of the amendment to the Service Agreement, and the remaining payments be a reduction to the annual retainer paid Jimmy O's in February of each of the next five (5) years beginning in February 2015, with the final reduction in the sixth year being \$2,666.65 for a total of \$16,000 repayment to Brown County; and

WHEREAS, Brown County shall forgive the remaining \$9,292.39 from the \$25,292.39, due and owing from Jimmy O's at the end of the repayment schedule period, if payments are made in full in a timely fashion; and

WHEREAS, in the event the current Agreement terminates early and/or is not renewed, Jimmy O's shall make full payment for the balance due and payable of the full amount of the debt owed of \$25,292.39, to Brown County within sixty (60) days of said termination or non-renewal notice; and

WHEREAS, due to these circumstances, the Brown County Education and Recreation Committee recommends amending the current Professional Services Agreement with Jimmy O's Golf Shop.

NOW, THEREFORE, BE IT RESOLVED, by the Brown County Board of Supervisors that the Professional Services Agreement with Jimmy O's Golf Shop be amended to reflect a repayment schedule on the retainer fee of \$16,000 for the 2013 contract period to reflect the debt owed Brown County in the amount of \$25,292.39. Said payments shall be made by Jimmy O's for the next six (6) years in equal installments of \$2,666.67 with the first payment due on the execution date of the amendment to the Service Agreement, and the remaining payments be a reduction to the annual retainer paid Jimmy O's in February of each of the next five (5) years beginning in February 2015, with the final reduction in the sixth year being \$2,666.65 for a total of \$16,000 repayment to Brown County; and

BE IT FURTHER RESOLVED, that the County shall forgive the remaining \$9,292.39 from the \$25,292.39, due and owing from Jimmy O's at the end of the repayment schedule period, if payments are made in full in a timely fashion; and

BE IT FURTHER RESOLVED, that in the event the current Agreement terminates early and/or is not renewed, Jimmy O's Golf Shop shall make full payment for the balance due and payable to Brown County of the full amount of the debt owed of \$25,292.39, to Brown County within sixty (60) days of said termination or non-renewal notice.

Respectfully submitted,

EDUCATION AND RECREATION
COMMITTEE

Approved By:

COUNTY EXECUTIVE

Date Signed: _____

Drafted by Corporation Counsel

Final Draft Approved by Corporation Counsel

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Fiscal Note: This resolution does not require an appropriation from the General Fund, but will increase the balance due to the General Fund from the Golf Course. The Golf Course's cart sales will be reduced by \$9,292.39, thereby reducing the Golf Course's fund balance.

BOARD OF SUPERVISORS ROLL CALL # _____

Motion made by Supervisor _____

Seconded by Supervisor _____

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
SIEBER	1				
DE WANE	2				
NICHOLSON	3				
HOYER	4				
GRUSZYNSKI	5				
HAEFS	6				
ERICKSON	7				
ZIMA	8				
EVANS	9				
VANDER LEEST	10				
BUCKLEY	11				
LANDWEHR	12				
DANTINNE, JR	13				

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
LA VIOLETTE	14				
KATERS	15				
KASTER	16				
VAN DYCK	17				
JAMIR	18				
ROBINSON	19				
CLANCY	20				
CAMPBELL.	21				
MOYNIHAN, JR.	22				
STEFFEN	23				
SCHADEWALD	24				
LUND	25				
FEWELL	26				

Total Votes Cast _____

Motion: Adopted _____ Defeated _____ Tabled _____

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ADDENDUM NO. 1

CONTRACT BETWEEN

SAFARI STEAKHOUSE AND BROWN COUNTY

This Addendum No. 1 (one) is incorporated into and made part of the Professional Services Contract entered into on the 7th day of January, 2014, between Kleinschmidt LLC d/b/a Safari Steakhouse ("Safari Steakhouse") and Brown County, Wisconsin ("County"). Sometimes referred to in the singular as "Party" or in the plural as "Parties."

WHEREAS, Safari Steakhouse and County entered into a Professional Services Agreement for food and beverage services at the Brown County Golf Course covering the time period of January 1, 2013 through December 31, 2013("2013 Agreement"); and,

WHEREAS, the 2013 Agreement between the Parties set out lease straight lease payments which included a portion of the utilities due from Safari Steakhouse resulting in the amount of \$85,263.33 due the County for the year of 2013; and,

WHEREAS, during part of the 2013 season, commencing on July 17, 2013 and running through May 15, 2014 the Brown County Golf Course's greens were under renovation and temporary greens were used; and,

WHEREAS, due to the renovation, the Brown County Golf Course experienced a reduction in use of the golf course facilities by 64% for the year; and

WHEREAS, Safari Steakhouse, as a vendor of the Golf Course, also experience a reduction in sales by 20% for 2013, resulting in sales of \$558,744 for the year compared to 2012 when sales were at \$700,795 for the year; and,

WHEREAS, to compensate Safari Steakhouse for loss of revenue, it is determined that the 2013 calculation of lease amount due should be based on gross sales whereby Safari Steakhouse should receive a credit of \$6,889.33 from what the straight lease amount due was calculated for 2013; and

WHEREAS, due to these circumstances, the County Education and Recreation Committee agreed to reduce the amount owed County for the 2013 season.

NOW THEREFORE, in consideration of the mutual covenants and promises contained herein, the Parties agree as follows:

1. The above recitals are true, correct and incorporated herein.
2. As a means of compensating Safari Steakhouse for loss of revenue, based on the greens renovation in 2013, the County has determined that the 2013 calculation of lease amount due should be based on gross sales instead of straight leases

calculations including utilities, whereby Safari Steakhouse shall pay 15% up to \$400,000 in sales, 12.5% for sales of \$400,000 to \$500,000 and 10% for sales over \$500,000 which results in the amount due for the 2013 year of \$78,374, which is a difference of \$6889.33 from the calculations under the straight lease calculation for 2013 of \$85,263.33.

3. That Safari Steakhouse has paid County \$34,710.42 for 2013, which leaves a balance due of \$50,552.91 under the straight lease method. By basing the calculation on gross sales as stated under number 2 above, Safari Steakhouse should receive a credit of \$6,889.33, bringing their balance due to \$43,663.58 for 2013.
4. That the current Professional Services Agreement for the time period of January 1, 2014 through December 31, 2016 with a three year renewal term shall be amended to reflect the credit due Safari Steakhouse for the 2013 contract period and the additional payments due County of \$7,277.26 on June 1 of each of the next five (5) years beginning on June 1, 2014, with the final payment in the sixth year on June 1, 2019 being \$7,277.28, for a total of \$43,663.58 payment to County to pay off the entire 2013 remaining debt. In the event the current Agreement terminates early and/or is not renewed, Safari Steakhouse shall make full payment for the balance due and payable to County within sixty (60) days of said termination or non-renewal notice.
5. This addendum is contingent upon the review and approval within twenty (20) days of receipt of the tax returns of Kleinschmidt LLC d/b/a Safari Steakhouse for 2013. In the event Kleinschmidt LLC d/b/a Safari Steakhouse fails to provide their 2013 tax returns to the Golf Course Superintendent, within thirty (30) days of signing this Agreement, and/or failure of the Golf Course to approve the tax returns verifying said claimed loss of revenue for 2013, this Agreement shall be void, and the total amount of \$43,663.58 shall be due and payable to County within sixty (60) days by Safari Steakhouse.
6. In all other respects, all the terms and conditions in the January 1, 2014 through December 31, 2016, Professional Services Agreement shall remain in full force and effect.

[REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK]

IN WITNESS WHEREFORE, the Parties hereto execute this addendum to the 2014 through 2016 Professional Services Agreement, to offset the 2013 debt and set out a payment schedule.

Dated this _____ day of October 2014.

APPROVED AS TO FORM: _____
SCOTT ANTHERS
Superintendent Brown County Golf Course

Enter date of receipt of 2013 tax returns: _____

Enter date of approval of claimed loss: _____

BROWN COUNTY:

SAFARI STEAKHOUSE
KLEINSCHMIDT LLC:

TROY STRECKENBACH
County Executive

CHAD KLEINSCHMIDT
Owner Safari Steakhouse

November 6, 2014

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies & Gentlemen:

**RESOLUTION TO APPROVE ADDENDUM NO. 1 TO THE
SAFARI STEAKHOUSE LEASE AT THE BROWN COUNTY GOLF COURSE**

WHEREAS, Safari Steakhouse and Brown County entered into a Professional Services Agreement for food and beverage services at the Brown County Golf Course covering the time period of January 1, 2013 through December 31, 2013 ("2013 Agreement"); and

WHEREAS, the 2013 Agreement between the Parties set out lease payments as straight lease payments which included a portion of the utilities due from Safari Steakhouse resulting in the amount of \$85,263.33 due the County for the year of 2013; and

WHEREAS, during part of the 2013 season, commencing on July 17, 2013 and running through May 15, 2014, the Brown County Golf Course's greens were under renovation and temporary greens were used; and

WHEREAS, due to the renovation, the Brown County Golf Course experienced a reduction in use of the golf course facilities by 64% for the year; and

WHEREAS, Safari Steakhouse, as a vendor of the Golf Course, also experienced a reduction in sales by 20% for 2013, resulting in sales of \$558,744 for the year compared to 2012 when sales were at \$700,795 for the year; and

WHEREAS, as a means of compensating Safari Steakhouse for loss of revenue, based on the greens renovation in 2013, the County has determined that the 2013 calculation of lease amount due should be based on gross sales instead of straight lease calculations including utilities, whereby Safari Steakhouse shall pay 15% up to \$400,000 in sales, 12.5% for sales of \$400,000 to \$500,000 and 10% for sales over \$500,000 which results in the amount due for the

2013 year of \$78,374, which is a difference of \$6,889.33 from the calculations under the straight lease calculation for 2013 of \$85,263.33; and,

WHEREAS, Safari Steakhouse has paid Brown County \$34,710.42 for 2013, which leaves a balance due of \$50,552.91, under the straight lease method. By basing the calculation on gross sales, Safari Steakhouse should receive a credit of \$6,889.33, bringing their balance due to Brown County of \$43,663.58 for 2013; and,

WHEREAS, the current Professional Services Agreement for the time period of January 1, 2014 through December 31, 2016, with a three year renewal term, shall be amended to reflect the credit due Safari Steakhouse for the 2013 contract period and the additional payments due Brown County of \$7,277.26 on June 1 of each of the next five (5) years beginning on June 1, 2014, with the final payment in the sixth year on June 1, 2019 being \$7,277.28, for a total of \$43,663.58 payment to County to pay off the entire 2013 remaining debt; and

WHEREAS, in the event the current Agreement terminates early and/or is not renewed, Safari Steakhouse shall make full payment for the balance due and payable to County within sixty (60) days of said termination or non-renewal notice; and

WHEREAS, due to these circumstances, the Brown County Education and Recreation Committee recommends amending the current Professional Services Agreement with Safari Steakhouse to reduce the amount owed Brown County for the 2013 season and to set up a repayment schedule for the remaining debt Safari Steakhouse owes Brown County.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the Professional Services Agreement with Safari Steakhouse be amended to reflect a reduction in the amount owed Brown County for the 2013 season basing the calculations on gross sales instead of straight lease calculations including utilities, whereby Safari Steakhouse shall pay 15% up to \$400,000 in sales, 12.5% for sales of \$400,000 to \$500,000 and 10% for sales over \$500,000, which results in the amount due for the 2013 year of \$78,374, which is a

difference, and results in a credit of \$6,889.33 to Safari Steakhouse from the calculations under the straight lease calculation for 2013 of \$85,263.33; and,

BE IT FURTHER RESOLVED, that the amendment to the Professional Services Agreement sets forth a repayment schedule on the \$43,663.58 amount Safari Steakhouse owes Brown County for 2013, which repayment shall require a payment of \$7,277.26 on June 1 of each of the next five (5) years beginning on June 1, 2014, with the final payment in the sixth year on June 1, 2019 being \$7,277.28, for a total of \$43,663.58 payment to Brown County to pay off the entire 2013 debt remaining; and,

BE IT FURTHER RESOLVED, that in the event the current Agreement terminates early and/or is not renewed, Safari Steakhouse shall make full payment for the balance due and payable to Brown County within sixty (60) days of said termination or non-renewal notice.

Respectfully submitted,

EDUCATION AND RECREATION
COMMITTEE

Approved By:

COUNTY EXECUTIVE

Date Signed: _____

Drafted by Corporation Counsel

Final Draft Approved by Corporation Counsel

Fiscal Note: *This resolution does not require an appropriation from the General Fund, but will increase the balance due to the General Fund from the Golf Course. The Golf Course's sales concessions will be reduced by \$6,889.33, thereby reducing the Golf Course's fund balance.*

THIS EASEMENT is granted by the Oneida Tribe of Indians of Wisconsin, "Grantor," to Brown County, a quasi-municipal corporation, in the State of Wisconsin, "Grantee," where Grantor, for valuable consideration, the receipt of which is hereby acknowledged by Grantor, hereby grants and conveys unto Grantee, an exclusive perpetual easement for ninety-nine (99) years for ingress and egress to and from the adjacent property, and for the purpose of constructing, installing, maintaining, repairing, and replacing utilities to service said adjacent property as are necessary in Grantee's reasonable discretion, over, on, through and under the following described real estate, ("Easement Area"), all such real estate being in Brown County, Village of Hobart, State of Wisconsin:

A parcel of land being part of Oneida Indian Reservation Claims 201 and 202, Section 25, T24N - R19E, 4th Principal Meridian, Village of Hobart, Brown County, Wisconsin more fully described as follows:

Commencing at the West ¼ Corner of Section 25, T24N-R19E; thence N 0°29'53"E, 652.30 feet along the west line of Section 25 to a point on the southerly right-of-way line of the former Wisconsin Central Ltd. Railroad; thence N 60° 24' 25" E, 183.63 feet along said southerly right-of-way line to the Point of Beginning; thence N 29° 35'35" W, 100.00 feet to a point on the northerly right-of-way of said railroad; thence N 60° 24' 25" E, 48.00 feet along said northerly right-of-way line; thence S 29° 35' 35" E, 100.00 feet to a point on said southerly right-of-way line; thence S 60° 24' 25" W, 48.00 feet along said southerly right-of-way line to the Point of Beginning.

Parcel contains 4,800 square feet/0.11 acres more or less.

Record this document with the Register of Deeds

Name and Return Address:
Brown County Clerk
305 E. Walnut Street
Green Bay, WI 54301

Parcel Identification Number

RECITALS

The following recitals are a material part of this Easement.

- A. For the benefit of the Grantor and Grantee and the providers of such services it is advisable to clarify the rights which are conveyed through the granting of such easements.
- B. The Grantee has requested from the Grantor a perpetual exclusive easement over certain portions of the Grantor's Property as such portions are described above.
- C. Grantee owns property, known as the Brown County Golf Course property, including a parking lot area adjacent to the above described Easement Area and desires that Grantee and the public have access to said property which has an entrance off of CTH "J", Riverdale Drive, for use and maintenance of the Brown County Golf Course grounds, utilities and facilities.
- D. The parties enter into this Easement to facilitate mutual cooperation between the parties, and thereby grant these easement rights as more fully set forth below.

NOW THEREFORE, Grantor and Grantee hereby declare that except as modified in any subdivision plat or certified survey map or by an amendment to this Easement executed by both parties, the following

conditions shall apply to this Easement Document:

1. **Grant of Easement.** Grantor grants to Grantee a perpetual exclusive easement for ninety-nine (99) years as described above, with the right of ingress and egress for the purpose of public vehicular and pedestrian use in order to access the Brown County property, and for access by the Grantee, its officers, employees, agents, invitees, the public and the Grantee's authorized personal for installation, maintenance, construction and repair of utilities on, over, under and through said Easement Area.
2. **Restoration of Surface.** Grantee shall be responsible for restoring any damaged property within the Easement Area that results from any construction, installation, maintenance or repairs it does on, over, through or under the Easement Area.
3. **Indemnity.** The parties agree they shall indemnify, defend and hold harmless each other, their officers, agents and employees from and against any and all losses, liabilities, claims, causes of action, damages, deaths, injuries, expenses and costs, including without limitation reasonable attorney's fees of any settlement, judgment or claims of any and every kind whatsoever paid, incurred or suffered, in connection with any damage, injury, death or liability to persons or property that might arise from the use of said Easement Area, unless caused by the negligence or willful misconduct of the other party or one authorized to act for said party.
4. **Covenants Run with Land until Revoked.** All of the terms and conditions in this Easement, including the benefits and burdens, shall run with the land and shall be binding upon, inure to the benefit of, and be enforceable by the parties and their respective successors, agents, personal representatives, heirs, and assigns.
5. **Non-use.** Non-use or limited use of the Easement rights granted in this Agreement shall not prevent the benefiting party from later use of the Easement rights to the fullest extent authorized in this Agreement.
6. **Governing Law/Waiver of Immunity.** Grantor and Grantee specifically waive sovereign immunity and consent to suit in Brown County Circuit Court solely for the limited purposes of compelling resolution in accordance with the provisions of this Agreement. This Easement shall be governed by, construed under, and enforced in accordance with, the laws of the State of Wisconsin.
7. **Notices.** All notices required to be given under the terms of this Easement shall be delivered in person, by recognized overnight courier or sent by certified mail, postage prepaid, return receipt requested, to the other party as follows:

GRANTOR:	, Chairman	GRANTEE:	Brown County Clerk
	Oneida Tribe of Indians		305 E. Walnut Street
	P.O. Box 365		Green Bay, WI 54301
	Oneida, Wisconsin 54155		920-448-4016 (phone)
	(phone)		

Either party may change its party or its address for notice by providing written notice to the other party of said changes and sending notice as required above. All other correspondence may be sent by regular mail.

8. **Invalidity.** If any term or condition of this Easement, or the application of this Easement to any person or circumstance, shall be deemed invalid or unenforceable, the remainder of this Easement, or the application of the term or condition to persons or circumstances other than those to which it is held invalid or unenforceable, shall not be affected thereby, and each term and condition shall be valid and enforceable to the fullest extent permitted by law.
9. **Waiver.** No delay or omission by any party in exercising any right or power arising out of any default under any of the terms or conditions of this Easement shall be construed to be a waiver of the right or power. A waiver by a party of any of the obligations of the other party shall not be construed to be a waiver of any breach of any other terms or conditions of this Easement.
10. **Enforcement.** Enforcement of this Easement may be by proceedings at law or in equity against any person or persons violating or attempting or threatening to violate any term or condition in this Easement, either to restrain or prevent the violation or to obtain any other relief, in compliance with, and subject to number 6 above.
11. **Maintenance of Easement Area.** Grantee shall be responsible for all utility connection charges and service charges for any and all utilities it uses, installs or services within the Easement Area. Maintenance, snow plowing, upkeep and general care of the Easement Area shall be the express and sole responsibility of Grantee.
12. **Property Use Restrictions.** Grantor shall not erect or permit to be erected any building or other real or personal property improvements including, but not limited to a sign, fence, wall, pole, post, structure or other facility in the Easement Area, so as to prevent the Grantee, the public or any publicly authorized utility access in, over, through and across the Easement Area.
13. **Quiet Enjoyment.** Grantor and any of Grantor's agents, successors, and assigns shall have the right to use and enjoy the Easement Area, provided such use does not unreasonably interfere with the use of the Easement Area by the Grantee for ingress and egress, and utility purposes.
14. **Representations.** Grantor represents and warrants to Grantee that Grantor has legal or equitable interest in the Easement Area, and is duly authorized to execute this said instrument. Grantee represents and warrants to Grantor that Grantee has the power, authority and legal right to perform all of the covenants and obligations required to be entered into or performed by Grantee, as the case may be, under this Easement and is empowered and authorized to execute this Easement.
15. **Taxes and Assessments.** If applicable under the law, Grantor shall pay in a timely manner when due, any real estate taxes, and all current and future assessments against the Easement Area, special or otherwise, that may be levied and costs associated with the installation of any and all public utilities benefiting the Easement Area including, but not limited to, electric service, water main, storm sewer, sanitary sewer in any public rights-of-way abutting said Easement Area. Provided, however, that the foregoing shall not be deemed to limit Grantor's right to appeal any tax or assessment in accordance with the rights and procedures provided in Federal, State and/or local laws.
16. **Termination.** This Easement shall remain in full force and effect for ninety-nine (99) years commencing from the date of final execution, including that of the U.S. Department of Interior, and shall not terminate until the time expires under this Easement or upon such date that there is a mutually agreed upon date of termination of this Easement in writing signed by the Grantor and

Grantee.

17. **Default.** An event of default is defined as a failure of the Grantee or Grantor to perform or observe any and all covenants, conditions, obligations or agreements on their part to be observed or performed when and as required under this Easement. At any such time from the date of written notification by the non-defaulting party to the defaulting party of an event of default hereunder, the non-defaulting party shall notify in writing the defaulting party of said event of default, and the defaulting party shall cure said event of default within thirty (30) consecutive calendar days of the date of said notice. If the defaulting party commences to cure such matter within the thirty (30) day period and thereafter reasonably and continuously takes action to complete such cure, and such cure is completed at the earliest reasonable date, then the event of default will no longer be deemed to be an event of default.
18. **Remedies on Default.** Should Grantee or Grantor cause an event of default to occur which continues and is not timely cured, the non-defaulting party may commence any legal or administrative action, in law or equity, which may appear necessary or desirable to enforce performance and observance of any obligations, agreements or covenants of the defaulting party under this Easement, subject to the terms of number 6 above.
19. **No Remedy Exclusive.** No remedy or right conferred upon or reserved to the Grantee or Grantor in this Easement is intended to be exclusive of any other remedy or remedies, but each and every such right and remedy shall be cumulative and shall be in addition to every other right and remedy given under this Easement now or hereafter existing at law or equity. No delay or omission to exercise any right or power accruing upon any default shall impair any such right or power or shall be construed to be a waiver thereof, but any such right and power may be exercised from time to time and as often as may be deemed expedient.
20. **Restoration.** Grantee shall be responsible for the repair, replacement and restoration of any lawns, gardens; shrubbery disturbed by any acts of Grantee within the Easement area; provided, however, Grantee may remove rather than replace any vegetative growth when such removal is necessary, in the good faith judgment of Grantee, for vision purposes, safety reasons, and for the maintenance of or access to its facilities in the Easement Area. The repair, replacement and restoration required herein shall be accomplished within thirty (30) calendar days following the completion of Grantee's work, except that Grantee shall be entitled to a reasonable extension of this time period for work performed between November 1 and the following April 30 if weather conditions make such work impracticable.
21. **Conflicts.** If the provisions of any other document between Grantor and Grantee hereto conflict with the provisions of this Easement, the provisions of this Easement shall control unless the Grantee determines otherwise.
22. **Entire Agreement.** This Easement sets forth the entire understanding of the parties and may not be changed except by a written document executed and acknowledged by all parties to this Agreement and duly recorded in the office of the Register of Deeds of Brown County, Wisconsin.

IN WITNESS WHEREOF, a duly authorized representative of the Oneida Tribe of Indians of Wisconsin, as Grantor, and Brown County, as Grantee, have executed this document on the date set forth above their signatures.

ONEIDA TRIBE OF INDIANS (GRANTOR):

Dated this ____ day of _____, 20__

By: _____

Signature

Print Name: _____

Title: _____

STATE OF WISCONSIN)

) ss

BROWN COUNTY)

Personally appeared before me on the ____ day of _____, 20__, _____, above named person to me known to be the person who executed the forgoing instrument and acknowledged the same.

Notary Public

County, Wisconsin

My Commission Expires: _____

BROWN COUNTY (GRANTEE):

Dated this ____ day of _____, 20__

By: _____

Troy Streckenbach, County Executive

By: _____

Sandy Juno, County Clerk

STATE OF WISCONSIN)

) ss

BROWN COUNTY)

Personally appeared before me on the ____ day of _____, 20__, Troy Streckenbach, the County Executive and Sandy Juno, County Clerk, above persons to me known to be the persons who executed the forgoing instrument and acknowledged the same.

Notary Public

County, Wisconsin

My Commission Expires: _____

APPROVAL OF THE UNITED STATE DEPARTMENT OF INTERIOR

Signature: _____

Dated this ____ day of _____, 20__.

Print Name: _____

Title: _____

STATE OF _____)

) ss

COUNTY)

Personally appeared before me on the ____ day of _____, 20__, _____, the above named person to me known to be the person who executed the foregoing instrument for the U.S. Department of the Interior and acknowledged the same.

Notary Public

County, Wisconsin

My Commission Expires: _____

This document drafted by Brown County Corporation Counsel, Juliana M. Ruenzel

PLAT OF SURVEY

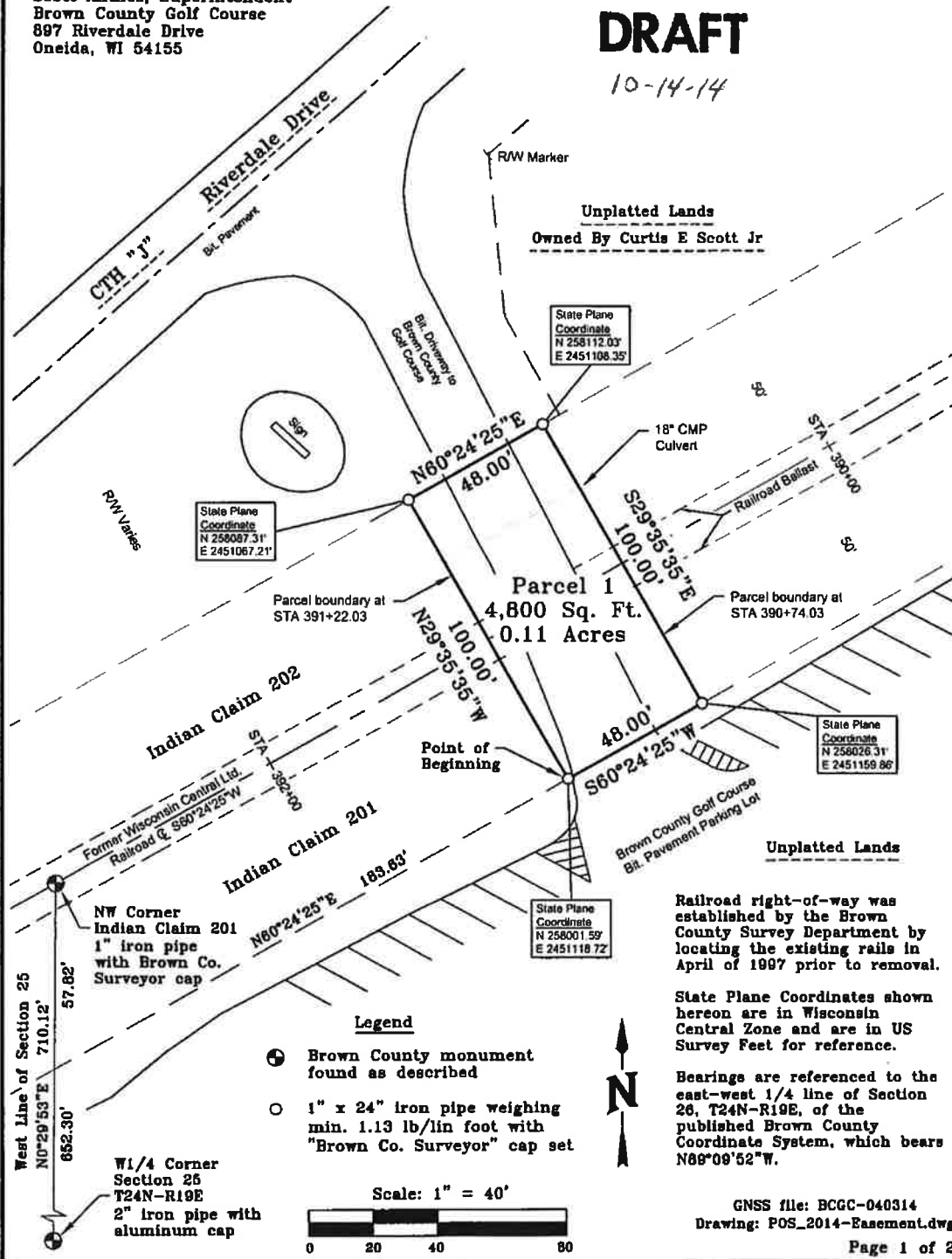
Brown County Golf Course Access Easement
Part of Oneida Indian Reservation Claims 201 and 202,
Section 25, T24N-R19E, 4th Principal Meridian,
Village of Hobart, Brown County, Wisconsin.

Surveyed For:

Scott Anthes, Superintendent
Brown County Golf Course
897 Riverdale Drive
Oneida, WI 54155

DRAFT

10-14-14



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PLAT OF SURVEY

Brown County Golf Course Access Easement
Part of Oneida Indian Reservation Claims 201 and 202,
Section 25, T24N-R19E, 4th Principal Meridian,
Village of Hobart, Brown County, Wisconsin.

DRAFT

Parcel 1 Legal Description:

A parcel of land being part of Oneida Indian Reservation Claims 201 and 202, Section 25, T24N-R19E, 4th Principal Meridian, Village of Hobart, Brown County, Wisconsin more fully described as follows:

Commencing at the West 1/4 Corner of Section 25, T24N-R19E; thence N0°29'53"E, 652.30 feet along the west line of Section 25 to a point on the southerly right-of-way line of the former Wisconsin Central Ltd. Railroad; thence N60°24'25"E, 183.63 feet along said southerly right-of-way line to the Point of Beginning; thence N29°35'35"W, 100.00 feet to a point on the northerly right-of-way line of said railroad; thence N60°24'25"E, 48.00 feet along said northerly right-of-way line; thence S29°35'35"E, 100.00 feet to a point on said southerly right-of-way line; thence S60°24'25"W, 48.00 feet along said southerly right-of-way line to the Point of Beginning.

Parcel contains 4,800 square feet/0.11 acres more or less.

I, Ryan L. Duckart, Professional Land Surveyor, do hereby certify that under the direction of Scott Anthes, I have surveyed and mapped parts of Indian Claims 201 and 202, T24N-R19E, Village of Hobart, Brown County, Wisconsin more fully described above, and that this survey complies with Chapter AE 7 of the Wisconsin Administrative Code and is true and correct to the best of my knowledge and belief.

Dated this _____ day of _____, 2014

Ryan L. Duckart,
PLS-2834

26



Oneida Nation of Wisconsin

Division of Land Management

P.O. Box 365 • Oneida, Wisconsin 54155

<http://land.oneidanation.org>

(920) 869-1690

(920) 869-1689 Fax

(800) 684-1697 Toll Free



APPLICATION FOR EASEMENT

Send to:

Director, Division of Land Management
P.O. Box 365
Oneida, WI 54155

Application for easement for Brown County Golf Course access purposes, affecting land located on the Oneida Reservation, State of Wisconsin, described as follows:

(See attached map and description)

Approximate distance of the easement will be 100 feet in length and will not exceed a width of 48 feet.

(Troy Streckenbach), Brown County Executive, for Brown County, hereby applies for an easement over and across the above described lands located within the Oneida Reservation, Brown County, Wisconsin. The exact location of the easement will be shown on a map of definitive location and forwarded upon receiving consent of the land owners and completion of the survey.

Where said land is held in trust, this application is made under the Act of February 5, 1948 (62 Stat. 17)(25 USC 323)(22 FR 248) and pursuant to regulations of the Department of the Interior contained in 25 C.F.R. § 169, Rights-of-way. Where said land is held in fee, this application is made pursuant to Oneida Real Property Law.

The Applicant herein named stipulates and agrees in the event the subject easement is granted:

- (a) To construct and maintain the easement in a workmanlike manner.
- (b) To pay promptly all damages and compensation, if any, in addition to the deposit made, to be due the landowners and authorized users and occupants of the land on account of the survey, granting, construction and maintenance of the easement.
- (c) To indemnify the landowners and authorized users and occupants against any liability for loss of life, personal injury and property damage arising from the

"Caretakers of the Land"

Established 1977



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SURVEYOR'S AFFIDAVIT OF SURVEY

Ryan Duckart, being first duly sworn, deposes and states that he/she is the Professional Land Surveyor (hereinafter "Surveyor"), for Troy Streckenbach, Brown County Executive (hereinafter "Applicant"), that Surveyor was directed by the Applicant to survey the location of a 48 foot easement and to prepare this map; that the location of said easement, 100 miles/feet in length beginning at Station 390+74.03 and ending at Station 391+22.03, is accurately represented on this map; that such survey as represented on this map has been adopted by the Applicant as the definite location of the easement thereby shown; and that the map has been prepared to be filed with the Secretary of the Interior or his/her duly authorized representative as part of the Application for said easement to be granted the Applicant, its successors and assigns, with the right to construct, maintain, and repair improvements, thereon and there over, for such purposes, and with the further right in the Applicant, its successors and assigns, to transfer this easement by assignment, grant, or otherwise.

Surveyor

"Caretakers of the Land"

Established 1977

Document Number**EASEMENT**

THIS EASEMENT is granted by the Oneida Tribe of Indians of Wisconsin, "Grantor," to Brown County, a quasi-municipal corporation, in the State of Wisconsin, "Grantee," where Grantor, for valuable consideration, the receipt of which is hereby acknowledged by Grantor, hereby grants and conveys unto Grantee, an exclusive perpetual easement for ninety-nine (99) years for ingress and egress to and from the adjacent property, and for the purpose of constructing, installing, maintaining, repairing, and replacing utilities to service said adjacent property as are necessary in Grantee's reasonable discretion over, on, through and under the following described real estate, ("Easement Area"), all such real estate being in Brown County, Village of Hobart, State of Wisconsin:

A parcel of land being part of Oneida Indian Reservation Claim 200, Section 26, T24N - R19E, 4th Principal Meridian, Village of Hobart, Brown County, Wisconsin more fully described as follows:

Commencing at the East $\frac{1}{4}$ Corner of Section 26, T24N-R19E, also being the Southeast Corner of Indian Reservation Claim 200; thence N $89^{\circ}09'52''$ W, 694.09 feet along the south line of said Indian Reservation Claim 200 to a point at the intersection of said south line and the easterly right-of-way line of a town road per document number 90957, (8MR167); thence N $62^{\circ}02'48''$ W, 74.00 feet along said easterly right-of-way line; thence N $34^{\circ}44'23''$ W, 151.03 feet along said easterly right-of-way line to the intersection with the southerly right-of-way line of the former Wisconsin Central Ltd. Railroad, also being the Point of Beginning; thence S $60^{\circ}24'25''$ W, 49.70 feet along said southerly right-of-way line to the intersection with the westerly right-of-way line of said town road; thence N $34^{\circ}44'23''$ W, 100.40 feet along the extension of the westerly right-of-way line of said town road to intersection with the northerly right-of-way line of said railroad; thence N $60^{\circ}24'25''$ E, 49.70 feet along said northerly right-of-way line to the intersection with the extension of the easterly right-of-way line of said town road; thence S $34^{\circ}44'23''$ E, 100.40 feet along the extension of the easterly right-of-way line of said town road to the Point of Beginning.

Parcel contains 4,970 square feet/ 0.11 acres more or less.

RECITALS

The following recitals are a material part of this Easement.

- A. For the benefit of the Grantor and Grantee and the providers of such services it is advisable to clarify the rights which are conveyed through the granting of such easements.
- B. The Grantee has requested from the Grantor a perpetual exclusive easement for ingress and egress access and for use and maintenance for utilities on certain portions of the Grantor's Property as such portions are described above.

Record this document with the Register of Deeds

Name and Return Address:
Brown County Clerk
305 E. Walnut Street
Green Bay, WI 54301

Parcel Identification Number

- C. Grantee owns property adjacent to the above described Easement Area and desires that Grantor give Grantee access to said property which has an entrance off of CTH "J", Riverdale Drive.
- D. The parties enter into this Easement to facilitate mutual cooperation between the parties, and thereby grant these easement rights as more fully set forth below.

NOW THEREFORE, the Grantor and Grantee hereby declare that except as modified in any subdivision plat or certified survey map or by an amendment to this Easement executed by both parties, the following conditions shall apply to this Easement Document:

1. **Grant of Easement.** Grantor grants to Grantee a perpetual exclusive easement for ninety-nine (99) years as described above, with the right of ingress and egress for the purpose of vehicular and pedestrian use in order to access Grantee's property, and for access by the property owner, its officials, agents, employees and invitees or anyone authorized by Grantee for installation, maintenance, construction and repairs of utilities on, over, under and through said Easement Area.
2. **Restoration of Surface.** Grantee shall be responsible for restoring any damaged property within the Easement Area that results from any construction, installation, maintenance or repairs it does on, over, through or under the Easement Area.
3. **Indemnity.** The parties agree they shall indemnify, defend and hold harmless each other, their officers, agents and employees from and against any and all losses, liabilities, claims, causes of action, damages, deaths, injuries, expenses and costs, including without limitation reasonable attorney's fees of any settlement, judgment or claims of any and every kind whatsoever paid, incurred or suffered, in connection with any damage, injury, death or liability to persons or property that might arise from the use of said Easement Area, unless caused by the negligence or willful misconduct of the other party or one authorized to act for said party.
4. **Covenants Run with Land until Revoked.** All of the terms and conditions in this Easement, including the benefits and burdens, shall run with the land and shall be binding upon, inure to the benefit of, and be enforceable by the parties and their respective successors, agents, personal representatives, heirs, and assigns.
5. **Non-use.** Non-use or limited use of the Easement rights granted in this Agreement shall not prevent the benefiting party from later use of the Easement rights to the fullest extent authorized in this Agreement.
6. **Governing Law/Waiver of Immunity.** Grantor and Grantee specifically waive sovereign immunity and consent to suit in Brown County Circuit Court solely for the limited purposes of compelling resolution in accordance with the provisions of this Agreement. This Easement shall be governed by, construed under, and enforced in accordance with, the laws of the State of Wisconsin.
7. **Notices.** All notices required to be given under the terms of this Easement shall be delivered in person, by recognized overnight courier or sent by certified mail, postage prepaid, return receipt requested, to the other party as follows:

GRANTOR: _____, Chairman
Oneida Tribe of Indians
P.O. Box 365

GRANTEE: Brown County Clerk
305 E. Walnut Street
Green Bay, WI 54301

Oneida, Wisconsin 54155
(phone)

920-448-4016 (phone)

Either party may change its party or its address for notice by providing written notice to the other party of said changes and send notice as required above. All other correspondence may be sent by regular mail.

8. **Invalidity.** If any term or condition of this Easement, or the application of this Easement to any person or circumstance, shall be deemed invalid or unenforceable, the remainder of this Easement, or the application of the term or condition to persons or circumstances other than those to which it is held invalid or unenforceable, shall not be affected thereby, and each term and condition shall be valid and enforceable to the fullest extent permitted by law.
9. **Waiver.** No delay or omission by any party in exercising any right or power arising out of any default under any of the terms or conditions of this Easement shall be construed to be a waiver of the right or power. A waiver by a party of any of the obligations of the other party shall not be construed to be a waiver of any breach of any other terms or conditions of this Easement.
10. **Enforcement.** Enforcement of this Easement may be by proceedings at law or in equity against any person or persons violating or attempting or threatening to violate any term or condition in this Easement, either to restrain or prevent the violation or to obtain any other relief, in compliance with, and subject to number 6 above.
11. **Maintenance of Easement Area.** Grantee shall be responsible for all utility connection charges and service charges for any and all utilities it uses, installs or services within the Easement Area. Maintenance, snow plowing, upkeep and general care of the Easement Area shall be the express and sole responsibility of Grantee.
12. **Property Use Restrictions.** Grantor shall not erect or permit to be erected any building or other real or personal property improvements including, but not limited to a sign, fence, wall, pole, post, structure or other facility in the Easement Area, so as to prevent the Grantee, the public or any publicly authorized utility access in, over, through and across the Easement Area.
13. **Quiet Enjoyment.** Grantor and any of Grantor's agents, successors, and assigns shall have the right to use and enjoy the Easement Area, provided such use does not unreasonably interfere with the use of the Easement Area by the Grantee for ingress and egress, and utility purposes.
14. **Representations.** Grantor represents and warrants to Grantee that Grantor has legal or equitable interest in the Easement Area, and is duly authorized to execute this said instrument. Grantee represents and warrants to Grantor that Grantee has the power, authority and legal right to perform all of the covenants and obligations required to be entered into or performed by Grantee, as the case may be, under this Easement and is empowered and authorized to execute this Easement.
15. **Taxes and Assessments.** If applicable under the law, Grantor shall pay in a timely manner when due, any real estate taxes, and all current and future assessments against the Easement Area, special or otherwise, that may be levied and costs associated with the installation of any and all public utilities benefiting the Easement Area including, but not limited to, electric service, water main, storm sewer, sanitary sewer in any public rights-of-way abutting said Easement Area. Provided, however, that the foregoing shall not be deemed to limit Grantor's right to appeal any

tax or assessment in accordance with the rights and procedures provided in Federal, State and/or local laws.

16. **Termination.** This Easement shall remain in full force and effect for ninety-nine (99) years commencing from the date of final execution, including that of the U.S. Department of the Interior, and shall not terminate until the time expires under this Easement or upon such date that there is a mutually agreed upon date of termination of this Easement in writing signed by the Grantor and Grantee.
17. **Default.** An event of default is defined as a failure of the Grantee or Grantor to perform or observe any and all covenants, conditions, obligations or agreements on their part to be observed or performed when and as required under this Easement. At any such time from the date of written notification by the non-defaulting party to the defaulting party of an event of default hereunder, the non-defaulting party shall notify in writing the defaulting party of said event of default, and the defaulting party shall cure said event of default within thirty (30) consecutive calendar days of the date of said notice. If the defaulting party commences to cure such matter within the thirty (30) day period and thereafter reasonably and continuously takes action to complete such cure, and such cure is completed at the earliest reasonable date, then the event of default will no longer be deemed to be an event of default.
18. **Remedies on Default.** Should Grantee or Grantor cause an event of default to occur which continues and is not timely cured, the non-defaulting party may commence any legal or administrative action, in law or equity, which may appear necessary or desirable to enforce performance and observance of any obligations, agreements or covenants of the defaulting party under this Easement, subject to the terms of number 6 above.
19. **No Remedy Exclusive.** No remedy or right conferred upon or reserved to the Grantee or Grantor in this Easement is intended to be exclusive of any other remedy or remedies, but each and every such right and remedy shall be cumulative and shall be in addition to every other right and remedy given under this Easement now or hereafter existing at law or equity. No delay or omission to exercise any right or power accruing upon any default shall impair any such right or power or shall be construed to be a waiver thereof, but any such right and power may be exercised from time to time and as often as may be deemed expedient.
20. **Restoration.** Grantee shall be responsible for the repair, replacement and restoration of any lawns, gardens; shrubbery disturbed by any acts of Grantee within the Easement area; provided, however, Grantee may remove rather than replace any vegetative growth when such removal is necessary, in the good faith judgment of Grantee, for vision purposes, safety reasons, and for the maintenance of or access to its facilities in the Easement Area. The repair, replacement and restoration required herein shall be accomplished within thirty (30) calendar days following the completion of Grantee's work, except that Grantee shall be entitled to a reasonable extension of this time period for work performed between November 1 and the following April 30 if weather conditions make such work impracticable.
21. **Conflicts.** If the provisions of any other document between Grantor and Grantee hereto conflict with the provisions of this Easement, the provisions of this Easement shall control unless the Grantee determines otherwise.
22. **Entire Agreement.** This Easement sets forth the entire understanding of the parties and may not be changed except by a written document executed and acknowledged by all parties to this Agreement and duly recorded in the office of the Register of Deeds of Brown County, Wisconsin.

IN WITNESS WHEREOF, a duly authorized representative of the Oneida Tribe of Indians of Wisconsin, as Grantor, and Brown County, as Grantee, have executed this document on the date set forth above their signatures.

ONEIDA TRIBE OF INDIANS (GRANTOR):

Dated this ____ day of _____, 20__

By: _____

Signature

Name: _____

Title: _____

BROWN COUNTY (GRANTEE):

Dated this ____ day of _____, 20__

By: _____

Troy Streckenbach, County Executive Print

By: _____

Sandy Juno, County Clerk

STATE OF WISCONSIN)

) ss

BROWN COUNTY)

STATE OF WISCONSIN)

) ss

BROWN COUNTY)

Personally appeared before me on the ____ day of _____, 20__, _____, above named person to me known to be the person who executed the forgoing instrument and acknowledged the same.

Personally appeared before me on the ____ day of _____, 20__, Troy Streckenbach, the County Executive and Sandy Juno, County Clerk, above persons to me known to be the persons who executed the forgoing instrument and acknowledged the same.

Notary Public

County, Wisconsin

My Commission Expires: _____

Notary Public

County, Wisconsin

My Commission Expires: _____

APPROVAL OF THE UNITED STATE DEPARTMENT OF INTERIOR

Signature: _____

Dated this ____ day of _____, 20__.

Print Name: _____

Title: _____

STATE OF _____)

) ss

COUNTY)

Personally appeared before me on the ____ day of _____, 20__, _____, the above named person to me known to be the person who executed the foregoing instrument for the U.S. Department of the Interior and acknowledged the same.

Notary Public

County, Wisconsin

My Commission Expires: _____

This document drafted by Brown County Corporation Counsel, Juliana Ruenzel

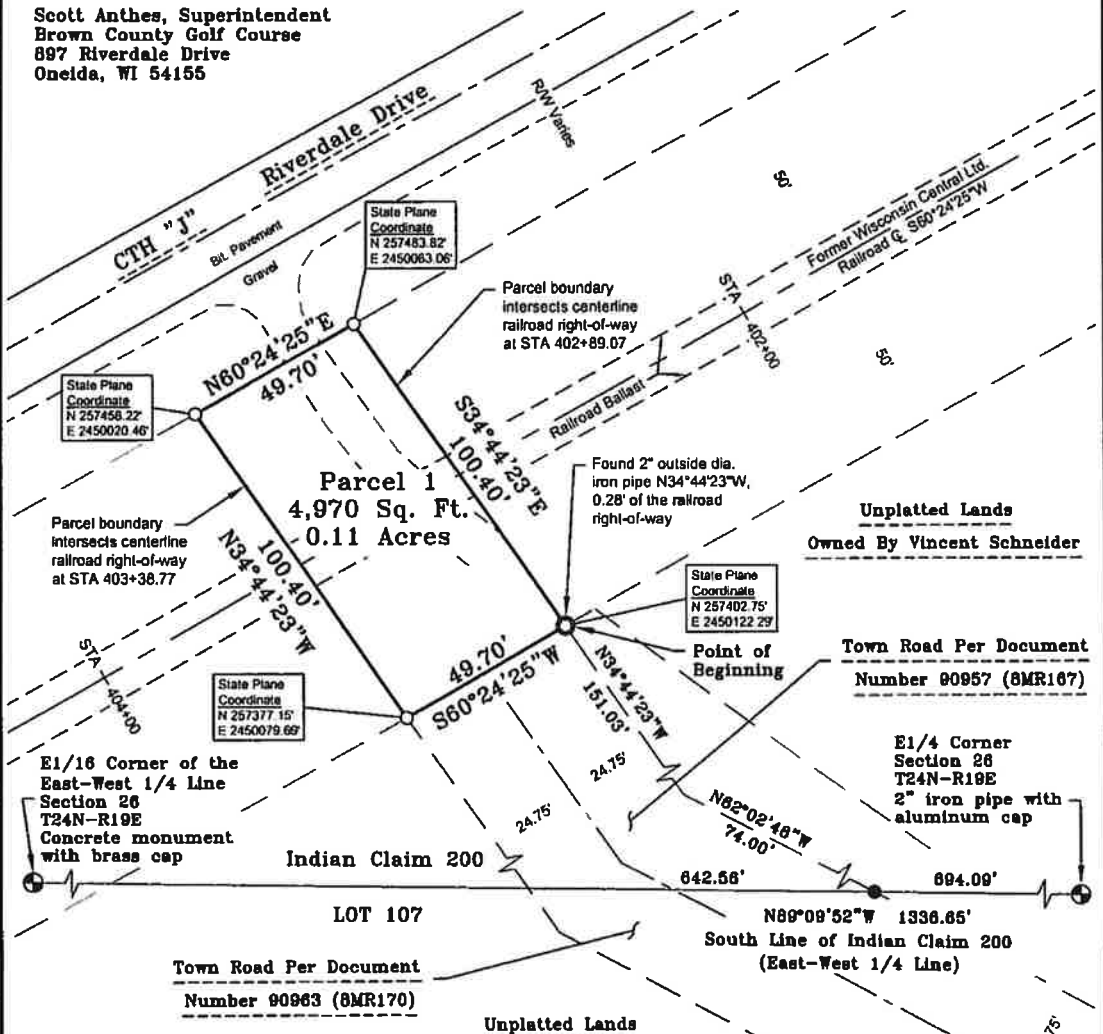
PLAT OF SURVEY

Brown County Access Easement
Part of Oneida Indian Reservation Claim 200,
Section 26, T24N-R19E, 4th Principal Meridian,
Village of Hobart, Brown County, Wisconsin.

DRAFT

Surveyed For:

Scott Anthes, Superintendent
Brown County Golf Course
897 Riverdale Drive
Oneida, WI 54155



Legend

- Brown County monument found as described
- 1" x 24" iron pipe weighing min. 1.13 lb/lin foot with "Brown Co. Surveyor" cap set
- 1" iron pipe found and used to establish this survey
- 2" outside dia. iron pipe found and used to establish this survey

Scale: 1" = 40'



Railroad right-of-way was established by the Brown County Survey Department by locating the existing rails in April of 1997 prior to removal.

State Plane Coordinates shown hereon are in Wisconsin Central Zone and are in US Survey Feet for reference.

Bearings are referenced to the east-west 1/4 line of Section 26, T24N-R19E, of the published Brown County Coordinate System, which bears N89°08'52"W.



GNSS file: BCGC-040314
Drawing: POS_2014-Easement-2.dwg

Page 1 of 2

PLAT OF SURVEY

Brown County Access Easement
Part of Oneida Indian Reservation Claim 200,
Section 26, T24N-R19E, 4th Principal Meridian,
Village of Hobart, Brown County, Wisconsin.

DRAFT

Parcel 1 Legal Description:

A parcel of land being part of Oneida Indian Reservation Claim 200, Section 26, T24N-R19E, 4th Principal Meridian, Village of Hobart, Brown County, Wisconsin more fully described as follows:

Commencing at the East 1/4 Corner of Section 26, T24N-R19E, also being the Southeast Corner of Indian Reservation Claim 200; thence N89°09'52"W, 694.09 feet along the south line of said Indian Reservation Claim 200 to a point at the intersection of said south line and the easterly right-of-way line of a town road per document number 90957, (8MR167); thence N62°02'48"W, 74.00 feet along said easterly right-of-way line; thence N34°44'23"W, 151.03 feet along said easterly right-of-way line to the intersection with the southerly right-of-way line of the former Wisconsin Central Ltd. Railroad, also being the Point of Beginning; thence S60°24'25"W, 49.70 feet along said southerly right-of-way line to the intersection with the westerly right-of-way line of said town road; thence N34°44'23"W, 100.40 feet along the extension of the westerly right-of-way line of said town road to intersection with the northerly right-of-way line of said railroad; thence N60°24'25"E, 49.70 feet along said northerly right-of-way line to the intersection with the extension of the easterly right-of-way line of said town road; thence S34°44'23"E 100.40 feet along the extension of the easterly right-of-way line of said town road to the Point of Beginning.

Parcel contains 4,970 square feet/0.11 acres more or less.

I, Ryan L. Duckart, Professional Land Surveyor, do hereby certify that under the direction of Scott Anthes, I have surveyed and mapped parts of Indian Claim 200, T24N-R19E, Village of Hobart, Brown County, Wisconsin more fully described above, and that this survey complies with Chapter AE 7 of the Wisconsin Administrative Code and is true and correct to the best of my knowledge and belief.

Dated this _____ day of _____, 2014

Ryan L. Duckart,
PLS-2834



Oneida Nation of Wisconsin

Division of Land Management

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APPLICATION FOR EASEMENT

Send to:

Director, Division of Land Management

P.O. Box 365

Oneida, WI 54155

Application for easement for Brown County Golf Course access purposes, affecting land located on the Oneida Reservation, State of Wisconsin, described as follows:

(See attached map and description)

Approximate distance of the easement will be 100 feet in length and will not exceed a width of 49.5 feet.

(Troy Streckenbach), Brown County Executive, for Brown County, hereby applies for an easement over and across the above described lands located within the Oneida Reservation, Brown County, Wisconsin. The exact location of the easement will be shown on a map of definitive location and forwarded upon receiving consent of the land owners and completion of the survey.

Where said land is held in trust, this application is made under the Act of February 5, 1948 (62 Stat. 17)(25 USC 323)(22 FR 248) and pursuant to regulations of the Department of the Interior contained in 25 C.F.R. § 169, Rights-of-way. Where said land is held in fee, this application is made pursuant to Oneida Real Property Law.

The Applicant herein named stipulates and agrees in the event the subject easement is granted:

- (a) To construct and maintain the easement in a workmanlike manner.
- (b) To pay promptly all damages and compensation, if any, in addition to the deposit made, to be due the landowners and authorized users and occupants of the land on account of the survey, granting, construction and maintenance of the easement.
- (c) To indemnify the landowners and authorized users and occupants against any liability for loss of life, personal injury and property damage arising from the

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SURVEYOR'S AFFIDAVIT OF SURVEY

Ryan Duckart, being first duly sworn, deposes and states that he/she is the Professional Land Surveyor (hereinafter "Surveyor"), for Troy Streckenbach, Brown County Executive (hereinafter "Applicant"), that Surveyor was directed by the Applicant to survey the location of a 49.5 foot easement and to prepare this map; that the location of said easement, 100 miles/feet in length beginning at Station ??? 390+74.03 and ending at ??? Station 391+22.03, is accurately represented on this map; that such survey as represented on this map has been adopted by the Applicant as the definite location of the easement thereby shown; and that the map has been prepared to be filed with the Secretary of the Interior or his/her duly authorized representative as part of the Application for said easement to be granted the Applicant, its successors and assigns, with the right to construct, maintain, and repair improvements, thereon and there over, for such purposes, and with the further right in the Applicant, its successors and assigns, to transfer this easement by assignment, grant, or otherwise.

Surveyor

"Caretakers of the Land"

Established 1977

Golf Course Superintendent's Report

October 28, 2014

During the month of October here are a few highlights of things that were done:

1. Golf Course Greens Update
 - a. All greens are currently be mowed at .135
 - i. We will slowly continue to raise the height through the end of the year
 - b. Continue weekly fertilizer applications of .25lbs/1000 of nitrogen
 - c. Aerify all greens
2. Golf Course September Maintenance
 - a. Topdress greens
 - b. Fertilize Fairways and Tees
 - c. Blow out irrigation system

COMPLEX ATTENDANCE FOR THE BROWN COUNTY VETERANS MEMORIAL COMPLEX

September-14	Date	Building	2014	2013	2013 Date
ARENA TOTAL			0	0	
Reinhart Food show	September 23 2014	SHOPKO	2000	1954	
Taste of Home Cooking School		SHOPKO	N/A	835	September 19 2013
Master Spas		SHOPKO	N/A	150	September 27, 2013
Master Spas		SHOPKO	N/A	200	September 28, 2013
Master Spas		SHOPKO	N/A	200	September 29 2013
SHOPKO HALL TOTAL			2000	3339	
Gamblers Youth Clinic	September 13 2014	RESCH	70	N/A	
USHL Fall Classic	September 15 2014	RESCH	387		
USHL Fall Classic	September 16 2014	RESCH	353		
USHL Fall Classic	September 17 2014	RESCH	71		
Gamblers vs. Waterloo	September 27 2014	RESCH	2260		
Gary Allan Concert		RESCH	N/A	2133	September 19 2013
RESCH CENTER TOTAL			3141	2133	
<u>TOTAL FOR SEPTEMBER 2014</u>			5141	5472	

COMPLEX ATTENDANCE FOR THE BROWN COUNTY VETERANS MEMORIAL COMPLEX

August-14	Date	Building	2014	2013	2013 Date
ARENA TOTAL			0	0	
Valley Bakers Food Show		Shopko		750	August 23 2013
SHOPKO HALL TOTAL			0	750	
WWE Raw		Resch	N/A	6389	August 5 2013
Green Bay Chill		Resch	N/A	1003	August 10 2013
WWE Smackdown		RESCH	N/A	N/A	
RESCH CENTER TOTAL				7392	
<u>TOTAL FOR AUGUST 2014</u>			0	<u>8142</u>	